

Notice of Meeting of the PSSD #1

Please take notice that there will be a meeting of the Pleasant Springs Sanitary District #1 at the following time and place:

PSSD #1 Agenda

Posting Date: February 8, 2024

Meeting Date: February 13, 2024

Place: PSSD #1 Office, 2083 Williams Drive, Stoughton

Start Time: 5:30 PM

End Time: 7:30 PM

Business:

1. **Call to order** – 5:30 PM
2. **Public Comment** – No more than three (3) minutes per individual who wishes to address PSSD Commissioners.
3. **Approval of Minutes** –
 - January 9, 2024 Operation Minutes
4. **Field Operations Report**
 - A. Monthly Report –
 - B. Discuss LS5 Pump Repair vs. Purchase
 - C. Progress update for Converted Pumps Glue Connection
 - D. Progress on LS4 Generator
 - E. Discuss Spare E-One Pump Purchase
 - F. Discuss Tablet Purchase/Internet Service
 - G. Misc. Items –
5. **Business Operations Report**
 - A. Monthly Report
 - B. Discuss Strategic Planning Meeting
 - C. Annual Review of Internal Controls-Accounting Manual
 - D. Discuss 3083 Shadyside Dr. – Keith Comstock
 - E. Discuss 3066 and 3072 Shoreview Easement
 - F. Discuss Dennis Prochnow Capacity Letter Request
 - G. Miscellaneous Business Items –
6. **Treasurer's Report**
 - A. Monthly Financial Review – December/January 2023
 - B. Approve Check Register – December/January 2023
 - C. Review 2021-2022 Financial Report
 - D. Miscellaneous Financial Items –
7. **Financial Review Year End 2023** –
 - A. Review yearly activity and compare with budgeted amounts
8. **Adjournment** –

Agenda Amended: 2/12/2024

Any person with a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials to be in an accessible location or format must contact PSSD #1 at (608)873-3074 at least 24 hours prior to commencement of the meeting so that necessary arrangements can be made.

Pleasant Springs Sanitary District Commissioners