

## **Notice of Meeting of the PSSD #1**

Please take notice that there will be a meeting of the Pleasant Springs Sanitary District #1 at the following time and place:

### **PSSD #1 Agenda**

**Posting Date:** January 9, 2025

**Meeting Date:** January 14, 2025

**Place:** PSSD #1 Office, 2083 Williams Drive, Stoughton

**Start Time:** 5:30 PM

**End Time:** 7:30 PM

#### **Business:**

1. **Call to order** – 5:30 PM
2. **Public Comment** – No more than three (3) minutes per individual who wishes to address PSSD Commissioners.
3. **Approval of Minutes** –
  - December 10, 2024 Operation Minutes
  - December 10, 2024 Strategic Planning Meeting #2 Minutes
4. **Field Operations Report**
  - A. Monthly Report –
  - B. Misc. Items –
5. **Business Operations Report**
  - A. Monthly Report
  - B. Revocable Application Discuss Required Documents.
  - C. Annual Review of Internal Controls-Accounting Manual
  - D. Lot 17 Update
  - E. Miscellaneous Business Items –
6. **Treasurer's Report**
  - A. Monthly Financial Review – December 2024
  - B. Approve Check Register – December 2024
  - C. Review 2021-2022 Financial Report
  - D. Miscellaneous Financial Items –
7. **Financial Review Year End 2023/2024** –
  - A. Review yearly activity and compare with budgeted amounts
8. **Commission will convene in closed session pursuant to WIS Statutes, Sect 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.**
9. **Adjournment** –

Any person with a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials to be in an accessible location or format must contact PSSD #1 at (608)873-3074 at least 24 hours prior to commencement of the meeting so that necessary arrangements can be made.

Pleasant Springs Sanitary District Commissioners