

Notice of Meeting of the PSSD #1

Please take notice that there will be a meeting of the Pleasant Springs Sanitary District #1 at the following time and place:

PSSD #1 Agenda

Posting Date: December 4, 2025

Meeting Date: December 9, 2025

Place: PSSD #1 Office, 2083 Williams Drive, Stoughton

Start Time: 5:30 PM

End Time: 7:30 PM

Business:

1. **Call to order** – 5:30 PM
2. **Public Comment** – No more than three (3) minutes per individual who wishes to address PSSD Commissioners.
3. **Approval of Minutes** –
 - September 25, 2025 Operation Minutes
 - October 16, 2025 Public Hearing on Proposed 2026 Budget
 - November 11, 2025 Operation Minutes – No Quorum Meeting Canceled
4. **Field Operations Report**
 - A. Monthly Report –
 - B. Discuss GIS ArcReader Program
 - C. Discuss Propane Tank for Generator at LS3
 - D. Discuss Service Maintenance Agreements for Generators
 - E. Misc. Items –
5. **Business Operations Report**
 - A. Monthly Report
 - B. Review Easement Violations/Revocable Application Discuss Required Documents
 - C. Annual Review of Internal Controls-Accounting Manual
 - D. Lot 17
 - E. Discuss Strategic Plan Work Plan
 - F. Discuss Appointed Treasurer Job Description
 - G. Discuss PSSD Reserve Policy
 - H. Discuss 2068 Yahara Dr
 - I. Review of Inter-Municipal Agreement
 - J. Miscellaneous Business Items –
6. **Treasurer's Report**
 - A. Monthly Financial Review – September/October/November 2025
 - B. Approve Check Register – September/October/November 2025
 - C. Review 2021-2022 Financial Report
 - D. Miscellaneous Financial Items –
7. **Financial Review Year End 2023/2024:**
8. **Adjournment** –

Any person with a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials to be in an accessible location or format must contact PSSD #1 at (608)873-3074 at least 24 hours prior to commencement of the meeting so that necessary arrangements can be made.

Pleasant Springs Sanitary District Commissioners