

Notice of Meeting of the PSSD #1

Please take notice that there will be a meeting of the Pleasant Springs Sanitary District #1 at the following time and place:

PSSD #1 Agenda

Posting Date: December 5, 2024

Meeting Date: December 10, 2024

Place: PSSD #1 Office, 2083 Williams Drive, Stoughton

Start Time: 5:30 PM

End Time: 6:30 PM

Business:

1. **Call to order** – 5:30 PM
2. **Public Comment** – No more than three (3) minutes per individual who wishes to address PSSD Commissioners.
3. **Approval of Minutes** –
 - November 12, 2024 Operation Minutes
 - November 12, 2024 Strategic Planning Meeting Minutes
4. **Field Operations Report**
 - A. Monthly Report –
 - B. Misc. Items –
5. **Business Operations Report**
 - A. Monthly Report
 - B. Brian Berquist – Capacity Study Report
 - C. David Clinite-2265 Williams Point Dr Easement Encroachment Request
 - D. Annual Review of Internal Controls-Accounting Manual
 - E. Lot 17 Update
 - F. Miscellaneous Business Items –
6. **Treasurer's Report**
 - A. Monthly Financial Review – October/November 2024
 - B. Approve Check Register – October/November 2024
 - C. Review 2021-2022 Financial Report
 - D. Miscellaneous Financial Items –
7. **Financial Review Year End 2023** –
 - A. Review yearly activity and compare with budgeted amounts
8. **Commission will convene in closed session pursuant to WIS Statutes, Sect 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.**
9. **Adjournment** –

Any person with a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials to be in an accessible location or format must contact PSSD #1 at (608)873-3074 at least 24 hours prior to commencement of the meeting so that necessary arrangements can be made.

Pleasant Springs Sanitary District Commissioners