

**City of Austin  
Deduction Request Form**

**APA**

This form is the employee's authorization to start, stop, or change the amount of a payroll deduction that is being deducted for the employee organization identified below. Return signed forms to the Payroll Office. Extra forms may be photocopied, or are available from the Payroll Office, 124 West 8<sup>th</sup> Street, Austin, TX 78701 (phone 974-3001).

Employee Name (print or type): \_\_\_\_\_

Social security number: \_\_\_\_\_

**Amounts to Deduct – Biweekly**

The "Total biweekly deduction" is sent to: Austin Police Association. Amounts to be deducted biweekly & remitted to the APA.

**AP1= Austin Police Association Dues** \$ \_\_\_\_\_

**AP6= Spectrum Advisory Group, LLC Payments** \$ \_\_\_\_\_

**Amounts to Deduct – Monthly**

The "Total monthly deduction" is sent to: Austin Police Association. Amounts to be deducted once per month & remitted to the APA. (MUST SHOW \$0 TO DISCONTINUE A DEDUCTION)

**AP2= Austin Police Women's Association Dues** \$ \_\_\_\_\_

I consent for APA to provide my home e-mail address to Austin Police Women's Association

**AP3= Texas Police Officers' Association Dues** \$ \_\_\_\_\_

I consent for APA to provide my home e-mail address to Texas Police Officers' Association

**AP4= Austin Police Political Action Committee (PAC) Dues** \$ \_\_\_\_\_

APA PAC is an affiliate of APA

**AP5= Austin Cops for Charities Dues** \$ \_\_\_\_\_

Austin Cops 4 Charities is an affiliate of APA with tax exempt status

**AP7= APA Member s Donations for the "100" Club** \$ \_\_\_\_\_

I consent for APA to provide my home e-mail address to The 100 Club of Central Texas

**AP8= APA Associate Membership-Civilians Dues** \$ \_\_\_\_\_

**AP9= Amigos En Azul Dues** \$ \_\_\_\_\_

I consent for APA to provide my home e-mail address to Amigos En Azul

**AP0= Lesbian and Gay Peace Officers' Association Dues** \$ \_\_\_\_\_

I consent for APA to provide my home e-mail address to Lesbian & Gay Peace Officers' Association

**Employee Authorization**

I request the City of Austin to **deduct amounts listed above** from my pay and forward these deductions to the **Austin Police Association (APA)** beginning on the first available pay day on or after the "request effective date" I have shown below:

- Deduct the "Biweekly & Monthly amounts" for each AP account listed individually. In the event that the APA notifies the payroll Office of increases or decreases to the underlying amounts, I request the City of Austin to begin deducting the "Biweekly & Monthly Amounts" on the first available pay day after the effective date identified in the APA notification. I understand that I may revoke this authority I have granted to APA, by submitting at any time a new Deduction Request Form. I understand that such a revocation is applicable beginning with the next available pay day after I have submitted a new Deduction Request Form to the **APA Office** (i.e. revocations are not retroactive).

\_\_\_\_\_  
Employee signature

\_\_\_\_\_  
Request Effective Date (the Payroll Office will make these deduction changes on the first available pay day after this date)