

Cedarville Township Volunteer Fire Department
Fire Department Standard Operating Guideline
2017

1. Your personal safety is your first priority
2. Always operate equipment safely and under control. A vehicle **will not** move until all occupants are **seated with seat belt on**.
3. Full personal protective equipment shall be worn at all times unless commanded otherwise. This includes bunker pants with suspenders, bunker coat zipped up, leather or rubber boots, nomex hood, gloves, and helmet with chin strap attached. Minimum personal protective equipment should consist of bunker pants with suspenders, leather or rubber boots, gloves, and helmet with chin strap attached.
4. It is your responsibility to maintain your bunker gear in clean working order. Bunker gear shall be washed in the gear washer when it becomes soiled with dirt, hydrocarbons, or other debris. At a minimum, your bunker gear shall be washed every six months. It is your responsibility to record it in the gear book. Any items needing repair shall be written down with name, date, and problem description with a note placed in the gear officer's mail box.
5. First unit on scene shall start size up to notify dispatch and all responding units of situation. Single vehicle responses or calls for investigations may not require a formal command to be established. If a formal command is needed, the apparatus that the officer is on should be designated as the command. Ex. Engine 11 on scene at Faith Hall, single story wood frame construction, smoke showing from a window side A, Engine 11 will be Faith Hall command.
 - A. Fire / Investigation
 1. Structure use, size, and construction type
 2. Showing type, smoke, flames, fully involved
 - B. MVA / MVC
 1. Number and type of vehicles
 2. How many injured
 3. Is extrication needed
 4. Any fire hazards
 5. Any hazardous materials involved - identify ASAP
6. A Cedarville only response will use 29CTFOP1 for on scene communications. Larger responses will utilize a TAC channel assignment. If not assigned, you may request a TAC channel assignment from dispatch Ex: 29FTAC9. Once on scene, notify dispatch of the OPS/TAC channel crews will be utilizing for on scene communication. Notify dispatch if a second tac channel is needed for the operation. The next even numbered channel should be assigned. Ex, 29FTAC10 assigned with 29FTAC9, 29FTAC12 assigned with 29FTAC11.

7. Special Consideration – Accountability, need for RIC, 2 in 2 out, aerial platform work area.
8. Mutual Aid as necessary: notify dispatch what you need and CAD will send next available unit.
9. For buildings with standpipes and sprinklers, the first engine in shall be positioned to pressurize the system. The second engine in should stage at another entry point to the building. One person needs to go to the alarm panel for verification of alarm location. Everyone shall stay with their piece of equipment till assigned a task.
10. Follow dispatch procedures and policies
 - A. For radio traffic, all communications should go through command.
 - B. Vehicles responding will confirm address with dispatch
 - C. Notify dispatch when adequate personnel are responding (fire or EMS).
11. Secure the scene first for personnel safety.
12. Command shall advise dispatch when the situation is contained and units in service.
13. Never enter the scene without notifying an officer or command. All personnel must be accounted for and kept tract of. The officer may refuse to excuse you in order to continue the operation and / or clean up and place equipment in service.
14. Anyone working in a hazardous atmosphere shall don an airpack and assure their PASS device is activated.
15. Should you become ill, injured, or exhausted, notify the IC so you can be relieved and attended to. Failure to report may jeopardize your workman's compensation or insurance.
16. You should never exhaust yourself completely in case a rescue is needed. Be sure you have reserved enough energy to at least go through one more air bottle to make a rescue.
17. Any equipment that fails to function shall be pulled out of service and noted to an officer or command. After returning to the station, tag the equipment, date, sign, and note problem.

Vehicle Response for Different Situations

18. These shall be followed as close as possible unless commanded otherwise.
19. Class A foam will be used on all fires at 0.5 percent unless otherwise directed.
- 20.

Cedarville Village	Cedarville/Ross Township	Cedarville University
<u>Bomb Threat-BOMB</u>	<u>Bomb Threat-BOMB</u>	<u>Bomb Threat-BOMB</u>
E11	E11	E11
M11	M11	M15
CHF11	CHF11	CHF11
<u>Crash-CRUI/CRPI/CREN</u>	<u>Crash-CRUI/CRPI/CREN</u>	<u>Crash-CRUI/CRPI/CREN</u>
E11	E11	E11
M11	M11	M15
M13	M13	M11
CHF11	CHF11	CHF11
CREN add Rescue	CREN add Rescue	CREN add Rescue
<u>Fire Alarm Commercial-FACO</u>	<u>Fire Alarm Commercial-FACO</u>	<u>Fire Alarm Commercial-FACO</u>
E11	E11	E11
<u>Aircraft Emergency-FAIR</u>	<u>Aircraft Emergency-FAIR</u>	<u>Aircraft Emergency-FAIR</u>
E11	E11	E11
M11	M11	M15
M13	M13	M11
CHF11	CHF11	CHF11
<u>Fire Alarm Residential-FARE</u>	<u>Fire Alarm Residential-FARE</u>	<u>Fire Alarm Residential-FARE</u>
E11	E11	E11
<u>Structure Collapse-FCOL</u>	<u>Structure Collapse-FCOL</u>	<u>Structure Collapse-FCOL</u>
E11	E11	E11
M11	M11	M15
Rescue	Rescue	Rescue
CHF11	CHF11	CHF11
<u>Commercial Fire-FCOM</u>	<u>Commercial Fire-FCOM</u>	<u>Commercial Fire-FCOM</u>
E11	E11	E11
Engine	Engine	Engine
Engine	Engine	Engine
Engine	Engine	Engine
L11	L11	L11
M11	T11	M15
CHF11	Tanker	CHF11
	Tanker	
	Tanker	
	M11	
	CHF11	

<u>Working Fire-FCOMw adds</u>	<u>Working Fire-FCOMw adds</u>	<u>Working Fire-FCOMw adds</u>
Engine	Engine	Engine
Ladder	M13	Ladder
M13	Air Cascade	M11
Air Cascade	Command	Air Cascade
Command		Command
<u>Dumpster/Trash Fire-FDUMP</u>	<u>Dumpster/Trash Fire-FDUMP</u>	<u>Dumpster/Trash Fire-FDUMP</u>
E11	E11	E11
	T11	
<u>Fuel Spill-FFUE</u>	<u>Fuel Spill-FFUE</u>	<u>Fuel Spill-FFUE</u>
E11	E11	E11
<u>Grass/Field Fire-FGRA</u>	<u>Grass/Field Fire-FGRA</u>	<u>Grass/Field Fire-FGRA</u>
BR11	BR11	BR11
E11	T11	T11
	M11	
	CHF11	
<u>Haz-Mat-FHAZ</u>	<u>Haz-Mat-FHAZ</u>	<u>Haz-Mat-FHAZ</u>
E11	E11	E11
M11	M11	M15
CHF11	CHF11	CHF11
<u>Inside Investigation-FIIN</u>	<u>Inside Investigation-FIIN</u>	<u>Inside Investigation-FIIN</u>
E11	E11	E11
M11	M11	M15
<u>Medical-FMBLS/FMALS/FMMC</u>	<u>Medical-FMBLS/FMALS/FMMC</u>	<u>Medical-FMBLS/FMALS/FMMC</u>
M11	M11	M15
<u>Medical Critical Care-FMCC</u>	<u>Medical Critical Care-FMCC</u>	<u>Medical Critical Care-FMCC</u>
M11	M11	M15
BR11	BR11	M11
<u>Mass Casualty Incident-FMCI</u>	<u>Mass Casualty Incident-FMCI</u>	<u>Mass Casualty Incident-FMCI</u>
E11	E11	E11
M11	M11	M15
M13	M13	M11
Medic	Medic	M13
Medic	Medic	Medic
Medic	Medic	Medic
MC1	MC1	MC1
CHF11	CHF11	CHF11

<u>Outside Fire w/Exposure-FOEX</u>	<u>Outside Fire w/Exposure-FOEX</u>	<u>Outside Fire w/Exposure-FOEX</u>
E11	E11	E11
Engine	Engine	Engine
L11	T11	L11
M11	Tanker	M15
CHF11	M11	CHF11
	CHF11	
<u>Outside Investigation-FOIN</u>	<u>Outside Investigation-FOIN</u>	<u>Outside Investigation-FOIN</u>
E11	E11	E11
<u>Residential Fire-FRES</u>	<u>Residential Fire-FRES</u>	<u>Residential Fire-FRES</u>
E11	E11	E11
Engine	Engine	Engine
Engine	Engine	Engine
Engine	Engine	Engine
L11	T11	L11
M11	Tanker	M15
CHF11	Tanker	CHF11
	Tanker	
	M11	
	CHF11	
<u>Working Fire-FRESw adds</u>	<u>Working Fire-FRESw adds</u>	<u>Working Fire-FRESw adds</u>
Engine	Engine	Engine
M13	M13	M11
Air Cascade	Air Cascade	Air Cascade
Command	Command	Command
<u>Rescue High Angle-FRHI</u>	<u>Rescue High Angle-FRHI</u>	<u>Rescue High Angle-FRHI</u>
E11	E11	E11
L11	L11	L11
M11	M11	M11
MTF R81	MTF R81	MTF R81
CHF11	CHF11	CHF11
<u>Rescue Other-FROT</u>	<u>Rescue Other-FROT</u>	<u>Rescue Other-FROT</u>
E11	E11	E11
L11	L11	L11
M11	M11	M11
XFD E31R	XFD E31R	XFD E31R
SFD Tech rescue	SFD Tech Rescue	SFD Tech Rescue
CHF11	CHF11	CHF11

<u>Rescue Water-FRWA</u>	<u>Rescue Water-FRWA</u>	<u>Rescue Water-FRWA</u>
L11	L11	L11
BR11	BR11	BR11
M11	M11	M15
XTF B52	XTF B52	XTF B52
NJF B14	NJF B14	NJF B14
Enon B50	Enon B50	Enon B50
CHF11	CHF11	CHF11
<u>Service Call Engine-FSCE</u>	<u>Service Call Engine-FSCE</u>	<u>Service Call Engine-FSCE</u>
E11	E11	E11
<u>Service Call Medic-FSCM</u>	<u>Service Call Medic-FSCM</u>	<u>Service Call Medic-FSCM</u>
M11	M11	M15
<u>Utility Hazard-FHAZ</u>	<u>Utility Hazard-FHAZ</u>	<u>Utility Hazard-FHAZ</u>
E11	E11	E11
<u>Vehicle Car Fire-FVCA</u>	<u>Vehicle Car Fire-FVCA</u>	<u>Vehicle Car Fire-FVCA</u>
E11	E11	E11
M11	T11	M15
CHF11	M11	CHF11
	CHF11	
<u>Vehicle Farm Equip. Fire-FVFA</u>	<u>Vehicle Farm Equip. Fire-FVFA</u>	<u>Vehicle Farm Equip. Fire-FVFA</u>
E11	BR11	E11
M11	T11	M15
CHF11	M11	CHF11
	CHF11	
<u>Fire Vehicle Large-FVLG</u>	<u>Fire Vehicle Large-FVLG</u>	<u>Fire Vehicle Large-FVLG</u>
E11	E11	E11
M11	T11	M15
CHF11	M11	CHF11
	CHF11	
<u>Overdose-OVER</u>	<u>Overdose-OVER</u>	<u>Overdose-OVER</u>
M11	M11	M15
<u>Shooting-SHOO</u>	<u>Shooting-SHOO</u>	<u>Shooting-SHOO</u>
M11	M11	M15
BR11	BR11	M11

21. Upon confirmation of a structure fire (commercial or residential), the dispatcher should be notified to upgrade the call to a working fire. This will dispatch additional units on the response plan and prompt the calling of DP+L and Vectren.
22. Engine 11 shall lay a supply line on the way in or have Ladder 11 or Tanker 11 reverse lay and stage on the hydrant until assigned a task.
23. On vehicle fires, command may make tanker operations a priority depending on vehicle size and use.
24. If a boat is put on the water, it should be backed up by an equal to or greater sized boat. A boat with a motor is always preferred.
25. Anyone working at the water's edge shall have a life jacket and water rescue helmet on.
26. The driver should be the operator of the apparatus and responsible for the equipment on that vehicle unless commanded otherwise.
27. Any vehicle with a fuel supply less than 3/4 full shall be re-fueled prior to returning to the station.
28. Limit radio traffic to **essential** information only.
29. Each crew operating on a scene shall have a radio for communications.
30. If anyone gets into trouble, press the orange emergency on your radio and transmit "Mayday, Mayday, Mayday". Command will confirm last known location and reason for mayday. All units will continue operation given unless directed by command for different assignment. A PAR shall be utilized. Communications between the RIC and person in trouble will be on the channel the Mayday was declared on. Operations will be moved to a different channel.
31. To evacuate a structure, the command will be given over all frequencies being used. Apparatus will give a one minute minimum duration blast of the air horns. A PAR shall be utilized.
32. When dangerous atmospheres may be encountered, use air monitoring equipment and ventilation before doffing SCBA use.
33. Free Lancing will absolutely not be tolerated.
34. Must have Blood Born Pathogen, CPR, Hazardous Materials Awareness / Operation training, NIMS I700, I100, and I200.
35. Shall be certified as a rider or driver to be on a vehicle unless ordered by an officer.

36. All personnel left at the station once the vehicles have responded shall remain at the station until released by command. Inform command on the tac channel being utilized of the number of personal standing by.
37. When responding in personal vehicle with lights and sirens, members shall observe speed limits such as are consistent with laws, weather, road conditions, and with due regard for the safety of pedestrians and private property. All requirements set forth on the Ohio Revised Code shall also be followed.
38. All personnel shall follow the department guidelines for facial hair: no beards or goatees, mustaches cannot extend below the corner of the mouth, sideburns cannot extend below the ear.
39. Upon returning to the station, the officer in charge shall complete all paperwork required for the call. The run log shall be filled out with incident address, owner name and address, incident type, incident times, month, day, year, run number, mutual aid given or received, and members that responded. Information can be obtained on scene by filling out an incident report contained in the clipboard on Engine 11.
40. Ensuring that the apparatus and all equipment is clean is every member's responsibility. Upon returning from a call or training evolution, all vehicles and equipment will be cleaned as needed.
41. The officer in charge will release the crews from the station once all vehicles have been placed in service. It is the discretion of the officer in charge if a special need arises where you need to leave early.
42. Anything not covered in these guidelines, use personal knowledge and good common sense.

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_____ Date: _____

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