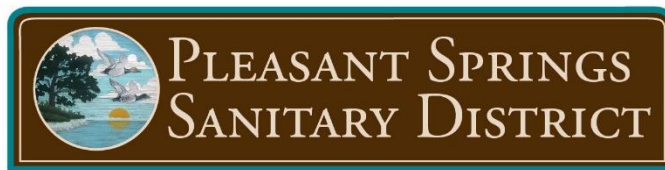


Phone: (608) 873-3074  
Fax: (608) 646-0089  
Email: [info@pssd-wi.org](mailto:info@pssd-wi.org)



2083 Williams Drive  
Stoughton, WI 53589  
[www.pssd-wi.org](http://www.pssd-wi.org)

## *Financial Newsletter – October 2023*

**User Fee and Tax Levy for 2024:** Our proposed 2024 budget again contains no tax levy. While the District continues to benefit from efficiencies implemented in prior years, inflation unavoidably impacts costs. As a result, the Commission finds it necessary to increase the standard user charge to \$184 per quarter, an increase of approximately 5%. In addition to rising operational expenses, costs for capital equipment are increasing rapidly. To achieve trouble free operation of the system, it is vital that sufficient funds are set aside for proactive replacement of District infrastructure before failures occur. We also anticipate the District will have a significant expense for our share of conveyance system capital improvements being performed at Kegonsa Sanitary District as a result of the Hwy 51 improvement project. In addition, the Commission is planning measures to improve the resilience of our system. The installation of automatic standby generators will provide protection against service interruptions due to power outages caused by more frequent and severe storms. The proposed budget is printed on the reverse side of this newsletter. A public hearing on the budget is scheduled for Tuesday, October 24, 2023, at 6:00 p.m. at the District office. Contact the District office or visit our website for additional information.

**Transfer of Delinquent Charges to Tax Roll:** In compliance with WI Statutes 66.0809 and Pleasant Springs Sanitary District Ordinance Section 10.3, an insertion fee of \$50 will be applied to all unpaid balances transferred to the tax roll. Delinquent accounts incur monthly interest and penalty charges of one and one-half percent of the unpaid balance. Final 2023 quarterly invoices are issued at the beginning of October and include any unpaid balance due. For all accounts remaining unpaid as of November 1<sup>st</sup>, the insertion fee and additional interest due shall be added and the resulting amount due will be placed on the tax roll.

**Survey Results:** Thank you to everyone who replied. We had 51 surveys completed online or returned. Of those 51 completed surveys, 43 were completed by current customers and 8 completed by potential customers. Overall, we are generally pleased by the results and of course there is always room for improvement. We plan to use the survey results and your comments in a strategic planning process to be conducted later this year. If you would like to participate in the strategic plan, please call the District Office.

- How much you pay for sewer service? Received a rating of **3.4** out of **5**.
- Responsiveness to problems? Received a **4.2** rating out of **5**.
- Quality of PSSD sewer system? Received a **4.2** rating out of **5**.
- Interactions with business office? Received a **4.2** rating out of **5**.
- Interactions with technicians? Received a **4.1** rating out of **5**.
- Are you satisfied with the sewer service you are receiving from PSSD? Received a **4.1** rating out of **5**.
- If PSSD offered credit card payment for quarterly invoices, would you be willing to pay a 3% processing fee for it? **88%** responded no, and **11%** yes.
- Should PSSD be more active in the quality of the water in the Lake Kegonsa watershed? **44%** responded yes, and **55%** responded no.

Comments from you. In your opinion, what could the Commission do to make the system better?

- Lower the cost
- Give discount if pay for full year in January.
- Charge less
- Fee equity for large homes vs. small users.

**Electronic Payments and/or Paperless Billing:** PSSD has made paying your quarterly user charge simple, fast, and worry-free. Our auto pay option will simplify your quarterly bill paying and remove one task from your to-do list. Simply sign up and your user charge will be automatically deducted from your checking account on the due date. We also have the capability to e-mail your quarterly user invoices and monthly statements. Save paper, save a tree, and save money by helping to reduce operating costs. **Enrolling is Easy:** Sign up today! You will find the enrollment form on our website: <http://www.pssd-wi.org/payments> Don't forget to enclose a voided check.

Notice is hereby given that a public hearing on the 2024 Proposed Budget for the Pleasant Springs Sanitary District #1 will be held on Tuesday, Oct 24, 2023 at 6:00 p.m. at the District Administration Building, 2083 Williams Drive, Stoughton WI

Summary of the 2024 Proposed Budget for Pleasant Springs Sanitary District #1

	<u>2023</u> <u>Budget</u>	<u>2023 Actual</u> <u>Jan - Aug</u>	<u>2023 Projected</u> <u>Jan - Dec</u>	<u>2024 Proposed</u> <u>Budget</u>
<b>Operating Revenue/Expense</b>				
<b>Revenue</b>				
Operating Revenue	\$377,125	\$280,454	\$378,605	\$401,602
Miscellaneous Revenue	\$1,500	\$1,600	\$3,618	\$1,650
<b>Total Revenue</b>	<b>\$378,625</b>	<b>\$282,053</b>	<b>\$382,223</b>	<b>\$403,252</b>
<b>Expense</b>				
<b>Operation Expenses</b>				
Supervision and Labor	\$138,838	\$92,143	\$135,688	\$148,520
Energy Expenses	\$17,220	\$10,342	\$15,482	\$16,620
Conveyance & Treatment (KSD & MMSD)	\$132,562	\$58,333	\$114,119	\$130,940
Other Operating Expenses	\$1,800	\$567	\$1,153	\$1,800
Transportation	\$7,200	\$2,156	\$6,429	\$7,200
<b>Total Operation Expenses</b>	<b>\$297,620</b>	<b>\$163,541</b>	<b>\$272,871</b>	<b>\$305,080</b>
<b>System Maintenance</b>				
Collection System Maintenance	\$5,400	\$4,371	\$8,185	\$5,400
Conveyance System Maintenance	\$14,700	\$13,510	\$13,729	\$15,600
General Plant Maintenance & Engineering	\$3,900	\$1,693	\$1,950	\$3,000
<b>Total System Maintenance</b>	<b>\$24,000</b>	<b>\$19,573</b>	<b>\$23,864</b>	<b>\$24,000</b>
<b>Administrative &amp; Office Expense</b>				
Office Expenses & Supplies	\$6,775	\$5,350	\$7,861	\$8,342
Professional Services	\$12,200	\$631	\$11,244	\$6,200
Insurance Expenses	\$12,600	\$12,980	\$13,976	\$14,200
<b>Total Administrative &amp; Office Expense</b>	<b>\$31,575</b>	<b>\$18,961</b>	<b>\$33,081</b>	<b>\$28,742</b>
Capital Equipment Fund Contribution Expense	\$0	\$0	\$20,000	\$20,000
Replacement Fund Contribution Expense	\$25,430	\$25,430	\$25,430	\$25,430
<b>Total Expense</b>	<b>\$378,625</b>	<b>\$227,505</b>	<b>\$375,246</b>	<b>\$403,252</b>
<b>Net Operating Revenue</b>	<b>\$0</b>	<b>\$54,549</b>	<b>\$6,977</b>	<b>\$0</b>
<b>Other Income/Expense</b>				
<b>Other Income &amp; Transfers In</b>				
Total Interest & Investment Income	\$10,347	\$17,275	\$25,913	\$24,429
Tax Levy Revenue	\$0	\$0	\$0	\$0
New Connection Revenue	\$0	\$7,670	\$7,670	\$0
<b>Total Other Income</b>	<b>\$10,347</b>	<b>\$24,945</b>	<b>\$33,583</b>	<b>\$24,429</b>
<b>Other Expense</b>				
Capital Asset and Replacement Expenditures	\$37,000	\$46,366	\$46,366	\$73,711
<b>Total Other Expense</b>	<b>\$37,000</b>	<b>\$46,366</b>	<b>\$46,366</b>	<b>\$73,711</b>
<b>Net Other Income (Loss)</b>	<b>(\$26,653)</b>	<b>(\$21,421)</b>	<b>(\$12,783)</b>	<b>(\$49,282)</b>
<b>Net Surplus (Deficit)</b>	<b>(\$26,653)</b>	<b>\$33,127</b>	<b>(\$5,806)</b>	<b>(\$49,282)</b>
Reserve Fund Contributions	\$25,430	\$25,430	\$45,430	\$45,430
Net Transfers from (to) Reserves	\$1,223			\$3,852
<b>Net Budget</b>	<b>\$0</b>			<b>\$0</b>
<b>Reserves &amp; Liabilities (Begin Year)</b>				
Unrestricted Accounts & Receivables (Begin Year)			\$288,985	\$309,697
Restricted Assets (Begin Year)			\$213,084	\$216,900
Reserves (Begin Year)			\$502,069	\$526,597
Liability Balance (Begin Year)			\$15,096	\$0
<b>Net Reserves &amp; Liabilities (Begin Year)</b>			<b>\$486,973</b>	<b>\$526,597</b>
<b>Reserves &amp; Liabilities (End Period)</b>				
Unrestricted Accounts & Receivables (End Period)			\$309,697	\$323,616
Restricted Assets (End Period)			\$216,900	\$199,128
Reserves (End Period)			\$526,597	\$522,744
Liability Balance (End Period)			\$0	\$0
<b>Net Reserves &amp; Liabilities (End Period)</b>			<b>\$526,597</b>	<b>\$522,744</b>

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