

Morley Village Regular Council Meeting

MINUTES

189 S Cass St (Village Hall)

April 11, 2022

APPROVED MINUTES

CALL TO ORDER: at 7:00 PM by President Petersen

Present: Henry Petersen, President; Linda Kizer, Trustee; Paul Block, Trustee; Sandra Leal, Trustee; Serine Petersen, Trustee; Nicholas Drost, Trustee; Robert Jusino, Trustee; and Terry Stilson, Clerk/Deputy Treasurer.

Absent: None.

Guests: None.

PLEDGE OF ALLEGIANCE

PUBLIC MATTERS AND COMMENTS: None.

ADDITIONS TO AGENDA: S. Petersen added: Bids for Gazebo and Dam Building.

CONSENT AGENDA: S. Petersen motioned to accept the consent agenda, as presented, and Block supported the motion. Motion passed unanimously.

Roll call vote: Yes – H. Petersen, Block, Leal, Jusino, Drost, S. Petersen, Kizer.

COMMITTEE REPORTS:

Administration & Finance:

- **Budget Adjustment – Block motioned to move \$7500 from the Police Budget Line (\$11,900 total); with \$4100 going to Administration (\$26,350 total); \$300 to Fire Dept (\$12,000 total); \$3,000 to Maintenance (\$9350 total); and \$100 to Street Lighting (12,275 total). Jusino supported the motion. Motion pass unanimously.**

Roll call vote: Yes – H. Petersen, Block, Leal, Jusino, Drost, S. Petersen, Kizer.

- **Council Policy & Procedure Handbook – Drost motioned to accept the Handbook with no changes given and Leal supported the motion. Motion passed unanimously.**

Roll call vote: Yes – H. Petersen, Block, Leal, Jusino, Drost, S. Petersen, Kizer.

- **Employee Handbook – S. Petersen motioned to accept the Employee Handbook with additions from June 2021 Motion and Drost supported the motion. Motion passed unanimously.**

Roll call vote: Yes – H. Petersen, Block, Leal, Jusino, Drost, S. Petersen, Kizer.

- Added to 6. “An automatic pay raise will be provided upon a good employee review. Pay raises shall not be less than the previous calendar year’s cost-of-living average percentage, rounded up to the nearest half percent. An incentive wage increase can also be awarded based on the annual review.
- Added to 9. “An annual performance review of each employee shall be conducted by the Village President and at least one Council member...”

- **Transfer \$20,000 from Major to Local Street fund – Block motioned to transfer \$20,000 from the Major Street Fund to the Local Street fund with S. Petersen supporting the motion. Motion passed unanimously.**

Roll call vote: Yes – H. Petersen, Block, Leal, Jusino, Drost, S. Petersen, Kizer.

- **Marijuana – S. Petersen stated she would like to see having marijuana shops in the Village revisited. Other towns are generating a lot of revenue from them. The Council’s consensus was to have her to look into the subject.**

Police, Fire & Rescue:

- Drost asked whether the Fire Department will have a quarterly meeting. Stilson stated that she gave the Aetna Township Clerk his contact information. She will look into it.

Streets & Sidewalk:

- **Bridge Inspections – Kizer motioned to accept the bridge inspection bid (\$660) with Jusino’s support. Motion passed unanimously.**

Roll call vote: Yes – H. Petersen, Block, Leal, Jusino, Drost, S. Petersen, Kizer.

- S. Petersen asked whether the brush and leaves collections could be moved to the first (brush) and third (leaves) Mondays of the month. Stilson will change it in the newsletter.
- Kizer asked whether a docking station with signage for pontoons could be installed on the pond behind the stores. H. Petersen will work on it.
- H. Petersen stated that the alley from 4th to 5th Streets will need to be chipsealed. Stilson will get a bid for First to Sixth Streets with it broken down in blocks.

Events & Festivals: None.

Millpond & Dam:

- **Bid for Steel on Dam Building** – S. Petersen stated that she received a bid from TMW Steel Painting for steel walls on the dam building for \$8400. She was told if we waited much longer it would cost more because the walls are starting to rot and boards would need replacing.
 - Jusino stated that the windows are in bad shape and should be replaced with vinyl. He furthered that this should probably be done at the same time. He will get measurements.
 - **Jusino motioned to accept the \$8400 bid for the dam building steel plus the cost of new windows using the Covid money. The color of the steel will be light tan like our Village signage. Drost supported the motion. Motion passed unanimously.**

Roll call vote: Yes – H. Petersen, Block, Leal, Jusino, Drost, S. Petersen, Kizer.

Parks & Recreation:

- **MCCF Grant** – S. Petersen stated the MCCF grant was submitted. She has talked with Deerfield Township about their matching support and Deerfield will make a decision at their meeting which will be held later this week.
- **Kinney Park Gazebo** – S. Petersen stated that the person who was awarded the bid last year to powerwash and stain the Gazebo is not available and she received another bid for the same amount from Steve’s Painting. He will also stain up in the rafters for the same amount of \$3200. The consensus of the Council was to change the award to Steve’s Painting. The amount of the bid was approved at the September 2021 Council meeting. Covid money can be used for this improvement.

Building, Grounds, Equipment & Employees:

- **Cameras** – Stilson reported that the cameras at the dam have been fixed and also two at the Police Department. She received a bid for \$2400 to add two cameras at the maintenance building. H. Petersen stated that he would like to hold off on the cameras at the maintenance building.
- **Treasurer Interviews** – will be held Monday, April 18 beginning at 6:00 PM. Stilson will email resumes as soon as she has a list of those accepting the interviews.

Health & Safety: None

UNFINISHED BUSINESS:

- COP Committee – Kizer was asked whether she wanted this designation under the Events and Festivals Committee and she stated she would rather see a separate committee. H. Petersen appointed S. Petersen, Nicholas Drost, Sandra Leal, and himself as Committee members. S. Petersen was appointed Chair.

NEW BUSINESS: None.

PUBLIC QUESTIONS AND COMMENTS: None.

ADJOURNMENT: H. Petersen adjourned the meeting at 7:51 PM.

Respectfully submitted,
Terry Stilson,
Village of Morley Clerk