

A meeting of the Board of Directors of the Municipal Authority of the Borough of Portage was held on Thursday, May 6, 2021, at 6:00 p.m., in the Conference Room at 606 Cambria Street.

Those in attendance were:

Edward Alexander
Craig Castel
Christopher McCall
Matthew McCoy

Also present were: Attorney Michael Emerick, Solicitor; Ron Cadwallader, Supervisor; Joe Beyer, The EADS Group; Tony Thompson; Ron Portash, Mainline Newspapers; Doug Wagner, Allegheny Region Recreation Association; and Sharon Squillario, Recording Secretary.

I. CALL TO ORDER

Mr. Alexander called the meeting to order at 6:00 p.m., which was followed by the Pledge of Allegiance and Roll Call.

II. RECOGNITION OF VISITORS

Mr. Alexander recognized Mr. Wagner. Mr. Wagner commented that on Thursday, April 29, he and other Board members reviewed the few areas that were discussed to open ATV connector trails on; and he believes the general consensus at this time is that anything going toward Cichota's Curve would need to be addressed. Mr. Wagner noted that he brought a copy of the Forester's report when the area was reviewed last year. At that time, Mr. Barton reviewed the area; and they discovered ways to alleviate any concerns of crossing the headway. The principle was that the group was going to stabilize the runoff areas, which did stabilize out quite nicely using heavy soak material/bank shale. There were two spring crossings of approximately 200 feet in length that could be remediated using #3 and #4 limestone to keep anything from washing out. Mr. Wagner commented that this would work better than having a bridge type structure because the bridge structure could snare branches and other items that would cause a buildup (a flat surface would allow branches and other debris to fall and the water to pass through).

Mr. Wagner stated that he wanted to speak to the fact of the other connectors that were reviewed near the high wall. On the report Mr. Wagner shared, it points out that the high wall connector has no impact on the aquatic resources. During the review, they went along the lower road from the ballfield to the high wall, and there is water there but it is not a source for the Benscreek stream (it is runoff that goes into the woods). Mr. Wagner commented that those two areas have no impact that would be cause for alarm with anything on the water resources and the management of collection of water in that area.

Mr. Alexander informed Mr. Wagner that the Board conducted a workshop this week and talked about the two trails. Mr. Cadwallader reported that he talked to the Game Commission, who indicated that they would meet with the Authority. Attorney Emerick commented that DEP should be involved in the discussions as well. Mr. Alexander noted that it is important that the Authority meet with the Game Commission and DEP before we move forward. He commented that this is not a quick process.

Mr. Wagner pointed out as well, in follow-up of previous discussions with the Board, that Subsection 7102 of the PA Code does state that: "Off-road vehicle riding area operators shall have no duty to protect riders from common, frequent, expected and non-negligent risks

inherent to the activity, including collisions with riders or objects. The doctrine of knowing voluntary assumption of risk shall apply to all actions to recover damages for negligence resulting in death or injury to person or property brought against any off-road vehicle riding area operator.” He explained that this does not mean that the Authority can go up to the area and purposely do something malicious; however, it does indicate that, if a person is in the area, they are taking it upon their own volition to assume the risk of that activity; and the Authority would not be liable. If the Authority would do anything to the area that would harm someone that was in the area, or if the Authority failed to place warnings, then they would be at risk. Mr. Wagner pointed out to the Board that this law was specifically put into place for ski resorts; and then the law was expanded to include off-road vehicle areas. It is also protected under the rule of laws for the State as well. Mr. Wagner commented that in 2018, the Department of Conservation and Natural Resources recognized motorized recreation as a recreation for the State; and the same coverage would be protecting the Authority for anyone using the area in question. Mr. Wagner pointed out that even signing a waiver would not protect the Authority from being completely absolved of liability. The laws are in place to ensure the Authority would not be held accountable for certain things.

Mr. Alexander commented that a decision by the Board would not be made until discussions are held with DEP and the Game Commission. Mr. Wager questioned how the Board members stand relative to this matter, to which Attorney Emerick replied that the Board is not in a position to take a vote at this time as the due diligence needs completed. Mr. Wagner explained that the Allegheny Region Recreation Association is not looking to go into the area to be reckless or cause harm; and they are not asking the Authority to put themselves out on a limb for anything that would destroy the water supply. The Association is asking for things that may make it safer for people riding in the area, which would have no impact on the water quality. Mr. Wagner noted that he has made it pretty clear in all discussions that he has no desire to be anywhere near the water supply or stream. He commented that it just seems that it is one thing after another. It has been two years spent talking about this; and no one can say yes or no. Mr. Wagner emphasized that the date on the report he shared with the Board is October of 2019; and he does not understand why there is no clarity on the liability issue yet. Attorney Emerick stated that he believes that before the Board makes any decision, the first hurdle would be discussions with DEP, which is the primary issue at this point because the Board cannot do anything that would be contrary to what DEP’s recommendation has been. DEP had stated in 2019 to the Authority that the ATV activity be shut down, and until the Board hears anything contrary to that from DEP, their hands are tied.

Mr. Wagner noted that in 2019, Mr. Castel had suggested stopping the ATV activity near the creek, and Mr. Cadwallader had stated at that time that, if we are stopping the ATV activity near the creek, it should be stopped on all of the property. Attorney Emerick emphasized that, whatever the genesis was, DEP has it in their report and recommended that action be taken to shut down the ATV activity; and he cannot recommend to the Board to take any action until discussions are held with DEP. Mr. Cadwallader agreed that it is essential that the Authority speak with DEP for input so that there are no concerns. He noted that the Authority has a good working relationship with DEP; and we would want to keep that in place. Mr. Wagner pointed out that he appreciates that the Board is moving forward and having these discussions. He emphasized that he would never say to do anything that would cause the Authority being put at risk. Mr. Cadwallader noted that DEP may want to review the area as the growth is coming back as a result of no ATV activity in the area. Mr. Cadwallader pointed out that he had stated last week when the area was being reviewed that, if you open the area up to ATV activity again, you will have a certain amount of people coming on the property to make it a free for all; and that is his biggest worry. Mr. Wagner pointed out that his feeling on this is that you would set boundaries and then double the fine. Mr. Alexander commented that this would be one

question for the Game Commission, to which Mr. Wagner noted that the Authority should be able to do this because it is their land. Mr. Wagner pointed out that all the Allegheny Region Recreation Association is asking for is a right-of-way. Mr. Cadwallader stated that, when the area was controlled in the past, the Authority had no concerns because the area was being cleaned up; and the individuals riding in the area kept the Authority informed of any concerns. Mr. Alexander noted that the Authority is hopeful that it can meet with the Game Commission soon; and he thanked Mr. Wagner for attending the meeting for this discussion.

Mr. Wagner departed from the meeting at this time.

Mr. Alexander recognized Mr. Portash.

III. CORRESPONDENCE

Mr. Alexander noted that correspondence was received from Grundy Insurance relative to utilities. Mr. Cadwallader stated that this was an advertisement relative to the availability of insurance for utility replacement.

IV. APPROVAL OF MINUTES

ON MOTION OF MR. CASTEL, SECONDED BY MR. McCOY, THE BOARD UNANIMOUSLY AGREED TO DISPENSE WITH THE READING OF THE APRIL 2021 MINUTES BEING THAT THEY WERE DISTRIBUTED IN WRITTEN FORM AND UNANIMOUSLY ACCEPTED THE MINUTES AS PRESENTED. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. ALEXANDER, MR. CASTEL, MR. McCALL AND MR. McCOY.

V. AGENT’S EXPENDITURES

No Agent’s expenditures to be presented.

VI. INVOICES

	<u>REGULAR BILLS</u>	
Altoona Soft Water		\$ 78.00
Christopher McCall		45.00
Cintas		106.30
Craig Castel		45.00
Edward Alexander		45.00
Fairway Laboratories, Inc		350.00
Fisher Scientific		416.00
J.M. DeLullo Stone Sales Inc.		3,157.67
JC Ehrlich Co Inc.		196.00
John C. Morgan, Jr.		45.00
Mary L. Elchin		320.00
Matt McCoy		45.00
New Enterprise Stone & Lime Co. Inc.		3,033.68
PA Rural Water Association		210.00
Peoples Natural Gas Company		137.19
Portage Auto Parts		64.28
Portage Service Center		663.00
Ray Oil & Gas Co.		2,344.63

RDM-Johnstown, LLC	\$ 171.00
Ronald J. Cadwallader, Jr.	20.00
Sharon Squillario	50.00
Sheetz Fleet Service	70.00
Stager's Store	89.70
Verizon Wireless	<u>93.76</u>
TOTAL	\$ 11,796.21

PAID BILLS

Aflac for April	139.84
Michael S. Emerick, ESQ	365.00
REA Energy Cooperative Inc.	1,327.32
UPMC Health Plan	11,141.15
UPMC Health Plan – Vision/Dental	251.92
Valley Flagging Services, LLC	<u>4,488.75</u>
TOTAL	\$ 17,713.98

LATE BILLS

Aflac for May	\$ 139.84
Comcast	318.32
J's Johns	80.00
Pennsylvania One Call System, Inc.	42.93
Penelec	36.15
Valley Flagging Services, LLC	3,654.00
Verizon	495.21
Visa – 1 st Summit Credit Card	<u>1,516.72</u>
TOTAL	\$ 6,283.17

ON MOTION OF MR. McCOY, SECONDED BY MR. McCALL, THE BOARD UNANIMOUSLY AGREED TO ACCEPT AND PAY INVOICES IN THE AMOUNT OF \$62,357.27 (REGULAR BILLS, \$11,796.21; PAID BILLS, \$17,713.98; LATE BILLS, \$6,283.17; PennVEST, \$3,896.36 AND \$5,508.55; USDA, \$16,051.00; 1ST SUMMIT, \$1,108.00). BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. ALEXANDER, MR. CASTEL, MR. McCALL AND MR. McCOY.

VII. TREASURER'S REPORT

ON MOTION OF MR. McCALL, SECONDED BY MR. CASTEL, THE BOARD UNANIMOUSLY AGREED TO DISPENSE WITH THE READING OF THE APRIL 2021 TREASURER'S REPORT AS IT WAS PREVIOUSLY DISTRIBUTED IN WRITTEN FORM AND UNANIMOUSLY ACCEPTED THE REPORT WITH A BALANCE OF: BEGINNING CASH, \$1,680,804.67; CASH IN, \$218,853.75; ACH PAYMENTS, \$22,488.32; CASH OUT, (\$412,522.87); INTEREST EARNED CHECKING ACCOUNT, \$17.73; INTEREST EARNED MONEY MARKET, \$103.20; ENDING CASH, \$1,509,744.80. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. ALEXANDER, MR. CASTEL, MR. McCALL AND MR. McCOY.

Mr. Alexander noted that discussions took place at a recent workshop relative to the balance available in the Capital Improvement Fund, to which Mr. Cadwallader replied that the current

balance is \$454,067.27. Mr. Cadwallader noted that information was provided in the Board packet relative to activity on the account since the beginning of the year. Mr. McCall noted that this is included monthly on the balance sheet under the USDA Project line item.

VIII. SUPERINTENDENT'S REPORT

Mr. Cadwallader stated that he had informed the Board at the last meeting that Mr. Bilchak would be having surgery; however, this will not be taking place at this time.

Mr. Cadwallader noted that he provided to the Board a copy of the freeze-up list. He informed the Board that flushing of lines will take place the week of May 17 from 7:00 a.m. to 3:00 p.m. Flushing has been advertised in the Dispatch; and a mass telephone notification will go out at 8:00 p.m. on Sunday, May 16.

Mr. Cadwallader reported that the stamps for the Board will be taken care of and then taken to the bank.

As it relates to the Main Street project, Mr. Cadwallader commented that the tie-ins on North Railroad Street were finished up today. The next large area to be completed is the area going across South Railroad Street, which will be addressed on Tuesday. The goal is to complete that and the two tie-ins on the tracks next week so that the project will be complete. Mr. Cadwallader pointed out that he had brought to the Board previously the offer received from Galasack relative to blacktopping. The company sent Mr. Cadwallader updated information today that did not include blacktopping but did have a lot of markup on it. Basically, the quote was to dig out areas, paying for flaggers, etc.; and the total cost would be over \$36,000. Mr. Cadwallader noted that he did some estimates today; and to do the main ditch with 225 tons of blacktop, doing the work in-house, would \$12,600. Mr. Cadwallader commented that the total cost may increase to \$15,000 if you include the side ditches. He explained that the project is requiring 8" of base to be put in; however, since the project is going to be done in-house, he is going to go with 9" of base so that it meets the requirements. Mr. Cadwallader informed the Board that there have been some things that have come up that had to be addressed on the State's side. He explained that today it was found that there was a gas pipe that was in their way. There was a pipe that they thought was a water line which was not. Where the State stopped and where the State told us they would pave to that point on the first part of the project, the State came through below that with drainage pipe, which was right on top of everything that was there and there would not have been any cover. Mr. Cadwallader noted that this was discussed; and the sewer line that is present was 5' 5" at one point; and when it was dug, it was 4'5" so they ended up placing a junction box near the water line. This has all been addressed. Mr. Cadwallader commented that once the blacktopping is done, it will have to sit and settle, so we might be moving some of the equipment up so the restoration and other things can be started.

Mr. Cadwallader informed the Board that at the Benscreek plant a well tank was bad. We had an extra one at the Martindale plant and it was installed. There was also a concern with the door and the magnets for the security system, which has been repaired.

ON MOTION OF MR. McCOY, SECONDED BY MR. CASTEL, THE BOARD UNANIMOUSLY ACCEPTED THE SUPERINTENDENT'S REPORT AS PRESENTED. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. ALEXANDER, MR. CASTEL, MR. McCALL AND MR. McCOY.

IX. ENGINEER'S REPORT

A copy of the Engineer's Report was distributed to the Board prior to the meeting.

Mr. Beyer noted that there has been no change on the Emergency Action Plan. He commented that he has not heard anything from the Conservation District or DEP on the items he submitted for the Benscreek impoundment project.

Mr. Beyer pointed out that at the Board workshop that was held this week, discussion took place relative to looking for options for the Munster tank and costs to go up to the Portage Township/Munster line. Mr. Beyer noted that he will update the long range plan; and the Board also requested that he obtain options for a new plant (one plant versus two plants), as well as the costs for the repairs to the reservoir.

ON MOTION OF MR. McCOY, SECONDED BY MR. McCALL, THE BOARD UNANIMOUSLY ACCEPTED THE ENGINEER'S REPORT AS PRESENTED, AS WELL AS AUTHORIZATION FOR MR. BEYER TO MOVE FORWARD ON OBTAINING PRICING AS OUTLINED ABOVE FOR THE VARIOUS PROJECTS DESCRIBED. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. ALEXANDER, MR. CASTEL, MR. McCALL AND MR. McCOY.

Mr. Beyer questioned if the GIS agreement has been signed, to which Mr. Alexander replied that the agreement has been signed. Mr. McCoy questioned if approval has to be given for the tablets, to which Mr. Beyer replied that this is included in the agreement.

X. SOLICITOR'S REPORT

Attorney Emerick noted that a copy of his report was provided to the Board prior to the meeting.

As it relates to the restitution agreement for the timber cut, Attorney Emerick questioned Mr. Cadwallader on the status, to which Mr. Cadwallader replied that the agreement was sent back from Blairsville to the party in Portage, who will be getting the agreement back to Mr. Barton once signed.

Attorney Emerick questioned the status of the road agreement, to which Mr. Cadwallader replied that Mr. Barton has the road agreement and will be setting up a meeting with Attorney Emerick to discuss this.

As it relates to the SwiftReach network discussed at the last meeting, Attorney Emerick stated that he has reviewed the original agreement dated 2010. One of the clauses in the agreement stated that the Authority would be guaranteeing/contracting with SwiftReach that there would not be any unauthorized users of the network. Attorney Emerick noted that Mr. Cadwallader reached out to SwiftReach and there would be no problem. Mr. Cadwallader explained that SwiftReach has stated that Portage Borough can be an end user and the system can be set up to give the Borough permission to use the system. He stated that he is currently the administrator of the system; and he can give the Borough certain permissions for using the system, which would only allow the Borough to send out their alerts (they would not be able to make any changes to the system or add data). Mr. Cadwallader noted that he is awaiting confirmation of this from the SwiftReach support team. He already has a user name and password set up for the Borough; and he will work with the Borough on creating a map for the Borough as it relates to their alerts.

Attorney Emerick commented that he provided to the Board a proposed agreement between the Authority and the Borough. He noted that the provision indicates that the Authority was going to be the only authorized user; and if the Borough wanted to add anything to the system, they would have to submit their request in writing to the Authority and Mr. Cadwallader would address it. However, Attorney Emerick stated, if Mr. Cadwallader is able to obtain the written authority from SwiftReach, Attorney Emerick will change that section of the agreement to allow the Borough to input items pursuant to the administrator's (Mr. Cadwallader) approval. Attorney Emerick commented that the draft agreement also states that the costs will be split; and the Borough will pay for anything they add to the system. The Authority also would not be responsible for anything that the Borough would disseminate. The Authority would also be the contracting party with SwiftReach so anything the Authority negotiates with SwiftReach that would be authorized; either party can terminate with 30 days' notice; and the governing law will be Pennsylvania, even though the contracting state is New Jersey. Attorney Emerick commented that he would recommend the Board authorize the Chairman to execute the agreement contingent upon Mr. Cadwallader obtaining agreement from SwiftReach as to the Borough having the ability to input into the system; and if not, the Agreement would stand as presented.

ON MOTION OF MR. McCOY, SECONDED BY MR. McCALL, THE BOARD UNANIMOUSLY AGREED TO AUTHORIZE THE CHAIRMAN TO EXECUTE THE AGREEMENT AS DISCUSSED ABOVE, CONTINGENT UPON MR. CADWALLADER OBTAINING AGREEMENT FROM SWIFTRREACH AS TO THE BOROUGH HAVING THE ABILITY TO INPUT INTO THE SYSTEM AND, IF NOT, THE AGREEMENT WOULD STAND AS PRESENTED. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. ALEXANDER, MR. CASTEL, MR. McCALL AND MR. McCOY.

ON MOTION OF MR. CASTEL, SECONDED BY MR. McCOY, THE BOARD UNANIMOUSLY ACCEPTED THE SOLICITOR'S REPORT AS PRESENTED. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. ALEXANDER, MR. CASTEL, MR. McCALL AND MR. McCOY.

XI. FORESTER'S REPORT

Discussed above under Solicitor's Report.

XII. UNFINISHED BUSINESS

- Flushing of Lines

As discussed above regarding flushing of lines, Mr. McCoy stated that it was discussed by the Board at the recent workshop about instituting the NFPA color code and starting to mark the hydrants. Mr. Alexander questioned if we have someone in the field to assist with this, to which Mr. Cadwallader replied that we can use the summer employees. Mr. McCoy questioned if we currently have the hydrants marked, to which Mr. Cadwallader replied that this is only done on paper currently but not on the hydrant itself. Mr. McCall questioned if we should institute this, to which Mr. Cadwallader replied that we will be able to stamp the number onto the hydrant and this will be very beneficial with the GIS system. Mr. McCoy commented that the Fire Company put together a list of the top 10 oldest hydrants that Mr. Cadwallader can work from, to which Mr. Cadwallader interjected that the oldest hydrant is probably from 1906. Mr. McCoy noted that the Fire Company has developed a list which he will provide to Mr. Cadwallader.

- Kotzan CPA & Associates

Mr. Alexander noted that a letter was received from Kotzan CPA & Associates relative to the fees for the annual audit. It would be the same charge for one year or three years. Mr. Cadwallader questioned if we would be locking the Authority into a contract or if Kotzan would only be holding the cost for three years, to which Attorney Emerick replied that he would think it would be a three year contract if Kotzan would be holding the price. Following discussion the following motion was made:

ON MOTION OF MR. McCOY, SECONDED BY MR. CASTEL, THE BOARD UNANIMOUSLY AGREED TO A ONE-YEAR AGREEMENT WITH KOTZEN CPA & ASSOCIATES. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. ALEXANDER, MR. CASTEL, MR. McCALL AND MR. McCOY.

XIII. NEW BUSINESS

- Equipment

Mr. McCall informed the Board that Mr. Cadwallader put together a movable assets schedule; and Mr. McCall will be adding more equipment to the list. He commented that he did an audit of what the Authority has in heavy equipment and vehicles; and he believes the Authority's vehicle fleet needs looked at for updating. Mr. McCall indicated that he would like to look at possibly getting rid of two units and purchasing a new unit. He noted that Units 1 and 4 need replaced at some point; and personally he does not see the need for that many vehicles. Mr. McCall pointed out that we would probably need to put this out to bid; and the Board could have a workshop to determine what would be purchased.

Mr. Cadwallader questioned, if we keep up with updating the vehicles, is there a fleet system we should go with, to which Mr. McCall replied that we could probably do a system in-house because he does not think we have enough vehicles to justify looking at a fleet system outside. If we get a new vehicle, Mr. McCall commented, we could then put money away to get ready to purchase another vehicle in so many years. Mr. McCoy stated that, with the used market the way it is currently, we would have to advertise to liquidate the vehicles. Mr. Cadwallader indicated that, in the past, a dealer would give us a value because they did not want to trade it because of the year of the vehicle and its condition, so we would put it out on bid and go with the highest bid. Attorney Emerick noted that we would reserve the right to reject all bids as well.

Mr. McCall questioned Mr. Cadwallader if he would suggest looking at a pickup truck, to which Mr. Cadwallader replied affirmatively. Mr. Cadwallader explained that the Blazer was basically purchased to be used to go to any classes or other trips. He commented that Unit 2 is decent with a crew cab. Mr. McCall questioned if we would look at something similar, to which Mr. Cadwallader replied affirmatively. Mr. McCoy noted that it could act as both a utility truck and a personnel carrier. Mr. Cadwallader commented that Unit 2 currently has over 100,000 miles; the blazer has 119,000 miles; Unit 4 has 97,000 miles; the dump truck as 25,000 miles; and Unit 6 has 80,000 miles. Mr. Castel questioned what the utility bed is made out of, to which Mr. Cadwallader replied that it is custom made aluminum. He explained that when we purchased the last truck (2010 Ford), it had a steel bed on it and it was over the GVW. Therefore, we had the current bed custom built and it includes trays for storing needed equipment and supplies and the bed is lined.

Mr. Alexander questioned if a workshop should be held on this, to which Mr. McCall replied affirmatively, stating that we should not wait too long. Mr. Cadwallader stated that we also fall

under CoStars, so that is beneficial. Attorney Emerick noted that this would cover the bidding as well. Mr. Cadwallader explained that, once we figure out what we want, we could go to a dealer and obtain a quote. Mr. McCoy commented that we should shop around for bids and then bring it back to the Board for further discussion.

ON MOTION OF MR. McCALL, SECONDED BY MR. CASTEL, THE BOARD UNANIMOUSLY AGREED TO OBTAIN BIDS FOR THE PURCHASE OF A ONE-HALF TON PICKUP. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. ALEXANDER, MR. CASTEL, MR. McCALL AND MR. McCOY.

- ACH Program

Mr. McCoy informed the Board that he talked with Mrs. Flowers relative to the current ACH program. He explained that, when someone pays their bill on line, we still send them a postcard; and we want to try to alleviate that and send it electronically. Ms. Flowers will determine if something can be done by using Excel or some other program. Mr. Cadwallader stated that, under the dashboard that came from Diversified, there are things that we currently do not use. Therefore, we will be talking with Diversified to see if there is a potential part of the program we can use for this. Mr. McCoy commented that we want to eliminate the redundant costs of sending the postcard if someone pays on line and get the information to them electronically on their usage and their bill. Mr. Cadwallader questioned if it would be less cost if we went to a paper bill rather than using the card stock, to which Mr. McCoy replied that the paper bill would then cost more for mailing (\$.29 for the post card and \$.50 for a stamp). Mr. Alexander noted that this is why we opted not to go with Diversified's entire billing process. He commented that we are also looking to make the office more efficient and looking at a postage machine and other items. Mr. McCoy commented that if we move in this direction, we could cut down on the load on the printer; and eventually it may phase out completely when more people go paperless.

- Camera System for Office

Mr. McCall stated that the Board had discussed in the past a camera system for the office; however, no action was taken. Mr. McCall noted that he would recommend action being taken to purchase any equipment necessary to outfit the Authority's facilities with a camera system. Mr. Cadwallader questioned if we could utilize CoStars, to which Attorney Emerick replied affirmatively. Mr. McCoy noted that there are systems available between \$600 - \$1,000. Mr. Cadwallader noted that we already have cameras at both plants, both outside and inside; however, he would suggest the placement of some type of outside lighting in both areas. He stated that the current lighting is motion lighting that is AC fed. Mr. McCoy commented that we could look at solar stand-alone lights that get brighter with any type of motion; and these would be very simple to install. He requested that Mr. Cadwallader provide him with an inventory of what is needed.

ON MOTION OF MR. McCALL, SECONDED BY MR. CASTEL, THE BOARD UNANIMOUSLY AGREED TO PURCHASE ANY EQUIPMENT NECESSARY TO OUTFIT THE AUTHORITY'S FACILITIES WITH SECURITY CAMERAS. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. ALEXANDER, MR. CASTEL, MR. McCALL AND MR. McCOY.

- Shelter for Excavator

Mr. McCoy commented that he is concerned about the excavator sitting in Miller Shaft with no shelter over it. He indicated that perhaps we should look at building some type of pavilion or pool barn with a canopy for placement of the excavator. Mr. Cadwallader commented that we could possibly look at a RV carport. Mr. McCoy asked that Mr. Cadwallader obtain pricing on options for a shelter for the excavator.

XIV. GOOD OF THE ORDER

Nothing to be presented.

XV. ADJOURNMENT

THERE BEING NO FURTHER BUSINESS, ON MOTION OF MR. McCALL, SECONDED BY MR. McCOY, THE BOARD ADJOURNED THE MEETING AT 6:50 P.M. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. ALEXANDER, MR. CASTEL, MR. McCALL AND MR. McCOY

XVI. NEXT MEETING

The next meeting will be held on Thursday, June 3, 2021, at 6:00 p.m.

Respectfully submitted,

Sharon Squillario
Recording Secretary