

## **Notice of Meeting of the PSSD #1**

Please take notice that there will be a meeting of the Pleasant Springs Sanitary District #1 at the following time and place:

### **PSSD #1 Agenda**

**Posting Date:** February 29, 2024

**Meeting Date:** March 6, 2024

**Place:** PSSD #1 Office, 2083 Williams Drive, Stoughton

**Start Time:** 5:30 PM

**End Time:** 7:30 PM

### **Business:**

1. **Call to order** – 5:30 PM
2. **Public Comment** – No more than three (3) minutes per individual who wishes to address PSSD Commissioners.
3. **Approval of Minutes** –
  - February 13, 2024 Operation Minutes
4. **Field Operations Report**
  - A. Monthly Report –
  - B. Progress update for Converted Pumps Glue Connection
  - C. Misc. Items –
5. **Business Operations Report**
  - A. Monthly Report
  - B. Discuss Strategic Planning Meeting
  - C. Annual Review of Internal Controls-Accounting Manual
  - D. Discuss 3083 Shadyside Dr. Easement Request
  - E. Discuss Dennis Prochnow Capacity Letter Request
  - F. Miscellaneous Business Items –
6. **Treasurer's Report**
  - A. Monthly Financial Review – February 2024
  - B. Approve Check Register – February 2024
  - C. Review 2021-2022 Financial Report
  - D. Miscellaneous Financial Items –
7. **Financial Review Year End 2023** –
  - A. Review yearly activity and compare with budgeted amounts
8. **Adjournment** –

Any person with a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials to be in an accessible location or format must contact PSSD #1 at (608)873-3074 at least 24 hours prior to commencement of the meeting so that necessary arrangements can be made.

Pleasant Springs Sanitary District Commissioners