

Ordinance Number 07-2001 To Provide for the appointment of the Morley Village Clerk

The Village of Morley ordains:

Section 1 - Establishment of appointment:

Of the Village clerk in accordance with the authority for the appointment of such village officer. Publication 264 and 225.

Section 2 - Appointment of Village Clerk:

By nomination by the president and appointment by the council of the clerk. The Village President shall be responsible for suspension or removal of the clerk, with the council approval, by the affirmative vote of four or more Trustees. But only after a hearing before the council. The Village clerk shall report and be responsible to the village President for the official functions and activities of the Clerk position and for the day to day operations of the Department and office, except as otherwise provided by state law.

Section 3 – Duties:

The clerk shall possess all the powers vested in and shall be charged with the duties imposed upon Clerks by state law. In addition Clerk shall perform all other such duties in the manner prescribed by the charter of the Village, the ordinances of the Village, or by state law. The Clerk shall perform such other duties as may be assigned or prescribed by state law, the Village charter, and ordinances of the Village or the Council. The Clerk shall:

1. Be the Clerk of the council and keep a permanent journal of its proceedings.
2. Keep a record of all ordinances, resolutions, and actions of the Council.
3. Have power to administer all oaths required by State law, this Charter and ordinances of the Village.
4. Be custodian of the Village Seal, and affix it to all documents and instruments requiring the Seal and shall attest the same.
5. Be custodian of all papers, documents and records pertaining to the Village, the custody which is not otherwise provided for in this Charter.
6. Give the proper officials of the village ample notice of the expiration or termination of any official bonds, franchises, contracts or agreements.
7. Issue and sign all licenses granted after the license fee has been paid to the Treasurer and register the same.
8. Certify by signature all ordinances and resolutions enacted or passed by the Council.
9. Conduct elections in accordance with this Charter and State election law.
10. Be the general accountant of the Village and maintain a system of accounts, which conform to such uniform system as may be required by State law.

- II. Publish and post notices of the Village as required by this Charter. State law, and ordinances of the Village.

Section 4 – Severability

If any portion of this ordinance or the application thereof any person or circumstances shall be found to be invalid by a court, such invalid it shall not affect the remaining portions of the applications

Contracts

- I Certify by signature all ordinances and resolutions enacted or passed by the Council.
2. Conduct elections in accordance with this Charter and State election law.
3. Be the general accountant of the Village and maintain a system of accounts, which conform to **such uniform system as** may be required by State law.
4. Publish and post notices of the Village as required by this Charter. State law, and ordinances of the **Village**.

Of the ordinance which can be given effect without the invalid portion or applications provided that such **remaining** portions or applications are not determined by said court to be inoperable, and to this end this ordinance is declared to **be severable**.

Section 5 – Repeal of Conflicting ordinances:

All parts of ordinances in conflict herewith are hereby repealed.

Section 6 - Adoption:

This ordinance shall be adopted by an affirmative vote of at least two-thirds of the members of the village council.

I hereby certify to the adoption of this ordinance at the same to be published as required by law. Yeas: Nays:

council meeting and cause the Ordinance declared adopted

Published _____ Effective Date _____

Margaret Carpenter, Village Clerk

Johnnie Lewis Jr., President

Notice to the electors of the Village of Morley: Take notice that Village Ordinance No. 07-2001 which provides for the appointment of the village clerk was adopted pursuant to 1895 PA 3 as amended on _____ and will take effect 45 days after the date of adoption unless a petition signed by not less than ten percent of the registered electors of the village is filed with the village clerk within the 45-day period in which case the ordinance will take effect upon approval of an election held on the question.