

**MINUTES OF THE MONTHLY MEETING  
PRUDENTIAL COMMITTEE -- WINHALL-STRATTON FIRE DISTRICT #1  
Thursday, December 3, 2020 4:00PM**

The monthly November 2020 meeting of the Prudential Committee of the Winhall-Stratton Fire District #1 was held via teleconference due to the pandemic (Login information: <https://us04web.zoom.us/j/3132650303>) on Thursday, December 3, 2020.

<u><b>Prudential Members Present Via Conference:</b></u>	<u><b>Not Present:</b></u>	<u><b>Present Via Conference by Invite Were:</b></u>
Tom Snopek, Chairman	James Reynolds, Member	Tom Stretton, McSoley McCoy & Co.
Helmer Pearson, Member	Ric Swenson, Member	Jenna Chandler, McSoley McCoy & Co.
Diana Stugger, Member	Pat Moyna, SMC	Margaret Dwyer, Chief Operator
		Rosa Cannella, Secretary

Dr. Snopek called meeting to order at 4:09PM.

**RESOLVED:** Upon a motion duly made and seconded the minutes of the October 29, 2020 monthly meeting previously distributed were approved as corrected (“Upon a motion duly made and seconded the Committee approved the purchase of a new cut off saw **not to exceed \$1,500.**) (TS/DS/HP)

Tom Stretton, Partner and Jenna Chandler, Audit Senior of McSoley, McCoy & Co. presented the audited financial statements of the WSFD#1 for fiscal year ending June 30, 2020. The auditor issued an unmodified auditors’ report noting the large sewer expansion project as the most significant change.

**RESOLVED:** Upon a motion duly made and seconded the Prudential Committee approved the addition of a standing agenda item to the monthly meeting addressing that the appropriate documents have been reviewed and the BOD has signed off on bank statements and journal entries. (TS/DS/HP)

**RESOLVED:** Upon a motion duly made and seconded the Prudential Committee accepted the auditors reports as submitted. (TS/DS/HP)

**RESOLVED:** Upon a motion duly made and seconded the Prudential Committee approved financials as submitted. (TS/DS/HP)

**RESOLVED:** Upon a motion duly made and seconded the Prudential Committee approved a water and sewer allocation for an additional bedroom to an existing 6 bedroom home located at 20 Quarter Mile Road owned by Collins. (TS/DS/HP)

**RESOLVED:** Ms. Dwyer updated the Committee project status: The Long Trail, Rising Bear Hearthstone Sewer Line Rebuild is complete and the final cost was \$33,258 lower than original quote of \$50,000. The High Meadow meter building repiping will be complete next week. The Kidderbrook Panel upgrade estimate of \$10,000. The transfer switch parts have been ordered and once received can be completed. Ms. Dwyer is looking for professional help with the District website project. The Treatment Plant crew have been insulating the blower building and pipes which has greatly improved the noise level emanating from the plant. Ms. Dwyer has informed the Committee that the District has signed up for VCAAP Water & Wastewater VT COVID-19 Arrears Assistance Program. (TS/DS/HP)

Meeting adjourned at 4:51PM.

The next monthly meeting is scheduled for Thursday, December 31, 2020 at 4:00PM via teleconference by logging onto <https://us04web.zoom.us/j/3132650303>. (TS/DS/HP)

The annual meeting is scheduled for Saturday, January 9, 2021 at 4:00PM via teleconference by logging onto <https://us04web.zoom.us/j/3132650303>. (TS/DS/HP)