

A meeting of the Board of Directors of the Municipal Authority of the Borough of Portage was held on Thursday, September 16, 2021, at 6:00 p.m., in the Conference Room at 606 Cambria Street.

Those in attendance were:

Edward Alexander
Craig Castel
Christopher McCall
Matthew McCoy
John Morgan

Also present were: Attorney Michael Emerick, Solicitor; Ron Cadwallader, Supervisor; Joe Beyer, The EADS Group; Michael Barton, Forester; Tony Thompson; Kathy Haney, Resident; and Sharon Squillario, Recording Secretary.

I. CALL TO ORDER

Mr. Alexander called the meeting to order at 6:00 p.m., which was followed by the Pledge of Allegiance and Roll Call.

II. RECOGNITION OF VISITORS

Mr. Alexander recognized Mrs. Haney. Mrs. Haney commented that she was present at the meeting to bring to the Board a concern she has had for over two years with dirt coming into her washing machine. She shared pictures with the Board of her washer as it was filling up. It was not agitating, no soap was placed and no laundry was in the washer. She also shared a picture of the dirt that she wiped out of her washing machine. Mr. Alexander questioned how recently this was, to which Mrs. Haney replied that the pictures were from one month ago, two days ago, and today. Mr. Alexander questioned if Mrs. Haney has been experiencing this for about two years, to which Mrs. Haney replied affirmatively. Mrs. Haney explained that, when she opens the machine after having a load of white clothes in the washer, she has to shake the clothes as she is bringing them out and then has to wipe the dirt out of her washing machine.

Mr. Alexander questioned if Mrs. Haney has brought this to the Board's attention in the past, to which Ms. Haney replied that she has not brought it to the Board's attention, but she has notified the Water Authority who told her it was mold in her washing machine. Mr. Alexander questioned if Mr. Cadwallader was aware, to which Mrs. Haney replied affirmatively. Mrs. Haney explained that she did have someone come out to check her machine, who initially told her it was not mold. The individual had also contacted the Water Authority who told him it was from the water line; and the Authority said they had not told the repairman this. Mr. Alexander questioned when the washing machine was purchased, to which Mrs. Haney replied that it was about four or five years ago. Mr. Morgan pointed out that Mr. Cadwallader had pulled a sample on June 15 and sent it away for testing; and the sample did come back as being mold. Mrs. Haney pointed out that she had collected the sample on a paper towel, put it in a plastic bag and zipped it up. It was wet inside the bag and mold certainly could have grown in the bag. Mr. Cadwallader explained that he took the sample to the lab in Johnstown. Dr. Brown ran the sample and concluded it was mold.

Mr. Alexander questioned Mrs. Haney if this happens anywhere else in her house, to which Mrs. Haney replied that the dirt is in her ice cubes, on the heads of her faucets, in the toilets and in the back of her toilet tanks (toilets are two years old). Mrs. Haney commented that she did not notice this in her toilets until recently when her downstairs toilet was not flushing properly. Her

husband took the lid off of the tank; and you could see the patches of dirt inside the tank. This is when she wondered if the same thing was in her upstairs toilets, and it was. Mrs. Haney pointed out that her neighbor is also experiencing the same concern; and he even bought a new washer. Her neighbor had also brought samples to the Authority office. Mr. Cadwallader informed the Board that they also pulled a sample for Mrs. Haney's neighbor and the sample also came back as mold after being tested at the lab in Johnstown. Mrs. Haney commented that her neighbor has never received anything back from the Authority, to which Mr. Cadwallader pointed out that he has. Mr. Alexander questioned Mr. Cadwallader if this has ever happened before with the mold being present, to which Mr. Cadwallader replied that he has not encountered this concern before. He explained that Mrs. Haney and her neighbor are in the middle of all of the other residents and they are the only ones that have a concern. Mrs. Haney stated that another neighbor across the street has told the Authority that everything is fine, but when Mrs. Haney talks to her she also has the same concerns and is very upset. Mr. Cadwallader commented that this resident has told him that every once in a while she may see a few specks of dirt but that is all. Mrs. Haney informed the Board that she has bought four different types of washing machine cleaners; and she can sometimes clean her washer six times in one day but it never takes all of the dirt away. Her husband also pulled a concoction off of the internet which also did not work.

Attorney Emerick questioned if there is anything else in the process that the Authority could do, to which Mr. Cadwallader replied that the only other thing that he could do is check and possibly replace the service line going from the main to the curb stop. Mrs. Haney also stated that, if it rains, there is a lot more dirt present; and if it does not rain and in the winter when everything is frozen in the ground, she hardly sees any dirt. Mr. Morgan questioned if we listened for a leak, to which Mr. Cadwallader replied affirmatively stating that they went up and down the street at all locations. Mr. McCall commented that it sounds like there may be cast iron line involved, to which Mr. Cadwallader replied that only the main is cast iron. Mr. Cadwallader stated that the only way the dirt would flow into the line is if it went to negative pressure. Mrs. Haney also shared a photo of some grass and a piece of wood that was also found (one looked like a piece of clay). Mr. Cadwallader pointed out that he does not understand how this would make it through the screen on the meter, the screen on the washing machine or the filter. Mr. Cadwallader requested to leave the meeting to pull a meter to explain this to the Board. In his absence, Mr. McCoy commented that perhaps we should inspect the meter and do a clean flush off the line to see what is coming through. Mrs. Haney informed the Board that her neighbor has stated that the dirt is also coming through his hose and that he had brought two bowls with samples to the Authority office. Mr. Morgan commented that the Board was not made aware of this.

Mr. Cadwallader returned to the meeting and demonstrated to the Board how the water comes through the meter and must pass through the screen. He pointed out that if items as large as Ms. Haney has shown would have come through the screen, it would have jammed up the meter and it would not read. Mr. Cadwallader informed the Board that we are not having a concern with obtaining a reading from the meter each month. Mrs. Haney stated that she does not understand where this is coming from. She explained that she has a bad arm and her husband was in a car accident in January, so this is becoming very difficult. Mr. McCoy questioned if we could pull the shutoff and inspect the meter and do a clean five pound bucket and then turn the curb box back on. Mr. Cadwallader explained that he has already done this and has obtained nothing. He has already run the blow-off into clear plastic jugs and has found nothing. Mr. Barton questioned what about the lines in the house, to which Mr. Cadwallader replied that he can do nothing about this and this is why he placed the blow off outside. Mrs. Haney stated that the last time Mr. Cadwallader was at her house he had stated that he was going to dig to find out what the concern was, to which Mr. Cadwallader replied that he would

need Board approval to replace the copper line because if he digs and there is nothing there, he would be replacing the copper line for nothing.

Mr. Alexander questioned if it could be the pipes inside the house; and Mr. Morgan questioned the type of pipes inside the house. Mr. Cadwallader replied that everything he has seen inside the house has been copper but he does not know what is underneath the floor in one area. Ms. Haney noted that there are some pipes that are plastic. Mr. Cadwallader explained that he does not know which direction to go with this concern as he has done everything he knows to do. Mr. Alexander questioned if what Mr. Cadwallader is saying is that, if these things are coming from the outside through the meter, they would not make it through the meter and the meter would not read, to which Mr. Cadwallader replied affirmatively, stating that it is a microscreen in the meter. Mr. Beyer stated that, if there is a screen in the back of the washing machine, it would not come through that screen either; and there are screens on the refrigerator as well. Mrs. Haney stated that there are no screens on the toilets and the dirt is present. Mr. Cadwallader explained to the Board that the reason he brought this up to Mrs. Haney regarding the washing machine is that he asked the repairman to pull the drum out to see what was underneath the drum and whether there was mold there that is not being taken out by the cleaners that were being used. Mr. Morgan questioned if the drum was pulled, to which Mrs. Haney replied negatively, stating that the repairman said that the Water Authority told him that everything was coming through the water.

Mr. Alexander informed Mrs. Haney that the Board will discuss her concerns at this evening's meeting and that Mr. Cadwallader would be in touch with her as soon as possible.

Ms. Haney departed from the meeting at this time.

III. CORRESPONDENCE

Mr. Cadwallader commented that information was presented to the Board prior to the meeting where an individual reported another individual for blazing his own trail on Authority property. Mr. Alexander pointed out that, if you look at the date and time, there is not enough accurate information to turn into the Game Commission. Mr. McCoy pointed out that, with the reading of the time and temperature on the cameras, you really cannot use that as evidence. Mr. Morgan stated that he would also question what the individual is even doing wrong on the picture that was shared, to which Mr. McCoy replied that the individual would be trespassing if we could prove it was Authority property. Mr. McCoy and Mr. Cadwallader stated that they both believe they know who the individual is. Mr. McCoy indicated as well that we do not know if it was an Authority camera either.

Mr. Alexander noted that a thank you letter was also received from the Portage Area Joint Recreation Commission thanking the Authority for their assistance at the pool during the recent valve break.

IV. APPROVAL OF MINUTES

As it relates to the minutes from the last meeting, Mr. Alexander questioned if Mrs. Huff had produced any receipts for the damaged clothing as a result of the water incident, to which Mr. Cadwallader replied negatively. Mr. Alexander asked that Mr. Cadwallader reach out to Mrs. Huff tomorrow to inform her that, if she can produce any receipts from the damaged clothing, we will turn the matter over to the insurance company for consideration. The Board would not be able to deduct anything from Mrs. Huff's water bill, but it can ask the insurance company for consideration; however, the Board is not guaranteeing anything.

Regarding the residents that were present at the last meeting who indicated they did not receive any telephone notification when there was a leak, Mr. Alexander questioned if Mr. Cadwallader followed up with one call to see if there were any issues. Mr. Cadwallader replied that he did follow-up and found that the telephone numbers for the residents were not in the system. He explained that, when the system was originally set up, residents had given their home telephone number for notification purposes; and since that time, many have given up their home telephone and now only use their cell phone. Mr. Alexander questioned if we have to resolicit people, to which Mr. Cadwallader replied that what we have been doing is, when we find we do not have a current number, we approach the resident for a correct contact number when they come in to pay their bill. Mr. Alexander questioned if the Board thought it would be worth it to put out a notice to everyone. Mr. McCoy agreed, stating that we could then get the notification system updated as well as offer the recurring credit card payment plan to residents. Mr. Alexander questioned if we could put some temporary notice on the bill, to which Mr. Cadwallader replied affirmatively, pointing out that we could also include it on the Authority's website.

Mr. Alexander questioned if we could do a one call notifying the residents that this notification is coming. He explained that every year at his school they run into a similar problem with telephone numbers. They put out a notice annually requesting updated information because it changes regularly. Mr. Alexander commented that, if we put out a one call notifying residents that the request for updating their address and telephone number is coming, he believes this is a great gesture to the community and its customers. Mr. McCoy commented that we will not be able to pinpoint everyone, but those that we do receive we will be able to check to make sure it is correct. Mr. Alexander questioned if our system allows for text notifications, to which Mr. Cadwallader replied that we do not have the texting ability set up because we do not know who has the system set up on their cell phones and who does not. Mr. Cadwallader informed the Board that how we did this the last time is that we just sent out a bulk letter mailing to every resident asking for updated information. Mr. Alexander asked that Ms. Flowers begin working on this for the Board to review prior to mailing. It could include the request for updated contact information as well as the credit card recurring payment information. When finalized, Mr. Alexander requested that this be emailed to the Board for review.

Mr. Alexander commented that the Board also discussed at the last meeting the quotes for an audit and the need for a CPA. Mr. Cadwallader stated that, when contacting the various firms, he did indicate that the quote was for the audit as well as to represent the Authority. Mr. Alexander questioned if Wessel is interested in the CPA opportunity, to which Mr. Cadwallader replied affirmatively. Mr. Alexander stated that Mr. Cadwallader should arrange for Stephanie to meet with the Board. Mr. Morgan questioned if he was correct in understanding that we have quotes from seven CPA firms to become the auditor but were not interested in the CPA opportunity, to which Mr. Castel explained that some of the firms said they did not have the credentials for the CPA portion. Mr. McCall commented that he did see that a few of the firms were interested in the CPA opportunity. Mr. Alexander stated that we need to move forward on action on the need for a CPA as soon as possible. Mr. Cadwallader questioned if there was anyone else that the Board would like to come in, to which Mr. Alexander replied that the Board will review the quotes this evening and will let Mr. Cadwallader know.

ON MOTION OF MR. McCOY, SECONDED BY MR. McCALL, THE BOARD UNANIMOUSLY AGREED TO DISPENSE WITH THE READING OF THE AUGUST 2021 MINUTES BEING THAT THEY WERE DISTRIBUTED IN WRITTEN FORM AND UNANIMOUSLY ACCEPTED THE MINUTES AS PRESENTED. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. ALEXANDER, MR. CASTEL, MR. McCALL, MR. McCOY AND MR. MORGAN.

V. AGENT'S EXPENDITURES

No Agent's expenditures to be presented.

VI. INVOICES

As it relates to the invoices, Mr. Morgan questioned if we are starting to use K&B now, to which Mr. Cadwallader explained that the reason he went to K&B is because the two service centers we usually use, Todd Niper and Portage Service Center, were unable to service the truck. Mr. Cadwallader questioned if Mr. Morgan was referring to the repairs for Unit #4 for \$162 (break shoes, cylinders, etc.), to which Mr. Morgan replied affirmatively. Mr. Cadwallader noted that K&B was the only center that was able to get the unit in for repair. Mr. Morgan also questioned the three gallons of brake fluid that was purchased from NAPA and whether three gallons was correct, to which Mr. Cadwallader replied that he does not believe it was three gallons. Mr. McCoy commented that, when checking, the cost is matching the gallonage; however, he believes it should be one gallon and not three gallons. Mr. Alexander questioned the purchase of a vacuum in the amount of \$500 and whether this was an industrial size vacuum, to which Mr. Cadwallader replied affirmatively. He informed the Board that the motor burnt up in the previous vacuum and it would have cost \$400 to replace the motor; therefore, we purchased a new vacuum with a warranty. Mr. Alexander noted that he would think a less costly vacuum could have been purchased being that there is not that much to vacuum in the office. Mr. Morgan agreed noting that there are some rooms in the office that are only used twice a month (such as the conference room) and are cleaned weekly.

Mr. McCoy stated that between Sheetz, Portage Service Center, and Ray Oil & Gas, the total cost of fuel for the month was \$1,445. Mr. Cadwallader noted that Ray Oil & Gas is solely the cost of diesel. Mr. McCoy commented that he feels the cost of \$1,445 is a lot for a month. He indicated that we need to do a movement log on the vehicles every day that notes the beginning mileage, ending mileage, who is driving, etc. With the fleet that the Authority has, Mr. McCoy stated, we should have a movement log. Mr. Cadwallader noted that he does have a mileage card available for each of the vehicles. Mr. Morgan indicated that the charge from Portage Service Center this month was \$915 and last month it was \$1,570, to which Mr. Cadwallader stated that this all depends on when Portage Service Center sends out the billing. Mr. McCoy indicated that, if we had a movement log, if there was an incident with any of the vehicles, we would know who was driving the vehicle.

Mr. Castel questioned the purchases from LB Water for inventory, to which Mr. Cadwallader replied that these purchases were to replace parts in the cabinet, such as curb stops, elbows, etc. Mr. Castel requested that the items be listed that were purchased instead of just stating inventory. Mr. Alexander questioned the purchase of \$2,900 from LB Water, to which Mr. Cadwallader replied that this was the purchase of the fire hydrant that was damaged. Mr. McCoy questioned if the check from the insurance company was received for this, to which Mr. Cadwallader replied affirmatively. Mr. Morgan questioned the purchase of the vac for the Martindale plant for \$110, to which Mr. Thompson replied that this was returned.

Mr. Alexander questioned if the summer help is done, to which Mr. Cadwallader replied that Bryce left the end of August but we still have Logan. Mr. Morgan questioned if we kept someone on for an additional two weeks, to which Mr. Thompson replied that he is being used for grass cutting.

Mr. Castel questioned the cost of \$90.90 for Verizon, to which Mr. Cadwallader replied that this is for his phone and the on-call phone. Mr. Morgan commented that the Board did a walk-through of the building and noticed the on-call phone in the office, to which Mr. Cadwallader replied that the person on call usually pushes the number to their personal phone; however, if this is a concern, he can have the on-call person start carrying the on-call phone. Mr. Morgan commented that he has no problem with this continuing as long as the person who was on-call takes the forward off of their phone so that the Board is aware of who is on call. Mr. Morgan questioned if Mr. Cadwallader had a concern with this practice, to which Mr. Cadwallader replied that this would be up to the Board and that he could have the on-call person start to carry the phone again. Mr. Morgan commented that he does not have a problem with this as long as none of the employees do; however, what he is concerned about is one person forgetting to take the forward off of their phone before the next person goes on call and the first person ends up getting another call and receives overtime when they were not actually on call.

Mr. McCoy questioned, in the past when the summer help was done, who cut the grass after that, to which Mr. Cadwallader replied that it was the employees. Mr. Alexander commented that, since it is summer help, it should be done. Mr. Morgan stated that, in the past, we did keep one of the summer employees for a couple of weeks longer because of more work to be done in the summer, to which Mr. Cadwallader noted that one of the employees has been here for an additional week. Mr. McCoy indicated that, for the future, he believes that, if we hire part time help next summer, they need to be brought to the Board first. Mr. Morgan commented that next year we also need to talk about subcontracting the grass-cutting because the monies being spent on the summer help could be placed toward the subcontract.

PAID BILLS

Allegheny Supply	\$ 489.90
ChemStream Inc	2,306.76
Cintas	109.94
CMPA	1,000.00
Comcast	262.76
KBN Auto Specialists	162.00
L/B Water Service, Inc	2,615.55
Michael S. Emerick, ESQ	595.00
PA One Call	32.05
Penelec	36.97
Pro Disposal, Inc	168.00
Quadient	1,070.13
Sheetz Fleet Service	255.00
UPMC Health Plan	11,393.07
Verizon	418.74
REA Energy Cooperative Inc	598.12
Aflac	139.84
Cambria Mailing Services, Inc	77.92
Christopher McCall	45.00
Craig Castel	45.00
EADS Group	503.19
Edward Alexander	45.00
Fairway Laboratories Inc.	39.00
Henry Litzinger, IV- customer deposit refund	100.00
Hite Company	109.68
Jean Carey-customer deposit refund	100.00

John C. Morgan, Jr.	\$ 45.00
L/B Water Services	1,863.15
Mary L Elchin	260.00
Matt McCoy	45.00
Nicole Hanna-customer deposit refund	100.00
Peoples Natural Gas Company	21.35
Portage Auto Parts	67.23
Portage Service Center	915.50
Randall Motor Company	1,619.60
Ray Oil & Gas Co	209.41
Ronald J. Cadwallader, Jr.	20.00
Sharon Squillario	50.00
Stagers Store	249.78
Tanner Rhoades-customer deposit refund	100.00
Verizon Wireless	<u>99.90</u>
	TOTAL \$28,384.54

REGULAR BILLS

Arthur Black-customer deposit refund	\$ 100.00
Blue Earth Labs, LLC	1,403.99
Christopher Romett- customer deposit refund	100.00
CPMA	1,000.00
Comcast	262.76
Fairway Laboratories	466.50
Fisher Scientific	463.60
Grainger	290.48
Hilltop Office Supply Inc	149.19
J.M. DeLullo Stone Sales, Inc.	1,404.18
L/B Water	4,244.75
Mosholder Insurance Agency	5,823.00
PA One Call System, Inc.	59.26
Pa Rural Water Association	155.00
Penelec	875.10
Portage Auto Parts	108.95
Pro Disposal	168.00
Rays Lawnmower	14.50
Ray Oil & Gas Co	67.12
RDM-Johnstown, LLC	514.00
Stagers Store	264.51
Swiftreach Networks, Inc	138.60
Tribune-Democrat	27.50
Univar USA Inc	1,636.53
Verizon	<u>437.23</u>
	TOTAL \$20,174.75

ON MOTION OF MR. CASTEL, SECONDED BY MR. McCALL, THE BOARD UNANIMOUSLY AGREED TO ACCEPT AND PAY INVOICES IN THE AMOUNT OF \$76,232.20 (REGULAR BILLS, \$28,384.54; PAID BILLS, \$20,175.75; PennVEST, \$3,896.36 AND \$5,508.55; USDA, \$16,051.00; 1ST SUMMIT, \$1,108.00 – SEPTEMBER; 1ST SUMMIT, \$1,108.00 - OCTOBER). BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. ALEXANDER, MR. CASTEL, MR. McCALL, MR. McCOY AND MR. MORGAN.

VII. TREASURER'S REPORT

ON MOTION OF MR. MORGAN, SECONDED BY MR. CASTEL, THE BOARD UNANIMOUSLY AGREED TO DISPENSE WITH THE READING OF THE AUGUST 2021 TREASURER'S REPORT AS IT WAS PREVIOUSLY DISTRIBUTED IN WRITTEN FORM AND UNANIMOUSLY ACCEPTED THE REPORT WITH A BALANCE OF: BEGINNING CASH, \$1,594,328.77; CASH IN, \$246,655.20; CASH OUT, (\$212,757.57); JULY ADJUSTMENT TO MONEY MARKET ACCOUNT, (\$61.07); ENDING CASH, \$1,628,165.33. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. ALEXANDER, MR. CASTEL, MR. McCALL, MR. McCOY AND MR. MORGAN.

Mr. McCoy questioned if the Board could receive a payroll report for the year thus far, to which Mr. Cadwallader replied that a monthly report was provided to the Board but that he would have Mrs. Flowers run a year-to-date report and provide to the Board. Mr. McCoy commented that he wanted to review this report mostly for insurance purposes because this is what the workers compensation insurance is based off of.

VIII. SUPERINTENDENT'S REPORT

Mr. Cadwallader reported that the new hydrant has been installed on the corner of Johnson and Main; and the hydrant with the bad nozzle was replaced and is in service. The hydrant at Hessel's trailer court has also been replaced and in service. Mr. McCoy questioned if the hydrants are tested when they are replaced to ensure they are working properly, to which Mr. Cadwallader replied affirmatively.

Mr. Cadwallader stated that he received a quote for the hot tap on Puritan Road, which would be \$3,193. Mr. McCoy questioned if this was \$1,100 for L&B to do the tap and the rest was for parts, to which Mr. Cadwallader replied affirmatively. Mr. McCoy commented that either way we would be purchasing the 6" valve if we put the line down through this area. He stated that he would recommend that the Board authorize moving forward with this. Mr. Cadwallader noted that we do have monies in the budget to cover this cost.

Mr. Morgan questioned the balance of the capital improvement fund, to which Mr. Cadwallader replied that the balance is \$457,000. Mr. Morgan commented that when he asked for the balance last year, the balance was only \$80,000 and he questioned the large increase in the balance. He stated at the time what amount was to be placed in the fund as it was to be 2% of \$200,000. Mr. McCall questioned if there were funds left over from the USDA project that may have been placed in that account, to which Mr. Cadwallader replied that there were some monies that were refunded to the Authority. Mr. Alexander questioned if we maxed out the budget last year and it rolled into the capital improvement fund, to which Mr. Cadwallader explained that the capital improvements fund is a separate account for projects. It was basically set up to provide funds for the repairs needed to the dam and spillway. Mr. Castel commented that the fund was started back in 2012. Mr. McCall questioned who houses the account, to which Mr. Cadwallader replied that it is 1st Summit. Mr. McCall questioned the line item of gas, to which Mr. Cadwallader replied that this is a refund from liquid fuels. Mr. Cadwallader explained that of the 2%, 1% went to the capital improvements fund and 1% went to normal operating costs. Mr. McCall questioned if this is a savings account, to which Mr. Cadwallader replied affirmatively. Mr. McCall questioned if we could move this into a different account. Mr. Morgan questioned who instructed to start the account, to which Mr. Cadwallader replied that it

was the Board at the time when there were questions regarding the needed repairs to the dam. Mr. Alexander questioned if the funds can be used for any project, to which Mr. Cadwallader replied affirmatively. Mr. Morgan stated that the report he is looking at now regarding this account is much better than the one he received last year. Mr. Cadwallader indicated that having this account shows DEP that the Authority is putting money toward the dam project and that it is being proactive. Mr. McCoy commented that we have no intention of using the money anytime soon; and the fund is only growing because we are putting money into it. Mr. Cadwallader indicated that we are probably looking at \$2M for the dam project, to which Mr. Alexander interjected that this is another reason to look at only one plant. Mr. Morgan stated that we already know we will have to get a PennVest loan for the plant project; and this money could be moved if we could receive a better interest rate. He stated that the dam is holding good, even with all of the rain that we have received recently. Mr. Alexander indicated that, when we start planning for the plant project, we would want to tour some newer facilities.

Mr. Cadwallader informed the Board that, for Account #477, we are over budget because there were items for the Main Street project purchased out of that account. We will be able to put money back into that account once the monies are received from the State. The reimbursement from the State should be \$350,000. Mr. Beyer questioned what the hold-up is, to which Mr. Cadwallader replied that he did not know as he has submitted everything that is needed. Mr. Morgan questioned what we will need to pay the Township, Borough and Sewer Authority out of those monies, to which Mr. Cadwallader replied that he does not have the breakdown for the exact amounts but that we were going to be paying for their overtime. Mr. McCoy questioned if we will make money or break even on this type of project, to which Mr. Beyer explained that you basically get back your costs. Mr. Cadwallader commented that it used to be 100% of the cost but now it is down to 75%; however, it was cheaper doing the project the way we did rather than bringing in a contractor.

Mr. Cadwallader questioned the Board if they wanted to proceed with the hot tap, to which Mr. McCoy replied that he would think we should as we would be purchasing the valve sooner or later. Mr. Morgan agreed stating that this hydrant should have been replaced some time ago. Attorney Emerick questioned if this was already authorized in the budget, to which Mr. Cadwallader replied that there are monies in the budget.

ON MOTION OF MR. McCOY, SECONDED BY MR. CASTEL, THE BOARD UNANIMOUSLY AUTHORIZED MOVING FORWARD WITH THE HOT TAP AND NEW HYDRANT INSTALL ON PURITAN ROAD (QUOTE FROM L&B IN THE AMOUNT OF \$3,193). BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. ALEXANDER, MR. CASTEL, MR. McCALL, MR. McCOY AND MR. MORGAN.

Mr. Alexander questioned how the Main Street project is going. He questioned why Mr. Cadwallader was holding a sign one day, to which Mr. Cadwallader replied that he was flagging while they were blacktopping. Mr. Morgan commented that he also received a call on this. Mr. Cadwallader commented that the team is in the process of blacktopping the side trenches. He noted that this was not part of the agreement with the State and Gulisek. He noted that he has obtained a quote of \$15,083.04. They will do the main ditch along the edge and we will do the side ditches so that it is one piece of blacktop and not three pieces of blacktop. Mr. Cadwallader indicated that this was the PennDOT matter he discussed with the Board at the last meeting and was asked to obtain a quote. He pointed out that the previous quote was over \$36,000 and included no blacktop.

ON MOTION OF MR. McCOY, SECONDED BY MR. McCALL, THE BOARD UNANIMOUSLY AGREED TO MOVE FORWARD WITH PENNDOT'S WRITTEN NEGOTATED PRICE QUOTE AS PRESENTED IN THE AMOUNT OF \$15,083.04. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. ALEXANDER, MR. CASTEL, MR. McCOY, MR. McCALL AND MR. MORGAN.

Mr. Cadwallader reported that the iPad for the GIS system has been ordered. Mr. Alexander commented that he thought the Board was going to receive a demonstration of the new system, to which Mr. Cadwallader replied that this will take place once the iPad is received (which is on back order).

Mr. Cadwallader noted that, in follow-up of the discussion at the last meeting relative to the CD that was to mature, he was asked to get more information and percentages for the CDs; and when speaking with 1st Summit, he was guided to a fixed annuity. Mr. McCoy commented that discussion took place at the last meeting regarding getting a financial advisor involved; and he advised not to do anything with municipal water authority monies. Mr. Cadwallader noted that it would be 1.5% for three years on the fixed annuity; and 1st Summit explained that the fixed annuity is similar to an insurance policy. Mr. McCall questioned a five-year term, to which Mr. Cadwallader replied that the percentage would go up for a five-year. Mr. Cadwallader explained that the original CDs would mature every five years. Mr. Alexander questioned the total amount in question, to which Mr. Cadwallader replied that it would be \$110,609.89. Mr. Alexander commented that we either have to place the monies in savings, the fixed annuity, or renew the CD. Mr. McCoy stated that he is leaning toward the annuity. Mr. McCall noted that we would only receive .5% if we renew the CD. Mr. McCoy questioned if we have ever cashed in a CD, to which Mr. Cadwallader replied that at one time a CD was cashed in and part of the money was used for a project at the time and the remainder was placed in another CD. Mr. McCoy questioned what happens if the monies are pulled early with the CD, to which Mr. Cadwallader replied that there would be a penalty. Attorney Emerick questioned the amount of the penalty, to which Mr. Cadwallader replied that it is 5%. Mr. Alexander noted that the information on the annuity reads that you can deduct 10% each year and 10% each year thereafter with no penalty; and there is a 10% Federal penalty tax on earnings. Mr. McCoy questioned what 1st Summit is recommending, to which Mr. Cadwallader replied that it would all depend on how you would take it out. Mr. McCall questioned if the current CD was a five year, to which Mr. Cadwallader replied affirmatively. Mr. Morgan questioned if Mr. Cadwallader spoke with S&T, to which Mr. Cadwallader replied that S&T is a lot lower than 1st Summit. Mr. Alexander commented that the rate for the annuity for three years is 1.55%, to which Mr. McCoy commented that this would be the low end "A" rating. Mr. McCoy stated that we are going to have more CDs coming to maturity that we will have to look at. He suggested doing one at five years. Mr. Cadwallader indicated that the CDs are really the backing for the Pennvest loans.

ON MOTION OF MR. McCOY, SECONDED BY MR. MORGAN, THE BOARD UNANIMOUSLY AGREED TO A TERM OF FIVE YEARS FOR THE ANNUITY. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. ALEXANDER, MR. CASTEL, MR. McCOY, MR. McCALL AND MR. MORGAN.

Mr. Cadwallader stated that Attorney Emerick has completed the easement for the Upper Road project (Ray or Patty Lee easement). Mr. McCoy questioned if this was for the 2" line replacement on Upper Road and if this was the only easement we needed, to which Mr. Cadwallader replied affirmatively. Mr. McCoy questioned if this project is on track to start this year, to which Mr. Cadwallader replied affirmatively.

As it relates to the other easement that was discussed previously, Mr. Cadwallader talked with Mark Ridner from Last Chance. He was offered to purchase the bar, which is in process; and he is also working on purchasing a piece of property from CPV. If this all goes through and Mr. Ridner purchases both pieces of property, he will own all of the property for the water line. Therefore, Mr. Cadwallader pointed out, he has to wait and see how this works out. Mr. Ridner would not be ready for the tap until at least April of 2022.

Mr. Cadwallader commented that the Board will need to take action on the insurance which expires this month. Mr. Morgan requested that, in the future, these types of renewals be brought before the Board at least one month sooner so the Board has more time to consider it. Mr. McCall indicated that sometimes the renewals are not available any earlier. He has seen renewals come through a week before their expiration date.

ON MOTION OF MR. McCOY, SECONDED BY MR. McCALL, THE BOARD UNANIMOUSLY AGREED TO REMAIN WITH MOSHOLDER FOR THE INSURANCE COVERAGE. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. ALEXANDER, MR. CASTEL, MR. McCOY, MR. McCALL AND MR. MORGAN.

Mr. Alexander questioned Mr. Cadwallader who is on call and in charge when he is not accessible, to which Mr. Cadwallader replied that it would be Tony Thompson and Todd Feathers. Mr. Alexander stated that he was not aware of this. Mr. McCoy questioned if John Bilchak should be the contact for the plants, to which Mr. Alexander replied that he would think so since Mr. Bilchak is the manager. He commented that the Board can discuss this further in Executive Session. Mr. Alexander noted that, for the future, Mr. Cadwallader should ensure that the Board is aware who is in charge during his absence so that they know who to contact.

Mr. Cadwallader presented a bill for blacktopping of the base at the Park that washed out during the recent water incident, the cost of which would be split between the Authority, the Township and the Borough (amount was \$276).

ON MOTION OF MR. McCOY, SECONDED BY MR. CASTEL, THE BOARD UNANIMOUSLY AGREED TO SPLIT THE COST OF THE BLACKTOP AS NOTED ABOVE BETWEEN THE AUTHORITY, THE TOWNSHIP AND THE BOROUGH. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. ALEXANDER, MR. CASTEL, MR. McCOY, MR. McCALL AND MR. MORGAN.

Mr. Cadwallader indicated that there was also a complaint form received from a gentleman whose daughter works at the pool. Mr. Alexander questioned if Mr. Cadwallader spoke with the gentleman, to which Mr. Cadwallader replied that he did not as the gentleman just dropped the letter off to the office. Mr. Morgan noted that the email that was received from Mr. Cadwallader reads that the gentleman's daughter was scheduled for four days when the pool was closed. Mr. Morgan stated that he had thought Mr. Cadwallader had said that the gentleman was requesting pay for his daughter for five days. The gentleman stated that his daughter picks up a lot of shifts for others at the pool and would more than likely have worked five days during the week the pool was closed. Mr. Cadwallader explained that this information was received from the Pool Manager so that he had something in writing clarifying that the individual would have worked at the pool. Mr. Morgan questioned if the person was told that the Authority would be making a payment, to which Mr. Cadwallader replied negatively. Attorney Emerick questioned if he was correct in understanding that someone was requesting payment for lost work because the pool was not open, to which Mr. Morgan replied affirmatively. Mr. Alexander commented that the person most likely would have worked those days but we do not know that for sure. Mr.

Cadwallader indicated that he obtained this so that the Board had additional information. Mr. Morgan stated that he understands where the gentleman is coming from. He noted that the Authority is the one that caused the accident and he wanted to work out something with the pool because it was the Authority's fault that the accident happened. With the accident, Mr. Morgan commented, he still has not seen an incident report from Mr. Cadwallader. Mr. Cadwallader was asked, as the Supervisor, to get an incident report from everyone involved but Mr. Cadwallader did not submit one himself. Mr. Morgan pointed out that he still is having a hard time understanding why the two least experienced employees were sent to do the job; and he really wants to see Mr. Cadwallader's incident report and not an incident report from Mrs. Flowers for paying a late fee at Lowe's. Mr. Morgan indicated that he still wants to see how we are going to correct the problem of the water incident and how we are going to make it right.

As it relates to the security system at the Martindale plant, Mr. Cadwallader apprised the Board that the alarm part of the system quit working. Smithmyer's visited today and has advised that everything in the panel is obsolete. Smithmyer's will be providing a quote for replacement. Mr. Cadwallader explained that the cameras are fine but the security alert for door entry, burglary, etc. is not working. Mr. McCoy questioned how this is communicated through the telephone line, to which Mr. Cadwallader replied that it is a dialer. Mr. Cadwallader commented that the alarm will go to Smithmyer's and they will physically monitor it until they contact someone. Mr. Alexander stated that he believes Mr. Cadwallader should also obtain additional quotes from Gettings, ADT, etc. Mr. McCoy asked that Mr. Cadwallader also look at a similar system for the Authority office and to notify the Sewer Authority of this fact so they are aware.

ON MOTION OF MR. MORGAN, SECONDED BY MR. McCOY, THE BOARD UNANIMOUSLY ACCEPTED THE SUPERINTENDENT'S REPORT AS PRESENTED. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. ALEXANDER, MR. CASTEL, MR. McCOY, MR. McCALL AND MR. MORGAN.

IX. ENGINEER'S REPORT

A copy of the Engineer's Report was distributed to the Board prior to the meeting.

As it relates to the Benscreek impoundment project, Mr. Beyer informed the Board that he received the Letter of Authorization from DEP; however, he has not received any response from the Conservation District on the approved D&S plan.

As it relates to the GIS system, Mr. Beyer noted that Sarah would like, prior to meeting with the Board to demonstrate the system, to provide the Board members with a link to the system that they can review prior to the meeting so that Sarah is prepared to answer any questions the Board members might have.

Concerning the water treatment plant feasibility study, Mr. Beyer indicated that there will have to be testing done to see the different types of chemicals. Mr. Beyer forwarded information to the Board regarding this. The fee would be \$900 if Mr. Cadwallader or the staff take the samples and coordinates everything with Fairway. Mr. Alexander questioned if Mr. Bilchak will be able to do this, to which Mr. Beyer replied affirmatively, stating that everything would have to be coordinated with Fairway on the types of samples they need. Mr. Cadwallader stated that Fairway will send a chain of custody on what is needed. Mr. Morgan questioned if the price would come down if the plant staff does the testing, to which Mr. Beyer replied that he would advise having Fairway do the testing and the reports would be available to the Authority.

ON MOTION OF MR. McCOY, SECONDED BY MR. MORGAN, THE BOARD UNANIMOUSLY APPROVED THE \$900 EXPENDITURE AS NOTED ABOVE. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. ALEXANDER, MR. CASTEL, MR. McCOY, MR. McCALL AND MR. MORGAN.

Mr. Beyer indicated that the annual dam inspection has been completed and the report is being prepared. Mr. Cadwallader questioned if the report will include the replacement of the concrete that is deteriorating, to which Mr. Beyer replied he does not know if this will be included in the report as the inspection was just completed.

Mr. Beyer stated that he provided information to the Board prior to the meeting regarding the solar panels. Mr. Beyer talked with Mr. Sheridan at CPV who indicated that CPV did not necessarily want to put panels on the Authority's property because of the wetlands and the environmental issues involved. However, Mr. Sheridan did state that it was interesting that the Authority asked because there are companies that may want to use this as a study project just to get their names out there. The Authority would have to do all of the engineering for it, the digging, etc., but there could be companies that may want to help the Authority out. If this is the case, Mr. Sheridan can provide company names. Mr. Alexander questioned if the Authority would have to fund the money to perform the work, to which Mr. Beyer replied affirmatively. Mr. McCall commented that he also spoke with Mr. Sheridan, who indicated that we have additional room for wind turbines. Mr. Beyer stated that we were to review the agreement with Gamesa or Brown. Mr. Cadwallader stated that he talked to Mr. Barton regarding this; and there are two separate agreements – a road use agreement and another agreement. Mr. Beyer commented that Mr. Sheridan stated that potentially when someone puts up windmills, you are not allowed to go within a certain distance to take the wind from someone else. Mr. McCoy questioned if Attorney Emerick should be asked to review the agreements. Mr. Cadwallader indicated that from everything he has pulled and reviewed, it was not stating that Gamesa had sole proprietary rights. Mr. McCoy indicated that they are interested in putting in the additional turbines but did not want to conflict with anything we had with Duke or Leewards. Mr. Barton noted that he would pull the agreements from the court house and provide them to Attorney Emerick to review. Mr. McCoy questioned if Mr. Sheridan basically said they did not want to put a solar farm on the Authority's property, to which Mr. Beyer replied affirmatively. Mr. Beyer stated that Mr. Sheridan also indicated that, before the Authority jumps into the solar consideration, the Authority should contact DEP. Just because they are allowed in other states, it may not be the case in Pennsylvania. To Mr. Sheridan's knowledge, there are no other solar farms on waters in Pennsylvania. Mr. McCoy noted that he was referencing putting a solar farm on Authority ground, to which Mr. Beyer stated that there would still be the same environmental issues. Mr. McCoy commented that we had said about putting the solar farm on the water, but if we could not do them on the water, perhaps some on the ground we are not using. Mr. Beyer noted that if the Board wants him to check further he will. Mr. McCoy commented that, if placing solar panels on the ground would not affect the water quality and the Authority could make revenue, it may be something to investigate further.

Mr. Barton informed the Board that, about two years ago when Penelec declared bankruptcy on their generation side and the judge sided with them, it went from \$61 per kilowatt to \$21 per kilowatt; and every landowner in the project went to 2/3 of their previous revenue. He explained that, just because you are using the watershed, does not necessarily mean you are stepping into a gold mine and it may not be the best use. Mr. Barton stated that Mr. Sheridan had contacted him also and is very interested; he had stated that if the Authority has land, he is interested. Mr. Barton noted that this is something to keep in mind during any negotiations. Attorney Emerick indicated that we could include a clause in the agreement that if they declare bankruptcy, we can terminate the agreement. Mr. Barton noted that they may not declare

bankruptcy, but what happens is that all of a sudden your minimum turbine payment per year may go down significantly.

Mr. Beyer questioned the Board how they wanted to proceed; i.e., review the agreement with Gamesa first to see if we are able to install the windmills and/or investigate the solar panels as well. Mr. Alexander pointed out that the solar program is something that is very new and he is not sure what is being projected, to which Mr. McCoy replied that he believes it is 100M megawatts. Mr. Cadwallader noted that he thought Penelec was putting a substation in below to take all of the power from the solar, so the Authority may experience the same problem if they declare bankruptcy again. Mr. McCoy stated that he believes that we need to pull the agreements and have Attorney Emerick review them first. Discussion took place relative to the concerns in the past with the effect on the water when installing the turbines.

ON MOTION OF MR. CASTEL, SECONDED BY MR. MORGAN, THE BOARD UNANIMOUSLY ACCEPTED THE ENGINEER'S REPORT AS PRESENTED. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. ALEXANDER, MR. CASTEL, MR. McCOY, MR. McCALL AND MR. MORGAN.

X. SOLICITOR'S REPORT

Attorney Emerick noted that a copy of his report was provided to the Board prior to the meeting.

Attorney Emerick questioned if there was any update on the mutual roadway agreement, to which Mr. Barton replied that he has the deeds and he will deliver them to Attorney Emerick.

Attorney Emerick commented that Mr. Cadwallader has already updated the Board relative to the CPV and Last Chance easements.

In follow-up of a matter from the last meeting, Attorney Emerick noted that the Board requested an Amendment to the Rules & Regulations on the billing adjustments regarding the filing of a request for an adjustment within two months (the Amendment states 60 days). A resident would have 60 days from the date that they discover a leak to make a timely submission of the request for adjustment form; and, if not submitted in a timely manner, the Board would have the authority to reject the application.

ON MOTION OF MR. McCALL, SECONDED BY MR. CASTEL, THE BOARD UNANIMOUSLY APPROVED THE AMENDMENT TO THE BILLING ADJUSTMENTS AS NOTED ABOVE. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. ALEXANDER, MR. CASTEL, MR. McCOY, MR. McCALL AND MR. MORGAN.

ON MOTION OF MR. MORGAN, SECONDED BY MR. McCALL, THE BOARD UNANIMOUSLY ACCEPTED THE SOLICITOR'S REPORT AS PRESENTED. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. ALEXANDER, MR. CASTEL, MR. McCOY, MR. McCALL AND MR. MORGAN.

XI. FORESTER'S REPORT

Mr. Barton informed the Board that this is the first time since July 2019 that timber prices have stated to climb; and if the trend continues, he will be planning a timber sale next year.

Mr. Barton stated that he received a call this morning from CPV, who stated that Mr. Barton can schedule the survey for the individual interested in purchasing the Last Chance. Mr. Barton stated that the survey is out at least three months to be completed.

ON MOTION OF MR. McCOY, SECONDED BY MR. CASTEL, THE BOARD UNANIMOUSLY ACCEPTED THE FORESTER'S REPORT AS PRESENTED. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. ALEXANDER, MR. CASTEL, MR. McCOY, MR. McCALL AND MR. MORGAN.

XII. UNFINISHED BUSINESS

- Quote for Auditor

Discussed earlier in the meeting.

- Quote for Insurance

Discussed earlier in the meeting.

- Status of Hydrants: Purchase and Install

Discussed earlier in the meeting.

- Quote from Gulisek

Discussed earlier in the meeting.

- Fixed Annuities in Place of CD

Discussed earlier in the meeting.

- Ray/Patty Lee Easement

Discussed earlier in the meeting.

XIII. NEW BUSINESS

- Internet – Martindale Plant

Mr. McCoy commented that he had requested that Mr. Cadwallader to investigate the possibility of obtaining internet service for the Martindale plan. Mr. Cadwallader informed the Board that he included information relative to this in the information distributed to the Board prior to the meeting. He explained that the survey for 775 Puritan Road, which is the plant, shows that the total cost of construction work to get Comcast to the plant would be \$52,000 and would take over one year to complete. Comcast would cover \$7,500 of that cost. Mr. McCoy commented

that he would reject this immediately. He noted that the only reason he suggested this is that he went online and it said that Comcast internet would be available at the plant site. Mr. Cadwallader indicated that he also talked to Duda Cable, who is contracted by Comcast to do their work so they will not be able to respond. Mr. McCoy pointed out that if we construct a new plant, we will need high speed internet to run the plant.

- Three Phase Power for Martindale

Mr. Cadwallader informed the Board that he spoke with Penelec on three-phase power for the Martindale plant. Penelec indicated that they are not allowed to step into REA territory and vice versa. Mr. Cadwallader contacted both REA and Penelec as well as Barclay. REA has indicated that the closest place for three-phase power is Frankstown Road. Mr. Castel commented that there should be three-phase available in the old mine building in that area. Mr. McCoy noted that the reason this question was raised is because the Authority's power bills are extremely high on single phase. Mr. McCoy questioned what REA determined, to which Mr. Cadwallader replied that he is not sure whether it is REA power or Penelec power. Mr. Cadwallader stated that REA could run the line but it would be costly. Mr. McCoy questioned if it would be cheaper if the Authority would do the site work with digging the ditches, doing the site work, etc., to which Mr. Cadwallader replied that, according to what he was told, the lines could not be placed underground. Mr. McCoy pointed out that he believes we need to look at all of the information and the cost analysis.

- CPV/Water Line

Mr. Cadwallader stated that CPV did call and requested a water line; however, the area they want the water line is off of Frankstown Road and we have nothing in that area. Mr. McCoy questioned what type of water line CPV proposed, to which Mr. Cadwallader replied that CPV is just looking for something for the trailers because they are there for an extended period of time. Mr. Alexander questioned what should be done, to which Mr. Cadwallader replied that there is no way TO get the line to the requested location. Mr. McCoy noted that technically we could only take it to the property line and put a meter pit at the property line. He also stated that, when the emergency action plan was done, water was not needed in that area.

- Computers

Mr. Alexander noted that he worked with Best Buy regarding computers. The quote he received for the computers themselves and full support is for \$3,360 for four computers instead of six. He noted that he believes this cost should be shared with the Sewer Authority and the Borough. Mr. Alexander requested that this cost be shared with the Borough and Sewer Authority prior to approving the purchase and included on the agenda for the next meeting. Mr. Thompson questioned if a computer could be included for the Martindale plan, to which Mr. Alexander replied that he would request a separate quote for the plant computer as this would not be included in the shared services agreement.

XIV. GOOD OF THE ORDER

Nothing presented.

XV. PROFIT & LOSS BUDGET VS. ACTUAL

Presented for Board information.

XVI. SHUT OFF LIST/DELIQUENT REGISTER

Presented for Board information. Mr. Cadwallader noted that all residents that were shut off have paid in full.

XVII. CAPITAL IMPROVEMENTS ACCOUNT REPORT

Presented for Board information.

XVIII. VACATION/SICK/COMP REPORT

Presented for Board information.

XIX. ADJUSTMENTS FOR THE MONTH

Mr. Morgan noted that, as it relates to the request from 335 Munster Road, the bill was \$132.42; average, \$57.40; subtotal, \$77.02; 50%, \$38.51. Therefore, the bill is going from \$134.42 to \$95.90. He questioned whether the resident was aware of this. He stated that, for an approximate \$40 difference, we should be informing the individual of this and that they would not be able to file for an adjustment again for quite some time. Mr. McCoy pointed out that this is something that we should really emphasize to our customers in the information we are sending out. Mr. Alexander agreed noting that we have an elderly population that we need to ensure they understand. Mr. McCoy noted that he would suggest that this be included in the information that is being sent out to the residents as discussed earlier in the meeting.

Mr. Alexander requested that Mrs. Flowers be asked to attend the Board meetings so that she is aware of what is discussed and to answer any questions. Mr. McCoy noted that Mrs. Flowers schedule could be adjusted accordingly.

ON MOTION OF MR. McCALL, SECONDED BY MR. McCALL, THE BOARD UNANIMOUSLY APPROVED THE ABOVE ADJUSTMENT AS REQUESTED. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. ALEXANDER, MR. CASTEL, MR. McCOY, MR. McCALL AND MR. MORGAN.

XX. MMO WORKSHEET

Discussion took place relative to the MMO worksheet that was presented for Board approval. Mr. Alexander noted that the question of the Board was whether the numbers on the worksheet were correct. Mr. Morgan noted that the question was whether the number of plan employees and the deductions were correct.

ON MOTION OF MR. MORGAN, SECONDED BY MR. CASTEL, THE BOARD UNANIMOUSLY APPROVED THE MMO WORKSHEET, PENDING THE CORRECTIONS ADDRESSED to MR. CADWALLADER AND SHARED WITH THE BOARD VIA EMAIL PRIOR TO APPROVAL. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. ALEXANDER, MR. CASTEL, MR. McCOY, MR. McCALL AND MR. MORGAN.

XXI. GENERAL DRAW-DOWN

Mr. McCoy questioned, with the amount of rain that was received recently, are we able to do a non-disruptive safe drawdown on the reservoirs. Mr. Cadwallader replied that we open and

close the valve regularly. Discussion took place relative to the recent Wilmore dam incident and the need to consider this.

XXII. EXECUTIVE SESSION

ON MOTION OF MR. McCOY, SECONDED BY MR. McCALL, THE BOARD UNANIMOUSLY AGREED TO GO INTO EXECUTIVE SESSION AT 8:05 P.M. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. ALEXANDER, MR. CASTEL, MR. McCALL, MR. McCOY AND MR. MORGAN.

XXIII. ADJOURNMENT

Adjournment took place following the above Executive Session.

XXIV. NEXT MEETING

The next meeting will be held on Thursday, October 7, 2021, at 6:00 p.m.

Respectfully submitted,

Sharon Squillario
Recording Secretary