

A meeting of the Board of Directors of the Municipal Authority of the Borough of Portage was held on Thursday, February 4, 2021, at 6:00 p.m., in the Conference Room at 606 Cambria Street.

Those in attendance were:

Edward Alexander
Craig Castel
John Morgan
Christopher McCall

Also present were: Attorney Michael Emerick, Solicitor; Joe Beyer, The EADS Group; Tony Thompson; Chuck Gouse; Ron Portash, Mainline Newspapers; Don Squillario and Mark Stancovich, Sewer Authority; and Sharon Squillario, Recording Secretary.

I. CALL TO ORDER

Mr. Alexander called the meeting to order at 6:00 p.m., which was followed by the Pledge of Allegiance and Roll Call.

II. RECOGNITION OF VISITORS

Mr. Alexander recognized Mr. Portash, Mr. Gouse, Mr. Squillario and Mr. Stancovich.

Mr. Squillario commented that he had submitted a letter to the Water Authority on behalf of the Sewer Authority requesting a meeting with the Water Authority Board concerning the Main Street water project that will be starting in March/April. Mr. Squillario stated that the Sewer Authority has no concerns cooperating with the Water Authority and allowing the Sewer Authority employees helping out on the project; however, the Sewer Authority is requesting that their employees assist with the project four days per week so that they can be at the sewer plant one day per week. Mr. Squillario indicated that he understands the difficulties that were encountered last year with the project; however, working five days per week, 10 to 12 hours per day, does not allow the Sewer Authority employees to address work at the sewer plant. He noted that he has heard that the project was to be completed with four employees in-house, but he does not think it can be done. Mr. Squillario stated that he does not know what the Township or Borough plans to do; however, the Sewer Authority would like to work out an agreement with the Water Authority to set some parameters so that the Sewer Authority employees could assist with the project four days per week on the project and allow one day at the sewer plant, especially Mr. Stancovich since he is the Superintendent. Mr. Squillario commented that there is no concern with the co-op agreement, as long as both Authorities can work together. He noted that the agreement has been working well over the years between the Borough, Township, Water Authority and Sewer Authority.

Mr. Cadwallader commented that, for the project, he is looking at only working eight hours per day; and he is willing to work on the schedule to be convenient for everyone. If there is something that the Sewer Authority has that needs to be addressed, the same as was agreed to on the first part of the project, the Water Authority can assist if needed. Mr. Stancovich questioned what Mr. Cadwallader would be looking at from the Sewer Authority as it relates to equipment for the project, to which Mr. Cadwallader replied that he would need the machine, compaction and the skid steer. Mr. Cadwallader noted that he has contacted the contractor on what will be needed once the pipe is in the ground for base, topcoat, etc. He stated that he has made contact as well with the Chevrolet dealership to see if we can store some pipe and stone on their property, and he is awaiting a response. Mr. Cadwallader noted that he also spoke with

the Township, who does have a project that they would like to complete beforehand (cul-de-sac on Meadow Lane). Mr. Cadwallader discussed the project with Borough Council, who would like to have a letter sent to them on the timeframe for the project. He stated that it is hoped that the project can be completed in one to one and one-half months. There are only 10 taps that would have to be installed and slightly over 1,000 feet of pipe. Mr. Morgan questioned when the project has to be completed by and if we are on a time limit, to which Mr. Cadwallader replied that we are not on a time limit and it has to be completed before they move in for the paving of Main Street. Mr. Morgan questioned if we have a date when they are to start the paving, to which Mr. Cadwallader replied that it is to be started in March and they will start on the bridge and everything on the upper end. Mr. Morgan commented that he thought the Authority was to start on their part of the project in February, to which Mr. Cadwallader replied that everything depends on the weather conditions. Mr. Cadwallader noted that PennDOT would not want to start either due to weather conditions because plowing would peel everything off of the top.

Mr. Morgan questioned where the pipe is currently for the project, to which Mr. Cadwallader replied that it is currently at the pipe yard and it is covered. Mr. Cadwallader indicated that, if satisfactory with the Board, he will provide a letter to the Borough with the timeframe for the project. Mr. Cadwallader questioned if there is anything the Sewer Authority needs additionally, to which Mr. Squillario replied that the Sewer Authority Board meets in two weeks; and the Board would discuss this. Mr. Cadwallader commented that if there is any project that the Sewer Authority has beforehand that they need assistance with, please let him know and the Water Authority is available to assist.

Mr. Alexander acknowledged Mr. Gouse; and Mr. Gouse stated that he was at the meeting to find out what was happening with the Main Street project as discussed above.

III. CORRESPONDENCE

Mr. Alexander noted that the following correspondence was received:

- Letter from Office of County Commissioners: Mr. Cadwallader explained to the Board that the County Commissioners have allocated \$1 million for Broadband service throughout Cambria County. He commented that he is not aware when it will be available in this area; however, the Commissioners are currently looking at an area in the Patton area to place a tower. Mr. Cadwallader stated that, if agreed by the Board, he would like to contact the Commissioners to inform them, if interested, they could place a tower on the Authority's property. Attorney Emerick questioned if the Commissioners have approved this area as yet, to which Mr. Cadwallader replied negatively, stating that he does know they are looking at some farmland in the Patton area. Mr. Alexander questioned if there would be any cost to the Authority, to which Mr. Cadwallader replied that he did not know. Attorney Emerick stated that, if approved to place a tower on the Authority's property, we would need waivers of liability; and we would also need to check with the insurance company as any cost or increase in insurance we would want to pass on. Mr. Cadwallader pointed out that, if a tower was placed in Benscreek, it would improve the internet service in that area. Mr. Alexander stated that perhaps Mr. Cadwallader should obtain further information. Mr. Morgan commented that he believes we should wait until we are contacted by the County Commissioners.
- Letter from Portage Area Joint Recreation Commission: Mr. Cadwallader reminded the Board that the Portage Area Joint Recreation Commission had sent a letter relative to consideration of water service for 2021, which included a copy of their proposed budget

for 2021. Mr. Morgan questioned how many gallons of water the Park uses per year, to which Mr. Cadwallader replied that the allocation is 500,000 gallons, and the Park has never come close to that usage. He commented that if there is a water concern at the Park, the Authority does assist. Mr. Morgan questioned if the Board was being asked to accept the budget for the Park, to which Mr. Cadwallader replied that the Board would need to take action on the Park's water allocation request.

ON MOTION OF MR. MORGAN, SECONDED BY MR. McCALL, THE BOARD UNANIMOUSLY APPROVED THE REQUEST FROM THE PORTAGE AREA JOINT RECREATION COMMISSION (PAJRC) FOR AN ANNUAL ALLOTMENT OF 500,000 GALLONS OF WATER. SHOULD PAJRC EXCEED THE CAP OF 500,000 GALLONS, USAGE WOULD BE PAID AT THE NORMAL RATE CHARGED OTHER RESIDENTS. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. ALEXANDER, MR. CASTEL, MR. McCALL, AND MR. MORGAN.

IV. APPROVAL OF MINUTES

Attorney Emerick commented that action needs taken on both the December 2020 and January 2021 minutes.

As it relates to the December 2020 minutes, Mr. Morgan questioned Mrs. Squillario if she relistened to the tape from the meeting, to which Mrs. Squillario replied affirmatively. Mrs. Squillario commented that there was nothing further on the tape for her to include in the minutes.

ON MOTION OF MR. MORGAN, SECONDED BY MR. McCALL, THE BOARD UNANIMOUSLY AGREED TO DISPENSE WITH THE READING OF THE DECEMBER 2020 MINUTES BEING THAT THEY WERE DISTRIBUTED IN WRITTEN FORM AND UNANIMOUSLY ACCEPTED THE MINUTES AS PRESENTED. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. ALEXANDER, MR. CASTEL, MR. McCALL, AND MR. MORGAN.

As it relates to the January minutes, Mr. Morgan stated that he has been on the Authority Board for one year; and during that time, he has questioned a few things, only to have a past member come to the meeting and call him a bully because he asked questions. Mr. Morgan pointed out that he would like it to be on record that no one has ever bullied anyone here. He commented that it is all opinionated minutes of a man upset over an argument the two of them had. This is all the further Mr. Morgan would like to go on this; and he hopes it is over now. Mr. Morgan stated that no one should be allowed to come in and call someone a bully on half-truths. This happened in November and it happened again in January; and Mr. Morgan does not feel this should be allowed to happen anymore. Half-truths, Mr. Morgan stated, cannot be told to make up for the facts; and this should not happen any longer.

ON MOTION OF MR. McCALL, SECONDED BY MR. CASTEL, THE BOARD UNANIMOUSLY AGREED TO DISPENSE WITH THE READING OF THE JANUARY 2021 MINUTES BEING THAT THEY WERE DISTRIBUTED IN WRITTEN FORM AND UNANIMOUSLY ACCEPTED THE MINUTES AS PRESENTED. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. ALEXANDER, MR. CASTEL, MR. McCALL, AND MR. MORGAN.

V. AGENT'S EXPENDITURES

No Agent's Expenditures to be presented.

VI. INVOICES

REGULAR BILLS

Anthony Thompson	\$ 300.00
Cambria Mailing Services, Inc.	78.39
Charles Gouse	300.00
Christopher McCall	45.00
Cintas	93.20
Commonwealth of Pa	10,000.00
Craig Castel	45.00
Diversified Technology	2,700.00
Donald Moore	300.00
EAD's Group	65.00
Edward Alexander	45.00
Fairway Laboratories, Inc.	428.00
Fastenal	80.03
John C Morgan, Jr.	45.00
John M. Bilchak	300.00
Joy Powers	200.00
Keith's Truck Service, Inc.	32.00
Link Computer Corporation	2,187.50
Mark Kennedy	300.00
Mary L. Elchin	325.00
Matt McCoy	45.00
Mosholder Insurance Agency	1,770.00
Penelec	162.57
Peoples Natural Gas Company	399.74
PMAA	418.48
Portage Auto Parts	14.44
Portage Post Office	165.00
Portage Service Center	584.00
Ray Oil & Gas Co.	2,298.68
RDM-Johnstown, LLC	444.00
Ronald J. Cadwallader, Jr.	320.00
Sharon Squillario	50.00
Sheetz Fleet Service	230.34
Todd Feathers	300.00
Univar USA, Inc	142.50
Verizon Wireless	93.61
Visa-1 st Summit	343.76
Water System Solutions, Inc.	204.00
Yoder Equipment LLC	<u>268.05</u>
Total	26,123.29

PAID BILLS

Comcast	\$ 324.57
Mainline Newspaper	39.32
Mosholder Insurance Agency	3,405.00
PA One Call System, Inc.	70.30
PA Rural Water Association	20.00
Penelec	1,740.20
PMRS	6,632.00
Portage Area Sewer Authority	40.53
Verizon	492.89
Aflac	139.84
REA Energy Cooperative, Inc.	1,278.71
UPMC Health Plan	12,398.57
UPMC Vision/Dental	<u>269.90</u>
Total	\$26,851.83

LATE BILLS

Chemstream	\$ 2,814.00
Matt McCoy	45.00
Christopher McCall	45.00
Edward Alexander	45.00
Penelec	18.29
Ray Oil & Gas Company	409.10
Michael S. Emerick ESQ	<u>250.00</u>
Total	\$ 3,626.39

Mr. Morgan noted that he had contacted Mr. Cadwallader following the last meeting relative to Messrs. Alexander, McCoy and McCall not receiving their checks. Mr. Cadwallader noted that the checks that these Board members received this evening include both January and February. Mr. Morgan also noted that, when the list of invoices were inserted into the meeting minutes from the last meeting, there is a line item that shows that Mr. Castel was paid twice, which will also need corrected.

ON MOTION OF MR. CASTEL, SECONDED BY MR. McCALL, THE BOARD UNANIMOUSLY AGREED TO ACCEPT AND PAY INVOICES IN THE AMOUNT OF \$83,165.42 (REGULAR BILLS, \$26,123.29; PAID BILLS, \$26,851.83; LATE BILLS, \$3,626.39; PennVEST, \$3,896.36 AND \$5,508.55; USDA, \$16,051.00; 1ST SUMMIT, \$1,108.00). BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. ALEXANDER, MR. CASTEL, MR. McCALL AND MR. MORGAN.

VII. TREASURER'S REPORT

ON MOTION OF MR. MORGAN, SECONDED BY MR. McCALL, THE BOARD UNANIMOUSLY AGREED TO DISPENSE WITH THE READING OF THE JANUARY 2021 TREASURER'S REPORT AS IT WAS PREVIOUSLY DISTRIBUTED IN WRITTEN FORM AND UNANIMOUSLY ACCEPTED THE

REPORT WITH A BALANCE OF: BEGINNING CASH, \$1,616,636.40; CHECKS PRINTED AFTER REPORT, (\$46,566.55); CASH IN, \$219,065.49; ADJUSTMENT TO DEPOSIT – MONEY MARKET ACCOUNT, \$168.17; CASH OUT, (\$199,529.78); INTEREST EARNED CHECKING ACCOUNT, \$24.89; INTEREST EARNED MONEY MARKET, \$157.46; INTEREST EARNED SAVINGS ACCOUNT, \$234.84; ENDING CASH, \$1,590,190.92, WITH THE CORRECTION AS NOTED BY MR. MORGAN ABOVE. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. ALEXANDER, MR. CASTEL, MR. McCALL AND MR. MORGAN.

Attorney Emerick commented that he did speak with the insurance company regarding the Treasurer's bond; and he put Mr. McCoy in touch with them as well. Attorney Emerick is not aware of the outcome of Mr. McCoy's discussions with the insurance company.

VIII. SUPERINTENDENT'S REPORT

Mr. Cadwallader commented that, as it relates to the Main Street project discussed earlier in the meeting, when he has everything together, he will make a list for everyone and send it out.

Mr. Cadwallader reported that he has the bypass reports completed and sent in. On the Hazardous Material Offsite Plan, there is one report for Martindale and one for Benscreek, which will need signed by Mr. Alexander to be sent to the County. Once reviewed by the County, any changes will be made and will then be finalized.

Mr. Cadwallader presented the following requests for adjustments (both qualify as they have not requested an adjustment previously):

- 109 Block Road: owner is deceased; son-in law discovered that a pipe broke and water was coming out the windows. Water was shut off and the concern is in the process of being fixed. Amount billed, \$519.43; average, \$25.55; subtotal, \$493.88; 50%, \$246.94; amount due, \$272.49. Average consumption, 600 gallons; total consumption, 53,800 gallons.
- 900 Johnson Avenue: toilet tank and toilet leaked; shut-off was broke; had brother-in-law place new shut-off valve. Amount billed, \$563.87; average, \$25.15; subtotal, \$538.72; 50%, \$269.36; amount due, \$294.51. Average consumption, 1,400 gallons; total consumption, 58,600 gallons.

Mr. Morgan questioned if we use the 2,000 gallon minimum, to which Mr. Cadwallader replied affirmatively. Mr. McCall questioned, when we send a bill that is \$50 per month and the next month it is \$600, is there something that is checked, to which Mr. Cadwallader replied that after the meters were read, there was a list of four or five people that had high meter readings. One of these was the resident that purchased the Wild Cherry Inn where 26,000 gallons was used. It was found that the line was broke coming through the wall and water was pouring everywhere in the basement. The residents stated that this had been going on for four months; and they actually thought that it was a spring because of the location of their house. Mr. Cadwallader stated that the water was shut off and the residents were told it would not be turned back on until the matter is fixed. The resident did notify the Authority that it was fixed today. Mr. Cadwallader noted that when we are aware of the larger usage, it is addressed. Attorney Emerick questioned, when the resident said it was going on for four months, were they paying their bill, to which Mr. Cadwallader replied that the bill was not showing anything because the water was not coming through the meter.

Mr. Cadwallader stated that, in his report, he did include that the Authority staff addressed seven leaks recently. He commended the staff on a great job in addressing the leaks.

Mr. Cadwallader noted that he wanted to inform the Board of a situation that took place before Christmas. The owner of the Eastland Building sold the building to another individual. We went to shut off the water; and at that time, the owner's girlfriend was acting out, so the owner asked that we wait until the following Monday to shut the water off. When returning on Monday to shut the water off, the girlfriend would not allow anyone on the property. The police were contacted; and the Chief of Police talked to the girlfriend, who indicated that we were not permitted to shut the water off because of the pandemic. The water was shut off at this time and the meter removed. After this, Mr. Cadwallader stated, he received a call from Representative Burns relative to this matter. He commented that he talked to the new owner, who stated that he did not buy a building but that he bought a piece of property and, therefore, did not have an occupancy permit. Mr. Cadwallader informed the Board that on Saturday, January 16 at 10:00 p.m., two women from the building in question came to his house indicating that their attorney instructed them to get in contact with Mr. Cadwallader relative to why their water was shut off.

Mr. Morgan questioned when the original incident occurred, to which Mr. Cadwallader replied that it was before Christmas. Mr. Alexander questioned if anything else has taken place since the January 16 incident, to which Mr. Cadwallader replied negatively. Mr. Morgan questioned if the water is turned on, to which Mr. Gouse replied that the meter has been removed. Mr. Cadwallader explained that the two women are not our customers; the owner of the building is the one that was paying the water bill. Mr. Alexander questioned if the police are aware of the January 16 incident, to which Mr. Cadwallader replied that they are not. Mr. Cadwallader stated that a call was also made to Harrisburg by the two individuals; and Harrisburg contacted Mr. Cadwallader in response, stating that everything we did was fine and if there are any other concerns they should be contacted. Mr. Cadwallader emphasized that the only thing we did was shut off water to a building that the owner asked us to do. He noted that the new owner of the building will be razing the building next month. Mr. Morgan questioned if the owner of the building has any outstanding bill, to which Mr. Cadwallader replied that he does not.

ON MOTION OF MR. McCALL, SECONDED BY MR. CASTEL, THE BOARD UNANIMOUSLY APPROVED THE ABOVE REQUESTS FOR ADJUSTMENTS AS PRESENTED. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. ALEXANDER, MR. CASTEL, MR. McCALL AND MR. MORGAN.

Mr. Thompson informed the Board that he received a quote for the GIS mapping system that has been discussed by the Board in the past. He noted that the GIS system will allow us to have all of the waterlines in a program digitally. Mr. Cadwallader explained to the Board that we currently have paper maps for every project. With the GIS mapping system, we will be able to lay out the entire system digitally showing anything new that was done to it, where the hydrants are, etc. There will be drop down boxes to show each new hydrant, where it was installed, any updates or recalls, etc. Mr. Cadwallader commented that EADS assisted with the Sewer Authority's GIS system, so we would be able to use that information as well to show where the sewer lines are for curb box points. Mr. Cadwallader has also spoken to representatives of the gas company; and we could do another overlay showing the gas lines as well. He indicated that the program would be available via an iPad which would alleviate the need to use any paper maps.

Mr. Thompson provided an overall breakdown of the cost of the system; i.e., an iPad, data plan monthly cost of \$40; annual GIS software, \$500; EADS to educate on how to input data, \$3,000; cost of the GPS receiver, etc. Mr. Cadwallader informed the Board that the price quoted is

actually the same price quoted approximately three years ago. Mr. Morgan expressed his feeling that we are definitely still in the dinosaur era in this regard; and we really need to move forward. Mr. Beyer emphasized that the biggest advantage will be the ability to carry the iPad in the truck with all of the information available immediately, thus not having to come back to the office to obtain any paper maps. Mr. McCall questioned if multiple people will be able to use it, to which Mr. Cadwallader replied that all staff would be able to use it. Mr. McCall questioned if he could download a program to his phone to review it, to which Mr. Cadwallader replied that the program would only be available on the iPad. Mr. McCall questioned what the timetable for completion would be, to which Mr. Cadwallader replied that it would actually be an ongoing project. Mr. Beyer pointed out that, once everything is initially set up, you will be continually building on it as you complete projects, to include pictures of hydrants, etc. Mr. Cadwallader pointed out to the Board that the concern with the paper maps is that, with every project, you have a preliminary design, a project design, and then the as-builts, so you always have multiple maps for the same project.

Mr. Morgan suggested that this matter be placed on the agenda for the next meeting for discussion. Attorney Emerick questioned if this is something that would be beneficial for the Sewer Authority, to which Mr. Cadwallader replied that the Sewer Authority already has the GIS mapping system. Attorney Emerick questioned if the Water Authority could join with the Sewer Authority to split any annual costs, to which Mr. Beyer replied that some of the costs could be shared; however, all of the information for the Water Authority would have to be entered first. Mr. Cadwallader noted that the GIS system will be beneficial for the Borough and Township as it relates to the placement of storm drains. Mr. Thompson stated that perhaps we could share the annual software costs with the Sewer Authority.

Mr. Beyer questioned if it would be beneficial for the Board if the representative from EADS attended the next meeting to demonstrate the system as was done in the past, to which the Board agreed.

Mr. Cadwallader informed the Board that the Township is getting rid of one of their trucks, and they have offered to sell it to the Water Authority. It is a 1999 Ford F-700, 67,000 miles, and is under the CDL. Mr. Cadwallader noted that a concern is, after looking at the Authority's equipment, this truck would not be good for hauling any of the equipment. In addition, the Authority does not have anyone that has their CDL license. Mr. Morgan questioned if there are any employees that may be interested in obtaining their CDL, to which Mr. Cadwallader replied that he is sure there would be. Mr. McCall questioned if we are in the market to purchase a truck at this time, to which Mr. Cadwallader replied that we are not. However, if we would be, we would need to look at a 550 or larger because, with doing projects in-house, the one ton does not meet our needs. Mr. McCall commented that we would need to look into a tandem axle truck. Mr. Morgan questioned how much weight we can put on our dump trucks, to which Mr. Cadwallader replied that it is one ton. Mr. McCall questioned if we loan out our truck, to which Mr. Morgan replied that we only loan equipment to the Sewer Authority when needed. Mr. Cadwallader commented that through the co-op agreement, we do share equipment when needed.

The Board agreed that they were not interested in the Township truck at this time.

Messrs. Stancovich and Gouse departed from the meeting at this time.

IX. ENGINEER'S REPORT

A copy of the Engineer's Report was distributed to the Board prior to the meeting.

Mr. Beyer noted that there was no change relative to the emergency action plan.

As it relates to the Benscreek impoundment project, Mr. Beyer stated that he is trying to figure out exactly what permits are needed; and he is having difficulty. DEP is going to look into this. Mr. Beyer has to touch base with the County Conservation District on the general permits needed. Mr. Beyer made contact with the Southwest Region; and they indicated that they did not think any permits were needed because it is a dam project. He noted that we will need a draw down permit. Mr. Beyer commented that the plans are basically completed other than the permitting. He questioned the Board, if he receives a response relative to the needed permits, could he have approval by the Board for the permit fees so that he does not have to wait until the next Board meeting.

As it relates to the Benscreek system, Mr. Morgan stated that he knows that, when it rains, it gets muddy. He questioned how many days we used the well last year, to which Mr. Cadwallader replied that he believes we used the well more than the reservoir. From November/December/January, it has only been the reservoir used. Mr. Beyer noted that he has the well usage information at his office and would provide it to Mr. Morgan tomorrow. Mr. Morgan pointed out that our plant is 30 years old; and if we can get on an old well system, this may be a better option rather than building a new plant. Mr. Cadwallader stated that he and Mr. Thompson were discussing this; and they feel it might be more cost effective, being that we have all of the property, to get the water over to Martindale even if we had to pump a little bit, and build one large plant. Mr. Cadwallader does not know if the hydraulics are there and whether it will push up to the furthest points. Mr. Thompson stated that this may be more cost effective than building two plants. Mr. Cadwallader stated that, basically, you could put a storage tank in (one million gallons), pump the raw water to it, and have it come up into the plant. You would not run the raw water into the system but it would be run through the plant. Mr. Morgan questioned if the raw water would be stored in the tank, to which Mr. Cadwallader replied affirmatively. Mr. Beyer commented that, with this option, you would only be dealing with one plant instead of two.

Mr. Morgan stated that this is something he believes we could look at and price instead of putting one well in Benscreek. Mr. Beyer pointed out that the Authority received grant monies to do the Benscreek impoundment project. Mr. Morgan questioned if we have to use the grant, to which Mr. Beyer replied that DEP knows that repairs need done; and if they are not done, they will come in and say something has to be done. If the Authority decides not to do the repairs, DEP will make the Authority breach, and this will cost the Authority money as well. Mr. Morgan commented that if we do this, and five years from now we do a well, we just wasted the money. Mr. Beyer explained that the Authority already accepted the grant money and he does not know if we can rescind this or not. Mr. Cadwallader questioned what the Authority's portion of the grant is that will have to be paid, to which Mr. Beyer replied that the grant was for \$76,000, so the Authority's portion would be \$15,000-\$16,000.

Mr. Beyer again questioned the Board if he could have approval on the permit fees once he finalizes this. In this way, he can obtain checks for the permit fees and send them in. Mr. Beyer noted that the Board could then review the plans and specifications at the next meeting and potentially authorize to bid. Attorney Emerick stated that the Board could approve the permit fees with a cap on the amount. Mr. Morgan stated that he would make a motion to approve the fees with a cap. He questioned what the total cost would be, to which Mr. Beyer replied that he did not calculate what the total of the fees would be because he does not know yet exactly what permits will be needed. Mr. Morgan questioned if Mr. Beyer could obtain a total amount and

then email the Board members, to which Mr. Beyer agreed. Mr. Cadwallader agreed to contact the Fish Commission regarding that permit.

Mr. Morgan questioned how many residents are on the leave water run list, to which Mr. Cadwallader replied that there are seven to ten on the list.

X. SOLICITOR'S REPORT

Attorney Emerick noted that a copy of his report was provided to the Board prior to the meeting.

Attorney Emerick commented that he had nothing new to report since the last meeting. As it relates to the two outstanding agreements, he will finalize those matters soon with Mr. Barton. He stated that he could go to the Court House and pull the information himself; however, he does not want to put the Authority through that expense if Mr. Barton already has the information.

XI. FORESTER'S REPORT

No report as Mr. Barton was not present. Mr. Cadwallader noted that he would reach out to Mr. Barton relative to the information Attorney Emerick needs.

XII. UNFINISHED BUSINESS

- Application for Treasurer's Bond

Attorney Emerick commented that this will have to be completed by Mr. McCoy.

XIII. NEW BUSINESS

- Sale of Township Truck

Discussed earlier in the meeting.

XIV. GOOD OF THE ORDER

- Adjustments

Discussed earlier in the meeting.

- Letter from Jennifer Flowers

A letter was received from Jennifer Flowers requesting three unpaid days in July for vacation time.

ON MOTION OF MR. MORGAN, SECONDED BY MR. CASTEL, THE BOARD UNANIMOUSLY APPROVED THE REQUEST RECEIVED FROM JENNIFER FLOWERS FOR THREE UNPAID DAYS IN JULY 2021 (UNPAID DAYS AS SHE HAS NOT BEEN WITH THE AUTHORITY FOR A YEAR YET). BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. ALEXANDER, MR. CASTEL, MR. McCALL AND MR. MORGAN.

- Letter from Don Squillario, Sewer Authority

Discussed earlier in the meeting.

- Quote for Turbidity Meter ATI (Warranty)

Mr. Thompson informed the Board that we are going to hold off on this because the price did go up due to COVID. He noted that everything is working fine currently. Mr. Morgan questioned what ATI was, to which Mr. Cadwallader replied that ATI is the manufacturer of the turbidity meter.

- Box in Martindale

Mr. Morgan questioned if the box has been installed at the Martindale plant, to which Mr. Morgan replied that it has been and that they are waiting on a computer part to take care of the other piece.

XV. EXECUTIVE SESSION

ON MOTION OF MR. MORGAN, SECONDED BY MR. CASTEL, THE BOARD UNANIMOUSLY AGREED TO GO INTO EXECUTIVE SESSION AT 6:55 P.M. FOR PERSONNEL MATTERS. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. ALEXANDER, MR. CASTEL, MR. McCALL AND MR. MORGAN.

XVI. RECONVENE INTO REGULAR SESSION AND ADJOURNMENT

THERE BEING NO FURTHER BUSINESS, THE BOARD RECONVENED INTO REGULAR SESSION AT 7:30 P.M. AND ADJOURNED THE MEETING IMMEDIATELY FOLLOWING. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. ALEXANDER, MR. CASTEL, MR. McCALL AND MR. MORGAN.

XVII. NEXT MEETING

The next meeting will be held on Thursday, March 4, 2021, at 6:00 p.m.

Respectfully submitted,

Sharon Squillario
Recording Secretary