

Full Board Meeting Agenda

Date: September 14, 2021

Time: 10:00 am – 1:00 pm

Location: Zoom Meeting

Meeting ID: 940 1211 9894

Passcode: CISBM2021

Call to Order

Bruce Vasbinder

Vote to Approve

- Board Minutes (June 1, 2021 Full Board Meeting)
- Treasurer's Report
- CIS Budget 2021-22

*Candace Mullen
Lisa Griffin*

Board Chair Report

Bruce Vasbinder

- Nomination and Election of Board Officers for 2021-22
- Board Meeting Dates (In digital packet)
- Documents for Board Member Signatures
 - Board Member Information Form (In digital packet)
 - Conflict of Interest Agreement (In digital packet)
 - Board Member Commitment Form (In digital packet)
- Evaluation of Executive Director
- Board Training Video – Board 101: An Overview of Board Member Responsibilities
 - Board Self-Assessment (In digital packet)

Committee Reports

Committee Chairs

Executive Director's Report

Michael Dewees

1. Introduction of new Director of Operations, Carmelita Hines
2. State Funding Update - Last year (2020-21 SY) we took 10% reduction due to pandemic, but this year (2021-22 SY) funding was restored to the 2019-20 SY level.
3. ISDs Update - All six contracts signed and fully executed; Payments due to CIS Sept. 17, 2021; Salado payment received
4. United Way Campaign (In digital packet)
5. Board By-Laws, Fiscal Policies, Personnel Policies (available on website)
6. Campus Assignments (In digital packet)
7. Grant Funding
 - a. **Killeen Community Development Block Grant (CDBG) - Awarded \$19,000** (July 2021) for salary assistance to one of our CIS staff members at the new Killeen Elementary School
 - b. **Carpenter Foundation - Awarded \$50,000** (July 2021) for salary assistance for our staff at Temple High School and Hector P. Garcia Elementary in TISD.
 - c. **United Way of the Greater Fort Hood Area - Awarded \$16,000** (August 2021) for salary assistance to our campus staff in KISD and CCISD. This is a decrease of \$9,000 from last year due to less money being raised by the United Way of the Greater Fort Hood Area last year.

*The mission of Communities In Schools is to surround students with a community of support,
empowering them to stay in school and achieve in life.*

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8. Strategic Plan/Annual Operations Plan Update

- a. Financial Sustainability - Measure of Success: 3% increase in public/private funding; We will be having an increase of 7.6% between 2020-21 SY Budget and 2021-22 SY Budget.
- b. Expand Outreach - Measure of Success; Increase in the number of new campuses by at least one annually. For 2021-22, we will expand into Lake Belton HS, the new Killeen Elementary, the new Pershing Park EL, and the new Clifton Park EL in KISD. We are also adding an extra Site Coordinator in Jarrell ISD to serve more students.

9. Program Update

Program Coordinators

- a. Board Buddies
- b. Power Point: The History of Communities In Schools

10. Community Support & Marketing

Christine Elias

- a. Noon Exchange Club of Copperas Cove: \$4,125 in support of CIS program in Copperas Cove ISD (June 2021)
- b. Dr. Novotny: Computers and Monitors
- c. Baylor Scott & White: School supplies
- d. Fort Hood Area Realtors: Shoes
- e. Hub Health: Backpacks
- f. Dr. Steve Anderson: \$300 General Operating
- g. Walgreens: \$100
- h. Greater Killeen Lion's Foundation: \$414.50 General Operating
- i. Angenet Wilkerson: School Supplies; Coordinated Training Venues for our Field Staff
- j. Lisa Edgar: Assisted us with our Texas Veterans Commission Grant by providing school rosters of military-connected students at our CCISD campuses
- k. J.J. Johnson: Assisted us with our Texas Veterans Commission Grant by providing school rosters of military-connected students at our KISD campuses

11. Upcoming Events

- ❖ November 9, 2021 - CIS Executive Committee Meeting
- ❖ December 7, 2021 - CIS Full Board Meeting
- ❖ November 10 through December 10, 2021 – Shoes 4 Kids Drive

Full Board Meeting
June 1, 2021 - 11:45 A.M.- 1:00 P.M.
Zoom Meeting: ID# 940 1211 9894
Passcode: CISBM2021

Minutes

Present:

Dr. Michael Novotny	Laura Buckley	Angenet Wilkerson	Tiffany Sommerfeld
Jennifer Washington	Ana Luisa Tapia	Cyd West	
Lisa Edgar	Lisa Griffin	Bruce Vasbinder	
Jenny Espinoza	Dr. Michele Carter	Dr. Bobbie Reeders	
Dr. Amanda Allen	Brenda Smith	Brenda Adams	
Ginny Samuel	Sandra Forsythe	Doris Ellis	
Penny Curry	Michael Dewees	Sharise Moody	
Kevin Moody	Ann Bradford	Sadiq Lewis	
Marla Campbell	Christine Elias	Rosa Rios	
Candace Mullen	Christina Wilson	Eric Haugeberg	

Call to Order: Bruce Vasbinder

Reading of March 2, 2021 Minutes: Motion to approve - Lisa Griffin, second - Dr. Novotny.
Approved

Treasurer's Report: Motion to approve - Candace Mullen, second - Jennifer Washington.
Approved

Board Chair Report: Bruce Vasbinder

Membership Chair vacant

New Board meeting dates schedule

Board Officer nominations for 2021-2022 deadline 27 July 2021

Committee Reports

Publicity	Bruce - Mentioned Killeen HS CIS Graduation Ceremony LULAC provided refreshments
Finance	Cyd - Very pleased with our finances; compliment Admin Team
Programs	None
Membership	Vacant

Executive Director's Report Michael Dewees

Grant Funding

- a) \$50,000 Granted - United Way of Central Texas
- b) \$300,000 Granted - Texas Veterans Commission
- c) \$19,000 pending - Killeen Community Development Block
- d) \$25,000 pending - United Way of Greater Fort Hood Area

Legislative Update

Zoom Meetings with Legislator Terry Wilson's staff. Hopefully getting level funding for 2021-22 and 2022-23. Legislature ended last week of May.

Contracts Update

Jarrell, signed and expanded to 2 CIS Site Coordinators

Temple, signed

Killeen, signed

Copperas Cove, signed

Salado, signed

Belton, being reviewed by BISD Admin, to be voted on June 21, 2021.

Program Update

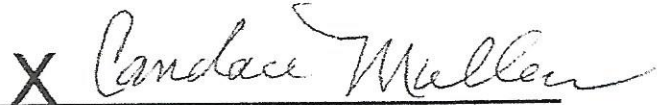
- Board Training – Student File Close-Out Procedures
Kevin Moody – 5,762 CIS Students enrolled, of which 5,589 case managed

Community Support & Marketing

Christine Elias and Marla Campbell - CIS Partnered with Yahweh Beauty Academy to give free haircuts at 3 Elementary Schools. Plans set for new school year to continue this program

Meeting Adjourned

Bruce Vasbinder

A handwritten signature in cursive script that reads "Candace Mullen". To the left of the signature is a large, bold, handwritten "X".

Candace Mullen
Secretary

Date 6 Aug 21

Reporting Period
April 1, 2021 – July 31, 2021

2020 - 2021 Operating Budget

September 1, 2020 – July 31, 2021	
Budget	3,300,000.00
Total Expenses	3,008,197.42
Budget Balance	291,802.58

Profit and Loss

	April 2021	May 2021	June 2021	July 2021
Income	49,751.99	33,928.35	12,905.50	693,448.09
Expenses	-264,327.64	-252,027.00	-272,871.75	-274,812.37
Net Income	-214,575.65	-218,098.65	-259,966.25	418,635.72

Profit and Loss - Budget vs. Actual

September 1, 2020 – July 31, 2021	
Income	3,516,104.64
Expenses	-3,008,197.42
Net Income	507,907.22

Summary Balance Sheet

as of July 31, 2021	
Total Checking/Savings	1,753,120.37

Communities In Schools of Greater Central Texas, Inc.
Monthly Revenue / Expenses
2020 - 2021

Operating Budget													
	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	
BUDGET	3,300,000.00	2,947,354.51	2,672,246.83	2,415,486.83	2,134,474.40	1,867,859.39	1,615,649.66	1,355,841.34	1,091,513.70	839,486.70	566,614.95		
TOTAL EXPENSES	(352,645.49)	(275,107.68)	(256,760.00)	(281,012.43)	(266,615.01)	(252,209.73)	(259,808.32)	(264,327.64)	(252,027.00)	(272,871.75)	(274,812.37)		
BUDGET BALANCE	2,947,354.51	2,672,246.83	2,415,486.83	2,134,474.40	1,867,859.39	1,615,649.66	1,355,841.34	1,091,513.70	839,486.70	566,614.95	291,802.58		-
Monthly Expenditures													
	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	TOTALS
Payroll (salaries, payroll taxes, and liabilities)	244,190.16	247,238.86	244,190.27	265,556.99	246,375.15	240,206.58	240,722.33	242,919.36	238,811.46	260,811.75	259,903.34		
Benefits (Employee Health Insurance)	7,877.24	7,877.24	7,607.24	7,566.76	6,999.60	6,999.60	7,037.95	6,486.59	7,589.31	6,457.47	5,863.15		
General operating (rent, utilities, supplies, ect.)	4,841.14	4,478.59	3,953.31	3,646.06	4,639.01	4,444.95	5,148.42	4,605.31	5,223.19	4,016.23	6,949.11		
Campus Start up (September Only)	30,882.57			-									
Campus Budget	2,254.06	1,946.97	552.69	3,492.11	7,122.11	266.02	2,200.58	2,217.31	403.04	1,393.82	1,498.18		
Special Projects (Programs/Special Events, Angel Fund, Backpack Food Fund, Food Bank Etc.)	1,155.27	4,351.02	67.02	711.46	785.30	253.53	169.04	354.01		98.02	169.04		
Training			300.00							94.46			
Liability Insurance (Annual)	7,373.00	9,095.00											
CIS Dues (Annual)	4,033.00												
Audit (Annual)							4,500.00						
TX Workforce - State Unemployment Ins. (SUTA)					624.79			7,676.01					
Other (New employee background checks)	39.05	120.00	89.47	39.05	69.05	39.05	30.00	69.05			429.55		
FY 20 Audit adjustment - Deferred Revenue	50,000.00												
Total Monthly Expenses	352,645.49	275,107.68	256,760.00	281,012.43	266,615.01	252,209.73	259,808.32	264,327.64	252,027.00	272,871.75	274,812.37	-	-
Profit & Loss (Actual)													
Total Monthly Income	541,381.64	656,228.54	21,449.14	230,735.04	35,596.13	1,217,058.52	23,621.70	49,751.99	33,928.35	12,905.50	693,448.09	-	3,516,104.64
Total Monthly Expenses	-352,645.49	-275,107.68	-256,760.00	-281,012.43	-266,615.01	-252,209.73	-259,808.32	-264,327.64	-252,027.00	-272,871.75	-274,812.37	-	-3,008,197.42
Net Income	188,736.15	381,120.86	(235,310.86)	(50,277.39)	(231,018.88)	964,848.79	(236,186.62)	(214,575.65)	(218,098.65)	(259,966.25)	418,635.72	-	507,907.22

COMMUNITIES IN SCHOOLS OF GREATER CENTRAL TEXAS, INC.

Profit & Loss

April 2021

08/20/21

	Apr 21
Ordinary Income/Expense	
Income	
200 GENERAL OPERATING	590.20
234 TEXAS VETERANS - FVA	49,161.79
Total Income	49,751.99
Gross Profit	49,751.99
Expense	
Payroll Expenses	0.00
GFHA U WAY 150	1,080.00
KILLEEN CDBG 181	1,374.99
131(A) SAL 223-32-6100-800-6-1X	2,523.75
C TX U WAY 151	3,600.00
CARPENTER GRANT 221	4,166.67
GEN OPER 200	10,900.25
GR 141 (ADMIN) 160958027120014	14,452.12
131(P) SAL 223-32-6100-800-6-1X	14,481.59
TEXAS VETERANS - FVA 234	24,207.75
SCHOOL DISTR 160	82,651.20
GR 141(PROGRAM) 160958027120014	104,889.32
Total Expense	264,327.64
Net Ordinary Income	-214,575.65
Net Income	-214,575.65

COMMUNITIES IN SCHOOLS OF GREATER CENTRAL TEXAS, INC.

Profit & Loss

May 2021

08/20/21

	May 21
Ordinary Income/Expense	
Income	
200 GENERAL OPERATING	1,470.54
181 KILLEEN CDBG	8,250.06
234 TEXAS VETERANS - FVA	24,207.75
Total Income	33,928.35
Gross Profit	33,928.35
Expense	
Payroll Expenses	0.00
GFHA U WAY 150	990.00
KILLEEN CDBG 181	1,374.99
131(A) SAL 223-32-6100-800-6-1X	2,523.75
C TX U WAY 151	3,845.00
CARPENTER GRANT 221	4,166.67
GEN OPER 200	10,452.54
GR 141 (ADMIN) 160958027120014	14,452.12
131(P) SAL 223-32-6100-800-6-1X	14,481.59
TEXAS VETERANS - FVA 234	24,205.52
SCHOOL DISTR 160	75,445.50
GR 141(PROGRAM) 160958027120014	100,089.32
Total Expense	252,027.00
Net Ordinary Income	-218,098.65
Net Income	-218,098.65

COMMUNITIES IN SCHOOLS OF GREATER CENTRAL TEXAS, INC.

Profit & Loss

June 2021

08/20/21

	Jun 21
Ordinary Income/Expense	
Income	
200 GENERAL OPERATING	405.50
151 CENTRAL TX U. WAY	12,500.00
Total Income	12,905.50
Gross Profit	12,905.50
Expense	
Payroll Expenses	1,213.96
KILLEEN CDBG 181	1,374.99
131(A) SAL 223-32-6100-800-6-1X	2,523.75
C TX U WAY 151	3,800.00
CARPENTER GRANT 221	4,166.66
GFHA U WAY 150	4,180.00
GEN OPER 200	9,202.54
GR 141 (ADMIN) 160958027120014	14,452.12
131(P) SAL 223-32-6100-800-6-1X	14,481.59
TEXAS VETERANS - FVA 234	24,207.75
SCHOOL DISTR 160	93,179.07
GR 141(PROGRAM) 160958027120014	100,089.32
Total Expense	272,871.75
Net Ordinary Income	-259,966.25
Net Income	-259,966.25

COMMUNITIES IN SCHOOLS OF GREATER CENTRAL TEXAS, INC.

Profit & Loss

July 2021

08/20/21

	Jul 21
Ordinary Income/Expense	
Income	
200 GENERAL OPERATING	9,377.84
131 TANF(ADMIN)	12,618.75
234 TEXAS VETERANS - FVA	24,176.35
131 TANF (PROGRAMS)	72,007.95
141 GR(ADMIN) 160958027120014	72,260.60
141 GR(PROGR) 160958027120014	503,006.60
Total Income	693,448.09
Gross Profit	693,448.09
Expense	
Payroll Expenses	1,015.04
KILLEEN CDBG 181	1,374.99
GFHA U WAY 150	2,420.00
131(A) SAL 223-32-6100-800-6-1X	2,523.75
C TX U WAY 151	3,800.00
CARPENTER GRANT 221	4,166.66
GEN OPER 200	11,247.70
GR 141 (ADMIN) 160958027120014	14,452.12
131(P) SAL 223-32-6100-800-6-1X	14,481.59
TEXAS VETERANS - FVA 234	23,124.40
SCHOOL DISTR 160	92,187.94
GR 141(PROGRAM) 160958027120014	104,018.18
Total Expense	274,812.37
Net Ordinary Income	418,635.72
Net Income	418,635.72

COMMUNITIES IN SCHOOLS OF GREATER CENTRAL TEXAS, INC.

08/20/21

Profit & Loss Budget vs. Actual

Accrual Basis

September 2020 through July 2021

	Sep '20 - Jul 21	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
131 TANF (PROGRAMS)	132,177.56	171,627.00	-39,449.44
131 TANF(ADMIN)	22,713.75	30,286.00	-7,572.25
141 GR(ADMIN) 160958027120014	136,113.25	203,478.00	-67,364.75
141 GR(PROGR) 160958027120014	1,011,378.36	1,153,046.00	-141,667.64
150 GFHA UNITED WAY	12,500.00	25,000.00	-12,500.00
151 CENTRAL TX U. WAY	37,500.00	50,000.00	-12,500.00
160 SCHOOL DISTRICTS	1,203,782.00	1,203,782.00	0.00
181 KILLEEN CDBG	11,750.04	16,500.00	-4,749.96
200 GENERAL OPERATING	630,840.90	96,281.00	534,559.90
221 CARPENTER GRANT	50,000.00	50,000.00	0.00
234 TEXAS VETERANS - FVA	267,348.78	300,000.00	-32,651.22
Total Income	3,516,104.64	3,300,000.00	216,104.64
Gross Profit	3,516,104.64	3,300,000.00	216,104.64
Expense			
131(A) SAL 223-32-6100-800-6-1X	27,761.25	30,286.00	-2,524.75
131(P) SAL 223-32-6100-800-6-1X	160,674.82	171,627.00	-10,952.18
C TX U WAY 151	46,033.49	50,000.00	-3,966.51
CARPENTER GRANT 221	43,958.34	50,000.00	-6,041.66
GEN OPER 200	154,404.37	96,281.00	58,123.37
GFHA U WAY 150	22,377.51	25,000.00	-2,622.49
GR 141 (ADMIN) 160958027120014	150,565.37	203,478.00	-52,912.63
GR 141(PROGRAM) 160958027120014	1,115,396.54	1,153,046.00	-37,649.46
KILLEEN CDBG 181	15,500.01	16,500.00	-999.99
SCHOOL DISTR 160	953,260.89	1,203,782.00	-250,521.11
TEXAS VETERANS - FVA 234	266,035.83	300,000.00	-33,964.17
Total Expense	3,008,197.42	3,300,000.00	-291,802.58
Net Ordinary Income	507,907.22	0.00	507,907.22
Net Income	507,907.22	0.00	507,907.22

Summary Balance Sheet

As of July 31, 2021

	Jul 31, 21
ASSETS	
Current Assets	
Checking/Savings	1,753,120.37
Accounts Receivable	13,499.98
Other Current Assets	7,088.58
Total Current Assets	1,773,708.93
TOTAL ASSETS	1,773,708.93
LIABILITIES & EQUITY	
Equity	1,773,708.93
TOTAL LIABILITIES & EQUITY	1,773,708.93

COMMUNITIES IN SCHOOLS OF GREATER CENTRAL TEXAS, INC.**Projected Operating Budget**

REVENUE	FY 2021 - 2022
TANF	201,913
GENERAL REVENUE	1,558,117
SCHOOL DISTRICT CONTRACTED SERVICES	1,245,325
TEXAS VETERANS COMMISSION	300,000
CARPENTER GRANT	50,000
GFHA UNITED WAY	16,000
CENTRAL TX U. WAY	50,000
CITY OF KILLEEN	19,000
LOCAL DONATIONS / GENERAL OPERATING	97,744
FUNDRAISING	10,000
INTEREST	2,000
TOTAL	3,550,099
EXPENSES	
ADMINISTRATION SALARIES	260,414
FICA/MEDICARE	19,922
EMPLOYEE HEALTH INSURANCE ADMIN	18,000
ADMINISTRATIVE TRAVEL	3,500
PROGRAM OPERATION SALARIES	261,972
FIELD STAFF SALARIES	2,400,000
FICA/MEDICARE	203,641
EMPLOYEE HEALTH INSURANCE	150,000
ORGANIZATION INSURANCE	24,000
SUTA	12,000
AUDIT	5,000
EMPLOYEE DRUG TESTING	600
EMPLOYEE BACKGROUND CHECKS	600
MEETINGS / TRAININGS / CONFERENCES	6,500
CAMPUS BUDGETS	50,000
PROGRAMS	50,000
CONTINGENCY	5,000
RENT (Office Space, Records Storage)	40,000
POSTAGE / SHIPPING	3,000
OFFICE SUPPLIES	6,450
FEES / DUES	7,000
PRINTING / PUBLICATIONS	2,500
ELECTRIC / WATER / SEWAGE	6,000
INTERNET / PHONES	5,000
EQUIPMENT (PURCHASES / LEASE / REPAIR)	5,000
ANNUAL FUNDRAISER	4,000
	-
TOTAL	3,550,099

BOARD OFFICER/MEMBER VOTING PROCESS

Voting Process

ARTICLE V – OFFICERS

(Article 5.2) The Board of Directors at its annual meeting shall elect the officers by majority vote. The Chairperson, Vice Chairpersons, Secretary, and Treasurer shall be elected from among the members of the Board of Directors. The other officers need not be members of the Board of Directors. The officers shall serve until the next annual meeting or until their successors are elected.

ARTICLE IV – MEETINGS OF THE BOARD OF DIRECTORS

(Article 4.4) At any duly called meeting of the Board of Directors, a majority of the elected Directors then in office shall constitute a quorum for the transaction of business. Except as otherwise provided by law or in these Bylaws, all action of the Board of Directors shall be by a majority vote of the Directors present. Electronic submission of votes is permissible.

Voting Timeline

A. June 1, 2021

- Article V (5.2) and Article IV (4.4) of the Board By-Laws
- Current Board of Directors List
- List of all offices
- Board Member Nomination Form
- Deadline for submitting nominations (Tuesday July 27, 2021)
- Email address to submit nominations (christine.elias@cis-tx.org)

B. July 27, 2021 – Deadline for Submitting Board Member Nominations

- Christine will enter names from all nomination forms on the election ballot under the appropriate office.
- All nominations will be presented at the Tuesday August 24, 2021 Executive Committee meeting as well as the September 14, 2021 Full Board Retreat.

C. August 24, 2021 – Executive Committee Meeting

- Directly after the meeting, the list of candidates will be emailed to each Board member not in attendance.
- Voting will take place at the Full Board Retreat on September 14, 2021.

D. September 14, 2021 – Full Board Retreat

- After voting is complete, votes will be calculated, and new officers announced.
- New officers will begin their terms at November's Executive Committee meeting.

BOARD OF DIRECTORS

TITLE	LAST	FIRST	BOARD POSITION	COMMITTEE	EMPLOYER	CITY	PROFESSION	PHONE	EMAIL
Dr.	Carter	Michele	Vice Chair of Programs	Exec	Central Texas College	Killeen	Deputy Chancellor	526-1322	michele.carter@ctcd.edu
Ms.	Davenport	Liz	Fort Hood Rep	Exec	Fort Hood CYS	Fort Hood	Child Youth & School Services Liaison	288-7946	elizabeth.j.davenport2.naf@mail.mil
Ms.	Edgar	Lisa	CCISD Rep	Exec	Student Serv.	Copperas Cove	Coordinator	547-1227	edgarl@ccisd.com
Ms.	Forsythe	Sandra	KISD Rep	Exec	Killeen ISD	Killeen	Executive Dir. Student Svcs	338-4944	sforsy6739@aol.com
Mrs.	Griffin	Lisa	Treasurer	Exec	The Carlson Law Firm	Killeen	Chief Operating Officer	526-5688	lgriffin@carlsonattorneys.com
Mr.	Haugeberg	Eric	TISD Rep	Exec	Temple ISD	Temple	Asst. Supt. of Student Svc.	215-6792	eric.haugeberg@tisd.org
Mrs.	Mullen	Candace	Secretary	Exec	Training & Assessment Professionals	Harker Heights	Owner	698-2304	candylane@taptrain.com
Dr.	Novotny	Michael	SISD Rep	Exec	Salado ISD	Salado	SISD Superintendent	947-6900	michael.novotny@saladoisd.org
Ms.	Sommerfeld	Tiffany	BISD Rep	Exec	Belton ISD	Belton	Director of College & Career Readiness	215-2262	tiffany.sommerfeld@bisd.net
Mr.	Vasbinder	Bruce	Board Chair / Marketing	Exec	Central Texas College	Killeen	Community Relations Coordinator	634-3258	bruce.vasbinder@ctcd.edu
Ms.	West	Cyd	Vice Chair of Finance	Exec	First Community Mortgage	Harker Heights	Senior VP	690-3765	cyd.west@1stnb.com
Ms.	Adams	Brenda	Community Rep	Full	Retired	Killeen	Retired Principal	289-0105	bjaalex55@yahoo.com
Dr.	Allen	Amanda	Community Rep	Full	TAMU Central Texas	Killeen	Professor	519-5411	agallen@tamuct.edu
Dr.	Anderson	Steve	Community Rep	Full	TAMU Central Texas	Georgetown	Associate Professor	519-8740	stephen-c-anderson@tamuct.edu
Ms.	Carrillo-Tapia	AnaLuisa	Community Rep	Full	Lulac District 17	Killeen	Director	392-0962	analuisatg68@yahoo.com
Mr.	Clements	Josh	Community Rep	Full	Temple HS	Temple	English II Teacher	215-7197	josh.clements@tisd.org
Mr.	Cockrell	Mark	Community Rep	Full	Christian House of Prayer	Killeen	Staff - Camp Director	547-3348	mcockrell10@me.com
Ms.	Curry	Penny	Community Rep	Full	Curry Consulting	Salado	Consultant	702-7552	penny_curry@hotmail.com
Mr.	Dancer	Samuel	Community Rep	Full	Juvenile Probation	Killeen	Juvenile Probation Officer	618-4223	samuel.dancer@bellcounty.texas.gov
Mrs.	Ellis	Doris	Community Rep	Full	About Time Cleaning	Killeen	Business Owner	251-6257	itsabouttimecleaning@yahoo.com
Ms.	Gideon	Shirley	Community Rep	Full	Retired	Killeen	Retired, Killeen ISD	690-9433	shirley.gideon@icloud.com
Mrs.	Harmon	Cathleen	Community Rep	Full	Retired	Killeen	Retired, Sallie Mae	289-2209	cph1109@embarqmail.com
Dr.	Harvey	Keith	Community Rep	Full	Kempner	Killeen	Mayor	702-3442	klharvey23@hotmail.com
Ms.	Jones	Inocencia	Community Rep	Full	Retired	Killeen	Retired	449-1603	inocenciajones@hotmail.com
Dr.	Reeders	Bobbie	Community Rep	Full	KISD	Killeen	Principal	336-7250	bobbie.reeders@killeenisd.org
Mrs.	Samuel	Ginny	Community Rep	Full	Retired	Killeen	Retired Early Childhood Educator	634-6893	dingdongtexas@embarqmail.com
Hon.	Simmons	Gregory	Community Rep	Full	The Law Offices of Gregory K. Simmons	Killeen	Attorney	616-2529	simmonsclmlaw@gmail.com
Ms.	Smith	Brenda	Community Rep	Full	Killeen ISD	Killeen	Parenting Specialist	336-0211	brenda.smith@killeenisd.org
Ms.	Villafranco	Cynthia	Community/Parent Rep	Full	Parent	Salado	Parent	(512) 818-5929	cynthiavillafranco@ymail.com
Dr.	Vitucci	Steve	Community Rep	Full	Tarleton State Univ.	Copperas Cove	Professor	501-5827	vitucci@tarleton.edu
Ms.	Washington	Jennifer	Community Rep	Full	KISD	Killeen	Dir. of Student Hearings	336-2826	jennifer.washington@killeenisd.org
Dr.	Weaver	Carlene	Community Rep	Full	Weaver Counseling & Life Coaching	Killeen	Counselor/Business Owner	702-0681	wclifecoaching@aol.com
Ms.	Wilkerson	Angenet	Community Rep	Full	Killeen ISD	Killeen	Dir. Student /District/Community Relations	336-1707	angenet.wilkerson@killeenisd.org
Ms.	Wilson	Christina	Community Rep	Full	Belton ISD	Belton	Project Heartbeat Coordinator	215-2095	christina.wilson@bisd.net
Ms.	Yuni Kim	Stephanie	Community Rep	Full	Stephanie Kim Realty	Killeen	Realtor	681-4989	killeenkoreanschool@gmail.com

BOARD OFFICES

☐ **Chairperson**

- Partners with the organization leadership to promote CIS
- Conducts board meetings and ensures that the board's directives are implemented and monitored
- Collaborates with the Executive Director to carry out the organization's mission and ensures accomplishment of goals
- Instrumental in hiring and supervising the Executive Director

☐ **Secretary**

- Provides guidance on proper meeting procedures
- Takes minutes at board meetings, or designates a person for the task, and reviews and distributes the approved minutes
- Prepares and maintains board records, such as minutes and committee reports, and ensures the accuracy and security of the records
- Prepared to assume the leadership role when the Chair and Past Chair are unavailable

☐ **Treasurer**

- Serves as the financial officer
- Monitors organization's financial accounts for accuracy
- Presents financial reports to the board
- Works with other board officers and the Executive Director to develop financial plans
- Reviews the annual audit and tax forms, and presents the financial material to the board

☐ **Vice Chair of Finance**

- Resource development
- Fundraising
- Budget monitoring
- Planning for future expansion (cost analysis)

☐ **Vice Chair of Programs**

- Campus support (Board Buddies)
- Sustainability of current services
- Future expansion

☐ **Vice Chair of Membership**

- Evaluate participation & involvement
- Search for new members

☐ **Vice Chair of Marketing & Public Relations**

- Website
- Publications
- Service club partnerships
- Community visibility

CURRENT BOARD OFFICERS 2020-2021

Board Chair – *Bruce Vasbinder*

Secretary – *Candace Mullen*

Treasurer – *Lisa Griffin*

**Past Chairperson/
Special Liaison to the Chairperson** – *Lisa Griffin*

Vice Chair of Finance – *Cyd West*

Vice Chair of Membership – *Vacant*

Vice Chair of Programs – *Dr. Michele Carter*

Vice Chair of Marketing – *Bruce Vasbinder*

BOARD MEMBER NOMINATION FORM

Candidate Information

Name: _____

Mailing Address: _____

Home Phone: _____

Cell Phone: _____

Office/Work Phone: _____

E-mail Address: _____

Employment/Profession: _____

Previous experience (if any) with Communities In Schools:

Board office position for which you are recommending nominee: (Check one)

- | | |
|------------------------------------------------|---------------------------------------------------------------------|
| <input type="checkbox"/> Board Chair | <input type="checkbox"/> Vice Chair of Programs |
| <input type="checkbox"/> Secretary | <input type="checkbox"/> Vice Chair of Membership |
| <input type="checkbox"/> Treasurer | <input type="checkbox"/> Vice Chair of Marketing & Public Relations |
| <input type="checkbox"/> Vice Chair of Finance | |

Skills nominee possesses: (Check all that apply)

- | | |
|-----------------------------------------------------------|----------------------------------------------------------------------|
| <input type="checkbox"/> Finance, accounting | <input type="checkbox"/> Nonprofit experience |
| <input type="checkbox"/> Grant writing | <input type="checkbox"/> Contacts, networking |
| <input type="checkbox"/> Fundraising & special events | <input type="checkbox"/> Teaching experience, curriculum development |
| <input type="checkbox"/> Public relations, communications | <input type="checkbox"/> Other |

Affiliations or organizations the nominee belongs to (e.g., membership, professional, civic):

Has this person been contacted to determine their interest in being nominated? (Check one) ☐ Yes ☐ No

If "Yes," would he/she be willing to serve if elected? (Check one) ☐ Yes ☐ No

SUBMITTED BY:

Name: _____ Date: _____

Phone: _____ E-mail: _____

Board of Directors Meeting Dates 2021-2022

Date	Meeting Type	Time
August 24, 2021	Executive Committee	11:45 AM - 1:00 PM
September 14, 2021	Full Board Meeting	10:00 AM - 1:00 PM
November 9, 2021	Executive Committee	11:45 AM - 1:00 PM
December 7, 2021	Full Board Meeting	11:45 AM - 1:00 PM
February 8, 2022	Executive Committee	11:45 AM - 1:00 PM
March 1, 2022	Full Board Meeting	11:45 AM - 1:00 PM
May 17, 2022	Executive Committee	11:45 AM - 1:00 PM
June 7, 2022	Full Board Meeting	11:45 AM - 1:00 PM

All meetings will be held via Zoom until further notice. Zoom info is as follows -

Meeting ID 940 1211 9894
Passcode CISBM2021

Board Member Information Form

Please provide CIS the requested information below:

Personal Information	
Full name	
Home address	
Home phone	
Mobile or cellular phone	
Home e-mail address	
Business Information	
Company	
Business address	
Job title	
Business phone	
Business e-mail address	

**Conflict of Interest Policy
Annual Statement of Compliance**

Communities In Schools (CIS) of Greater Central Texas, Inc. is a nonprofit, tax-exempt organization. Maintenance of its tax-exempt status is important both for its continued financial stability and for public support. Therefore, the IRS as well as state regulatory and tax officials view the operations of Communities In Schools as a public trust, which is subject to scrutiny by and accountable to such governmental authorities as well as to members of the public. The board, Executive Director and management employees have the responsibility of administering the affairs of Communities In Schools honestly and prudently, and of exercising their best care, skill, and judgment for the sole benefit of Communities In Schools. Those persons shall exercise the utmost good faith in all transactions involved in their duties, and they shall not use their positions with Communities In Schools or knowledge gained thereof for personal benefit. The interests of Communities In Schools must be the first priority in all decisions and actions.

NAME OF BOARD MEMBER: (Please print)

CAPACITY:

_____ Board of Directors

I HEREBY CONFIRM that I:

- a. Have received a copy of the conflict of interest policy,
- b. Have read and understand the policy,
- c. Agree to comply with the policy, and
- d. Understand Communities In Schools is charitable and in order to maintain its federal tax exemption it must engage primarily in activities which accomplish one or more of its tax-exempt purposes.

Board Member's Signature

Date

Board Member Commitment Form

The Board of Directors exists to secure and promote the financial, legal and ethical well being of the organization and to ensure that it fulfills its mission.

As a member of the Board of Directors of **Communities In Schools of Greater Central Texas, Inc.**, I understand that I have a *duty of care* to always work in the best interests of the organization, a *duty of loyalty* to put the good of the organization first and avoid any conflicts of interest and a *duty of obedience* to be faithful to the central goals of the organization and follow its governing documents.

In furtherance of these commitments and responsibilities I will put forth my best individual effort to:

- Attend, fully prepare for, and diligently participate in board meetings, committee meetings and special events.
- Make an annual personal financial contribution at a level that is commensurate with my financial means.
- Actively participate in helping to develop resources for the organization.
- Act in the best interests of the organization, and excuse myself from discussions and votes where I have a conflict of interest.
- Strive to keep abreast of trends, issues, and current developments that may affect the organization.
- Stay informed about what is going on in the organization, asking questions and requesting information as needed. I will participate in and take responsibility for making decisions on issues, policies and other board matters.
- Actively voice my opinions and concerns, and open-mindedly consider everyone else's opinions and concerns, in all board decision making. I will trust that we all share a constant passion for this organization's mission.
- Exercise my authority as a board member only when acting in a meeting with the full board or when appointed by the board.
- Represent the organization in a positive and supportive manner at all times.
- Bring a sense of humor and active listening to my participation in meetings.

- Work collaboratively with staff and other board members as partners toward achievement of our goals.
- Strictly maintain the confidentiality of all privileged or sensitive information provided to me to safeguard the organization's reputation and integrity, as well as the privacy rights of individuals and donors connected with the organization and the Board. I accept this principle as one that should survive my period of board service.

If I do not fulfill these commitments to the organization, I will expect the board chair to discuss my responsibilities with me.

In turn, I expect the organization to be responsible to me in the following ways:

- Providing me with regular financial reports and analyses and updates on significant organizational and personnel activities.
- Providing me with opportunities to discuss important organizational issues with the board chair and executive director as appropriate.
- Offering me opportunities for professional development as a board member.
- The staff and board members will respond in a straightforward fashion to questions that I feel are necessary to carry out my responsibilities to this organization. Board members and staff will work with me in good faith toward achievement of our goals.

If the organization does not fulfill its commitments to me, I can call on the board chair to discuss the organization's responsibilities.

I certify by my signature that I understand the foregoing expectations that accompany my board service and will do my best to live up to them as a member of the Board of Directors of Communities In Schools of Greater Central Texas, Inc.

Name

Signature

Date

Note: Subsequent to its adoption by the Board of Directors, this Statement will be provided to all continuing and prospective Directors-nominees as appropriate.

Board Self-Assessment

How Is Your Board Functioning?

Please rate your board of directors using the following scale:

- 0 = No, this does not exist on our board.
- 1 = We are working on it.
- 2 = Yes, we are in great shape on this item.

Selection and Composition	Rating
Our board is composed of persons vitally interested in the work of CIS.	
Our board is representative of our community with regard to race, gender, and the public and private sector.	
There is a balance of new and experienced board members to guarantee both continuity and new perspectives.	
Board members have the combination of skills (management, fund-raising, legal, fiscal) necessary to work towards the CIS mission.	
There is a limit to the number of consecutive terms a board member serves.	
The organization keeps a pool of potential board members identified for the future.	
The organization develops future board members through the use of volunteers on committees.	
New board members are recruited and selected in a standard system of review.	
Orientation and Training	
There is a commitment form outlining the responsibilities of board members that all board members sign.	
The board members understand their legal liability.	
The organization provides a comprehensive orientation for all new members.	
The organization provides all board members with a board manual which, at a minimum, includes board member roles and responsibilities, descriptions of current program, budget and funding	
The organization makes learning opportunities available to board members to increase skills related to their board responsibilities.	
Structure and Organization of the Board	
The board has a set of bylaws that describes the duties of board members and officers and the procedures by which the board conducts its business.	
The board has a mechanism for handling matters that must be addressed between meetings.	
The board elects a chair to provide leadership and coordinate the ongoing work of the board and its committees.	
The board has active committees with specific responsibilities.	
Committee assignments are reviewed and evaluated periodically.	
The working relationship between the board chair and executive director is strong and productive.	
Board and staff members are clear on their respective responsibilities.	
The relationship between the board and staff is built on mutual respect and good rapport.	

The Board at Work	Rating
There are regularly scheduled board meetings at least three times a year.	
Meetings begin and end on time according to an agreed-upon schedule.	
There is a quorum present at all board meetings.	
There is adequate preparation and distribution of material, including agendas, financial reports, etc., in advance of the meetings.	
Board meetings are characterized by open discussions, general participation and active thinking.	
Board members deal primarily with policy formulation, financial and long-range planning, financial review and evaluating the work of the organization.	
Minutes of board and committee meetings are written and circulated to board members.	
Committees are active and complete assigned tasks in a timely manner.	
The board makes <i>governance</i> decisions based on evaluation data presented annually.	
The board stays aware of community, state and national matters that could affect CIS.	
Individual board members accept and carry out assignments within the area of their talents and expertise.	
Board members accomplish their commitments in a timely manner.	
Board members make a generous financial contribution (self-defined) to the organization on an annual basis.	
All board members are actively involved in some aspect of fund raising for the organization.	
Board members are actively promoting the organization in the community.	
The board conducts an annual review of its own organization and work.	
New leadership is emerging consistently from the board and its committees.	



United Way of Central Texas
4 N. 3rd Street, Temple, Texas 76501
www.UWCT.org 254-778-8616
PLEDGE FORM

LIVE UNITED

of Central Texas

1. Mr./Mrs./Ms./Dr. _____ First Name _____ MI _____ Last Name _____
Employer _____
Home Address _____
City _____ State _____ Zip _____
Phone Number _____ Email _____

2. MY TOTAL GIFT

- ☐ Easy Payroll Deduction
Amount per pay period \$ _____
Number of pay periods: _____
Total Amount: \$ _____
- ☐ Please bill me at the above address
☐ One Time: \$ _____
☐ Quarterly: \$ _____
☐ Total Amount: \$ _____

Cash or Personal Check (please attach check made payable to United Way of Central Texas)

Total Amount: \$ _____

- ☐ Cash
☐ Check Check # _____ Check date _____

4. BE A LEADERSHIP DONOR

Your leadership gift sets a powerful example for others and raises the bar on charitable giving through your United Way. My individual gift of \$500 or more qualifies me as a Leadership Donor.

- ☐ Alexis de Tocqueville (\$10,000 plus)
☐ Leadership Society (\$500 - \$9,999)
☐ I would like my contribution recognized in publications as follows:

Title _____ First Name _____ Last Name _____ Spouse's Name (If included) _____

3. DESIGNATION OPTIONS

- ☐ United Way Community Impact Fund
The most powerful way to invest your contribution where it is most needed in advancing the common good. These gifts will be used for education, financial stability, and health programs. Please refer to www.UWCT.org or information card for details.
- ☐ United Way Impact Initiative
Program Name: _____
- ☐ United Way Partner Program
Program Name: _____
- ☐ Other Non-Profit 501(c)(3) Agency
Agency Name: _____

5. PLEASE SIGN AND DATE

Signature _____

Date _____

Top Copy: United Way of Central Texas Middle Copy: Company Bottom Copy: Donor

PRINT Name _____
First Last

Mailing Address _____
Street/P.O. Box

City State Zip

Email: _____

Company _____

PLEDGE

Payroll Deduction

I hereby authorize my employer to deduct my pledge as follows:

FAIR SHARE GIVER: \$ _____ (1 hour pay per month)

OTHER: \$ _____ per pay period

So, my total gift is: \$ _____

Payroll Deduction Authorization Date _____

Authorization Signature _____
(Required for Payroll Deduction)

Direct Contribution

I am enclosing my gift of \$ _____

- ☐ Cash (Attach cash)
☐ Check Please make checks payable to United Way

White Copy - Employer Yellow Copy - United Way Pink Copy - Employee

United Way



United Way of the Greater Fort Hood Area

208 W. Ave. A

Killeen, TX 76541

Phone: 254-634-0660

uwgfha@centexbiz.rr.com

www.unitedway-gfha.org

DONOR DESIGNATION

- ☐ Community Care (Will be Allocated by Experienced Volunteers)

☐ Community Health

☐ Financial Independence

☐ Community Education

☐ Basic Needs

- ☐ Specific United Way Agency _____

- ☐ Other Non Profit Agency
(Please write a name and address)

Agency Name _____

Address _____

City, State, Zip _____

United Way organizations do not provide goods or services in or partial consideration for any contributions made to the organizations via this pledge card.

"Serving Copperas Cove, Fort Hood, Killeen, Harker Heights, Nolanville and Lampasas"

BELTON ISD				KILLEEN ISD			
Lake Belton HS	SC	Britany Martinez		Ellison HS	SC	Virgie Reed	
Lake Belton HS	SC	Ryan Johnson		Ellison HS	SC	Alline Burley	
Belton HS	SC	Jona Hinds		Harker Heights HS	SC	Dwight Moseley	
Belton HS	SC	KeAnthony Jackson		Harker Heights HS	SC	Liz Rivera	
Belton MS	SC	Tanya Kendall		Killeen HS	SC	Ci Clay	
Lake Belton MS	SC	Jamie Pike		Killeen HS	SC	Jaquisha Richey	
South Belton MS	SC	Julia Gomez		Shoemaker HS	SC	Malcolm Burvato	
North Belton MS	SC	Thomas Wolf		Shoemaker HS	SC	Evelyn Prewitt	
Chisholm Trail ES	SC	Lauren Morehouse		Early College HS	SC	Shawnyha Golden	
Miller Heights ES	SC	Wendy Zitkus		Gateway HS	SC	Alfreda Wooten	
Southwest ES	SC	Jessica Alvarez		Pathways Academic Campus	SC	Jennifer King	
Campuses	9	Staff	11	Audie Murphy MS	SC	Nor' Randa Smith	
COPPERAS COVE ISD				Audie Murphy MS	SC	Maggie Burvato	
Copperas Cove HS	SC	Danny Velarde		Gateway MS	SC	Kim Wilkes	
Copperas Cove HS	SC	LaToya Francois		Live Oak Ridge MS	SC	Margarita McMillan	
Copperas Cove JHS	SC	Mildred Rodriguez		Manor MS	SC	Evette Little	
SC Lee JHS	SC	Ernest Sapp		Palo Alto MS	SC	Fulgencio Vidal	
Clements / Parsons ES	SC	LaBreina Stanley		Rancier MS	SC	Colesha Johnson	
Fairview/Jewell ES	SC	Russell Jenkins		Brookhaven ES	SC	Vonetta Williams	
Hettie Halstead ES	SC	Michelle Champlin		Clifton Park ES	SC	Bonita Dix	
House Creek ES / Crossroads HS	SC	Cassie Ray		Clifton Park ES	SC	Graciela Muñoz	
Martin Walker ES	SC	Kaitlynd Vickers		Harker Heights ES	SC	Sallie Blake	
Williams / Ledger ES	SC	PJ White		Hay Branch ES	SC	Thomas Lane	
Campuses	10	Staff	10	Haynes ES	SC	Nicole Frabel	
JARRELL ISD				Haynes ES	SC	Branden Leshock	
Jarrell ES	SC	Amorin Nuñez		Ira Cross ES	SC	Anterrica Rivera	
Igo ES	SC	Dinorah Hunter		Killeen ES	SC	David Woodberry	
Campuses	2	Staff	2	Killeen ES	SC	Jaquan Jackson	
Temple ISD				Montague Village ES	SC	Harold Caldwell	
Temple HS	SC	Michael Vinet		Peebles ES	SC	Angelita Finnen	
Temple HS	SC	Marnita Davis		Pershing Park ES	SC	Felicia Cornetti	
Wheatley Alternative	SC	Carysa Stein		Pershing Park ES	SC	Oluwaseyi Ighereje	
Bonham MS	SC	Nancy Rodriguez		Trimmier ES	SC	Yajaira Velez	
Lamar MS	SC	Jaci Hartfiel		Willow Springs ES	SC	Brianna Cotton	
Travis Science Academy	SC	Leanne Bledsoe		Campuses	25	Staff	34
HP Garcia ES	SC	Hannah Magnia		SALADO ISD			
Western Hills ES	SC	Pilar Revilla		Thomas Arnold ES	SC	Jessica Halfmann	
Campuses	7	Staff	8	Campuses	1	Staff	1
Total Site Coordinators	66						
Total Case Managers	0						
Total Campuses	54						
Total Campus Staff	66						
Total Central Office Staff	12						
Total CIS Staff	78						

CIS Board Buddies 2021-2022

Campus	First Name	Last Name	ISD	Position	CIS Email Address	ISD Email Address	Board Buddy	Buddy Email	Buddy Phone
Audie Murphy MS	Maggie	Burvato	KISD	Site Coordinator	mburvato@cis-tx.org	maggie.s.burvato@killeenisd.org	Sandra Forsythe	sandra.forsythe@killeenisd.org	254-336-6304
Audie Murphy MS	NorRanda	Smith	KISD	Site Coordinator	nsmith@cis-tx.org	noranda.andersonsmith@killeenisd.org	Liz Davenport	elizabeth.j.davenport2.naf@mail.mil	254-288-7946
Belton HS	Jona	Hinds	BISD	Site Coordinator	jhinds@cis-tx.org	jona.hinds@bisd.net			
Belton MS	Tanya	Kendall	BISD	Site Coordinator	tkendall@cis-tx.org	tanya.kendall@bisd.net			
Bonham MS	Nancy	Rodriguez	TISD	Site Coordinator	nrodriguez@cis-tx.org	nancy.rodriguez@tisd.org			
Brookhaven ES	Vonetta	Williams	KISD	Site Coordinator	vwilliams@cis-tx.org	vonetta.williams@killeenisd.org			
Chisholm Trail ES	Lauren	Morehouse	BISD	Site Coordinator	lmorehouse@cis-tx.org	lauren.morehouse@bisd.net	Christina Wilson	christina.wilson@bisd.net	254-215-2095
Clements / Parsons ES	LaBreina	Stanley	CCISD	Site Coordinator	lstanley@cis-tx.org	stanleyl@ccisd.com			
Clifton Park ES	Bonita	Dix	KISD	Site Coordinator	bdix@cis-tx.org	bonita.dix@killeenisd.org			
Clifton Park ES	Graciela	Muñoz	KISD	Site Coordinator	gmuno@cis-tx.org	graciela.munoz@killeenisd.org			
Copperas Cove HS	Danny	Velarde	CCISD	Site Coordinator	dvelarde@cis-tx.org	velarded@ccisd.com			
Copperas Cove HS	LaToya	Francois	CCISD	Site Coordinator	lfrancois@cis-tx.org	francoisl@ccisd.com			
Copperas Cove JHS	Mildred	Rodriguez	CCISD	Site Coordinator	mrodriguez@cis-tx.org	rodriguezm@ccisd.com			
Early College HS	Shawn	Golden	KISD	Site Coordinator	sgolden@cis-tx.org	shawn.yha.golden@killeenisd.org	Doris Ellis	itsabouttimecleaning@yahoo.com	254-251-6257
Ellison HS	Aline	Burley	KISD	Site Coordinator	aburley@cis-tx.org	aline.burley@killeenisd.org	Bruce Vasbinder	bruce.vasbinder@ctcd.edu	254-634-3258
Ellison HS	Virgie	Reed	KISD	Site Coordinator	vreed@cis-tx.org	virgie.reed@killeenisd.org	Bruce Vasbinder	bruce.vasbinder@ctcd.edu	254-634-3258
Fairview / Jewell ES	Russell	Jenkins	CCISD	Site Coordinator	rjenkins@cis-tx.org	jenkinsr@ccisd.com			
Gateway HS	Alfreda	Wooten	KISD	Site Coordinator	awooten@cis-tx.org	alfreda.wooten@killeenisd.org	Jennifer Washington	jennifer.washington@killeenisd.org	254-336-2826
Gateway MS	Kimmy	Wilkes	KISD	Site Coordinator	kwilkes@cis-tx.org	kim.a.wilkes@killeenisd.org	Dr. Bobbie Reeder	bobbie.reeder@killeenisd.org	254-336-7250
Harker Heights ES	Sallie	Blake	KISD	Site Coordinator	sblake@cis-tx.org	sallie.blake@killeenisd.org			
Harker Heights HS	Dwight	Moseley	KISD	Site Coordinator	dmoseley@cis-tx.org	dwright.moseley@killeenisd.org	Candace Mullen	candylane@taptrain.com	254-698-2304
Harker Heights HS	Liz	Rivera	KISD	Site Coordinator	lrivera@cis-tx.org	liz.rivera@killeenisd.org	Lisa Griffin	lgriffin@carlsonattorneys.com	254-526-5688
Haybranch ES	Thomas	Lane	KISD	Site Coordinator	tlane@cis-tx.org	thomas.alne@killeenisd.org			
Haynes ES	Branden	Leshock	KISD	Site Coordinator	bleshock@cis-tx.org	branden.leshock@killeenisd.org			
Haynes ES	Nicole	Frabel	KISD	Site Coordinator	nfrabel@cis-tx.org	nicole.frabel@killeenisd.org			
Hector P. Garcia ES	Hannah	Magnia	TISD	Site Coordinator	hmagnia@cis-tx.org	hannah.magnia@tisd.org			
Hettie Halstead ES	Michelle	Champlin	CCISD	Site Coordinator	mchamplin@cis-tx.org	champlinm@ccisd.com			
House Creek ES / Crossroads HS	Cassandra	Ray	CCISD	Site Coordinator	cray@cis-tx.org	rayc@ccisd.com			
Igo ES	Dinorah	Hunter	JISD	Site Coordinator	dhunter@cis-tx.org	dinorah.hunter@jarrellisd.org			
Ira Cross ES	Anterrica	Rivera	KISD	Site Coordinator	arivera@cis-tx.org	anterrica.rivera@killeenisd.org			
Jarrell ES	Amorin	Nuñez	JISD	Site Coordinator	anunez@cis-tx.org	amorin.nunez@jarrellisd.org	Dr. Steve Anderson	stephen-c-anderson@tamuct.edu	254-519-8740
Killeen ES	David	Woodberry	KISD	Site Coordinator	dwoodberry@cis-tx.org	david.woodberry@killeenisd.org	Mark Cockrell	mcockrell10@me.com	254-547-3348
Killeen ES	Jaquan	Jackson	KISD	Site Coordinator	jjackson@cis-tx.org	jaquan.jackson@killeenisd.org	Mark Cockrell	mcockrell10@me.com	254-547-3348

CIS Board Buddies 2021-2022

Campus	First Name	Last Name	ISD	Position	CIS Email Address	ISD Email Address	Board Buddy	Buddy Email	Buddy Phone
Killeen HS	Ci	Clay	KISD	Site Coordinator	cclay@cis-tx.org	cinnamon.clay@killeenisd.org	Shirley Gideon	shirley.gideon@icloud.com	254-690-9433
Killeen HS	Jaquisha	Richey	KISD	Site Coordinator	jrichey@cis-tx.org	jaquisha.richey@killeenisd.org	Shirley Gideon	shirley.gideon@icloud.com	254-690-9433
Lake Belton HS	Britany	Martinez	BISD	Site Coordinator	bmartinez@cis-tx.org	britany.martinez@bisd.net			
Lake Belton HS	Ryan	Johnson	BISD	Site Coordinator	rjohnson@cis-tx.org	ryan.johnson@bisd.net			
Lake Belton MS	Jamie	Pike	BISD	Site Coordinator	jpik@cis-tx.org	jamie.pike@bisd.net	Penny Curry	penny_curry@hotmail.com	254-702-7552
Lamar MS	Jaci	Hartfiel	TISD	Site Coordinator	jhartfiel@cis-tx.org	jaci.hartfiel@tisd.org			
Live Oak Ridge MS	Margarita	McMillan	KISD	Site Coordinator	mmcmillan@cis-tx.org	margarita.mcmillan@killeenisd.org			
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