

A meeting of the Board of Directors of the Municipal Authority of the Borough of Portage was held on Thursday, September 6, 2018, at 7:00 p.m., in the Conference Room at 606 Cambria Street.

Those in attendance were:

Mark Castel, Chairman
Craig Castel
John Gartland
Brent Kinley
Jerome Yetsko

Also present were: Ron Cadwallader, Supervisor; Attorney William Barbin, Solicitor; Steve Sewalk, The EADS Group; Mike Barton, Forester; John Morgan; Ron Portash, Mainline Newspapers; and Sharon McCarthy.

I. CALL TO ORDER

Mr. Mark Castel, Chairman, called the meeting to order at 7:00 p.m., which was followed by the Pledge of Allegiance and Roll Call.

II. RECOGNITION OF GUESTS

Mr. Mark Castel recognized Mr. Portash, Mainline Newspapers.

Mr. Castel then recognized Mr. Morgan. Mr. Morgan explained to the Board that he submitted his resignation, effective August 31, because of health issues, after 24-1/2 years of service. Mr. Morgan pointed out that Mrs. Ringler had provided him with a letter stating that he could be paid for 240 accumulated hours of sick time at the \$12 prorated rate, or he could take 130 hours back to his regular hourly rate of \$22.92. Mr. Morgan stated that he is requesting Board approval of him being paid the 130 hours at his regular hourly rate of \$22.92.

In addition, Mr. Morgan pointed out that he wanted to question the Board as well relative to his health insurance as he would like to know when his last day would be on the insurance so that his wife can get the insurance carried over to be under Conemaugh's insurance. Mr. Mark Castel stated that the way the insurance has been working in the past is that if an employee resigned on the first of any given month, they would be covered until the 15th of the month; and if an employee resigned on the 16th of a given month, they would have coverage until the end of that month. Mr. Morgan questioned if that means he does not have any coverage currently, to which Mr. Castel replied that, according to the above, he does not. Mr. Morgan pointed out that he was not aware of this and was not informed of this. Mr. Cadwallader indicated that this matter was to be decided by the Board at this meeting.

Mr. Craig Castel questioned when we pay the premium for the insurance, to which Mr. Cadwallader replied that it is paid a month in advance. Attorney Barbin pointed out that, if this is the case, coverage for Mr. Morgan would be paid up until the end of the month. He questioned if this could be verified, to which Mr. Cadwallader replied that he could check tomorrow and let Mr. Morgan know. Attorney Barbin explained as well that there is also a COBRA notice requirement by law giving an employee the option to continue the health insurance coverage at their own expense; and this notice would have to be given before the employee is terminated from the insurance. Mr. Morgan stated that his question is when he is covered under the insurance until, if he is even covered currently. Mr. Cadwallader indicated that the Board would also have the option to pick up the insurance until at least the 16th. Mr.

Yetsko questioned if a similar occurrence happened with Mr. Thompson, to which Mr. Morgan replied that he believes Mr. Thompson was without insurance for approximately 14 days.

Attorney Barbin questioned if he was correct in understanding that we pay the premium near the end of the month for the following month, to which Mr. Cadwallader replied affirmatively. Mr. Castel commented that, if this the case, then Mr. Morgan should be covered for the month of September. Attorney Barbin stated that the Board could advise Mrs. Ringler to carry Mr. Morgan on the insurance through the middle to end of September. Mr. Kinley questioned how long it would take for Mr. Morgan's wife to obtain coverage for him via Conemaugh, to which Mr. Morgan replied that, since it is a qualifying event, it could happen fairly quickly; and if he is covered until the end of September, he believes this should be enough time to have the insurance switched over. Attorney Barbin indicated that the Board should also set a policy if a similar event occurs in the future.

Mr. Morgan questioned, if the Authority has paid the premium at the end of one month for the following month, is the coverage for an employee just cancelled. He noted an example of Mr. Thompson who did not have coverage through the end of August after he resigned on August 15. Attorney Barbin stated that it is the insurance company saying the timeframe of the 1st-15th and 16th-30th, but that does not mean the Board cannot change it. Mr. Yetsko pointed out that we are also required by law to offer all employees COBRA, to which Attorney Barbin agreed. Attorney Barbin stated that the insurance company usually sends out the COBRA notice; and his assumption is that they did not send a notice to Mr. Morgan. He pointed out that this is why the Authority needs time built into the policy for all employees so there is time for the COBRA notice to be provided.

Attorney Barbin indicated that the Board could advise Mrs. Ringler to contact the insurance company indicating that Mr. Morgan's coverage should continue until the end of the month.

ON MOTION OF MR. KINLEY, SECONDED BY MR. YETSKO, THE BOARD UNANIMOUSLY AGREED TO ADVISE MRS. RINGLER TO CONTACT THE INSURANCE COMPANY TO ENSURE THAT MR. MORGAN RETAINS HIS INSURANCE COVERAGE UNTIL THE END OF SEPTEMBER AND PROVIDES THE COBRA NOTICE, IN ORDER TO ENSURE THAT MR. MORGAN HAS TIME TO GET CHANGED OVER TO HIS WIFE'S INSURANCE COVERAGE OR OBTAIN COBRA COVERAGE. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. CRAIG CASTEL, MR. MARK CASTEL, MR. GARTLAND, MR. KINLEY AND MR. YETSKO.

Mr. Morgan stated to the Board that he feels like some of the Board members feel that he left them hanging by submitting his resignation. He explained that he received his disability approval; and it is a long process to obtain this. Mr. Morgan indicated that, if Mr. Bilchak has a problem at the plant, he would be more than willing to help him, but he does not want to do this without the permission of the Board. Attorney Barbin pointed out that he realizes that Mr. Morgan is highly trained to assist; however, he would be afraid that, if Mr. Morgan was injured, there may be liability concerns. Mr. Yetsko commented that he would recommend that Mr. Morgan not enter the plant. Mr. Mark Castel indicated that Mr. Morgan could assist via a telephone call if the need would arise. Attorney Barbin stated that Mr. Morgan would be able to visit the plant and talk to the employees; however, he would not be able to go to the plant to do any type of work because the insurance would not cover him for any type of injury.

Mr. Morgan thanked the Board for everything they have done for him; and he returned his keys to Mr. Cadwallader. Mr. Kinley stated that he talked recently with Ed Galovich; and Mr. Galovich stated that the Water Authority, especially the plants, is scheduled to receive an AWOP award; and Mr. Morgan was a central part of that award. Mr. Morgan pointed out that the plants have received awards for quite some time; and he really took pride in his work for the Authority. Mr. Morgan indicated that he worked to serve all of the people in the community and he was proud to do it.

Mr. Morgan departed from the meeting at this time.

Mr. Mark Castel recognized Mrs. McCarthy. Mrs. McCarthy indicated that she had nothing to say to the Board.

Mr. Yetsko questioned how many certified operators we have left, to which Mr. Cadwallader replied that we have one left. Mr. Yetsko questioned what would happen if something happened to that operator, to which Mr. Cadwallader replied that we would have to hire more. Mr. Yetsko indicated that it would be hard to find certified operators. Mr. Mark Castel questioned if there is anyone in the process now of obtaining their certifications, to which Mr. Cadwallader replied that there are some employees learning now and he would be able to take his test as well. Mr. Sewalk informed the Board that, if the Authority gets into a bind, EADS does have operators that could be used in an emergency. Mr. Yetsko questioned if they are certified, to which Mr. Sewalk replied affirmatively. Mr. Yetsko pointed out that he feels the Authority is in a bind now; and the Authority should not have been put in this bind if people would have been considerate and worked together. Mr. Yetsko stated that, if something would happen to Mr. Cadwallader, he does not have his license, so we would still be down to one operator. Mr. Yetsko questioned if the other two Authority employees have been working at the plant, to which Mr. Cadwallader replied affirmatively. Mr. Cadwallader noted that Mr. Feathers is currently on vacation; and once he returns, he will be at the plant. Mr. Mark Castel questioned if Mr. Moore is at the plant, to which Mr. Cadwallader replied affirmatively.

III. CORRESPONDENCE

Mr. Mark Castel noted that there was no correspondence to be presented.

IV. APPROVAL OF MINUTES

ON MOTION OF MR. GARTLAND, SECONDED BY MR. CRAIG CASTEL, THE BOARD UNANIMOUSLY AGREED TO DISPENSE WITH THE READING OF THE AUGUST 2018 MINUTES BEING THAT THEY WERE DISTRIBUTED IN WRITTEN FORM AND UNANIMOUSLY ACCEPTED THE MINUTES AS PRESENTED. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. CRAIG CASTEL, MR. MARK CASTEL, MR. GARTLAND, MR. KINLEY AND MR. YETSKO.

V. AGENT'S EXPENDITURES

No Agent's Expenditures to be presented.

VI. INVOICES

Brent Kinley	\$	50.00
Cambria Mailing Services, Inc.		77.29
Cintas		60.25
CMPA		1,000.00
Cole-Parmer		4,556.25
Craig Castel		50.00
Davis Excavating,, LLC		300.00
FWF Insurance Agency, Inc.		17,482.00
Grannas Bros Stone & Asphalt Co Inc.		502.20
Hach		1,895.18
Helsel Excavating		1,140.00
Hite Company		91.40
John Gartland		50.00
L/B Water Service Inc.		8,589.90
Mark Castel		50.00
Mary L Elchin		260.00
Mountain Research LLC		312.00
New Enterprise Stone & Lime Co Inc.		687.30
Niper's Auto Repair		45.00
Portage Auto Parts		47.94
Portage Service Center		743.40
Ray Oil & Gas Co		399.71
RDM Johnstown, LLC		236.00
Ronald Cadwallader Jr		20.00
Sharon Squillario		50.00
Stager's Store		172.89
Univar USA, Inc.		8,637.56
Vermeer Sales & Service Inc.		142.69
WB Mason Co Inc.		76.99
William G Barbin, esq.		1,162.50
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	\$	48,888.45

Paid Bills

Comcast	\$	310.51
Highmark Blue Shield		8,364.52
SwiftReach Networks, Inc.		343.10
Thomas Tutsock, III		100.00
Visa – 1 st Summit		143.42
PA Once Call System, Inc.		35.55
Penelec		1,420.70
Casey Waltenbaugh		100.00
Clearfield Wholesale Paper		67.00
Jarod Pisarchik		100.00
Lowe's		63.64
Monica McDonnell		100.00
Pro Disposal, Inc.		150.00
REA Energy Cooperative, Inc.		585.20
Sheetz Fleet Service		230.80

Sherry Ritchey	100.00
Univar USA, Inc.	1,523.11
Verizon	459.03
PA – AWWA	120.00
Aflac	226.22
Water System Solutions, Inc.	146.00
Peoples Natural Gas Company	17.24
Verizon Wireless	149.76
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	\$14,855.80

ON MOTION OF MR. CRAIG CASTEL, SECONDED BY MR. GARTLAND, THE BOARD UNANIMOUSLY AGREED TO ACCEPT AND PAY INVOICES IN THE AMOUNT OF \$89,200.16 (REGULAR BILLS, \$48,888.45; PAID BILLS, \$14,855.80; PennVEST, \$3,896.36 AND \$5,508.55; USDA, \$16,051.00). BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. CRAIG CASTEL, MR. MARK CASTEL, MR. GARTLAND, MR. KINLEY AND MR. YETSKO.

VII. TREASURER'S REPORT

ON MOTION OF MR. KINLEY, SECONDED BY MR. GARTLAND, THE BOARD UNANIMOUSLY AGREED TO DISPENSE WITH THE READING OF THE AUGUST 2018 TREASURER'S REPORT AS IT WAS PREVIOUSLY DISTRIBUTED IN WRITTEN FORM AND UNANIMOUSLY ACCEPTED THE REPORT WITH A BALANCE OF: BEGINNING CASH, \$1,579,843.32; CASH IN, \$317,438.46; CASH OUT, (\$251,944.61); ADJUSTMENT, \$0; ENDING CASH, \$1,645,337.17. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. CRAIG CASTEL, MR. MARK CASTEL, MR. GARTLAND, MR. KINLEY AND MR. YETSKO.

VIII. SUPERINTENDENT'S REPORT

Mr. Mark Castel noted that Mr. Cadwallader's report was distributed to the Board members prior to the meeting; and he asked the Board if there were any questions regarding the report.

Mr. Cadwallader informed Mr. Yetsko that he distributed a copy of the request from the Jamestown Rod & Gun Club requesting permission to hold their ATV run on September 1, 2018. Mr. Yetsko did provide his signature on the form.

Mr. Cadwallader commented that he included in the Board's information the PIRMA pool information, which outlines what the Authority has in the pool currently, as requested by the Board at the last meeting.

Mr. Cadwallader stated that he has obtained all of the passwords for the computers and has placed a copy of the passwords in the safe and in his desk, both of which are locked at all times. The only password he does not have is for Mrs. Randall, as she saves Sewer Authority information. Mr. Yetsko questioned why some of the secretaries have two screens on their desks, to which Mr. Cadwallader replied that two screens are used for the QuickBooks program. Mr. Yetsko questioned if there is any personal information on the computers, to which Mr. Cadwallader replied negatively.

Mr. Cadwallader reported that an invoice was received for the purchase of two drive pumps. The invoice is for two pumps that have already been received. One of the pumps went down; and we had to use the back-up pumps, which would have been the back-up for Benscreek. This meant we did not have any back-up pumps available. The purchase is for two pumps, one for the Martindale plant and one for the Benscreek plant. Mr. Cadwallader explained that the pumps are run 24/7. Mr. Craig Castel pointed out that we have to have at least one back up pump. Mr. Mark Castel questioned if DEP requires that a standby pump be available, to which Mr. Cadwallader replied affirmatively. Mr. Yetsko questioned how often the pumps go out to which Mr. Cadwallader replied that the current pumps were installed in 2011. Mr. Yetsko questioned how many pumps Mr. Cadwallader was requesting, to which Mr. Cadwallader replied that he would like to purchase two pumps, one for each plant. Mr. Yetsko further questioned where the purchase would come out of, to which Mr. Cadwallader replied that the cost would be split between the two plants; i.e., Accounts 455.1 and 455.2.

ON MOTION OF MR. YETSKO, SECONDED BY MR. CRAIG CASTEL, THE BOARD UNANIMOUSLY APPROVED THE PURCHASE OF TWO DRIVE PUMPS, ONE FOR EACH PLANT. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. CRAIG CASTEL, MR. MARK CASTEL, MR. GARTLAND, MR. KINLEY AND MR. YETSKO.

Mr. Cadwallader apprised the Board that he was approached by Mr. Bilchak inquiring, since he will be the boss at the plant, will he be receiving a pay raise. Mr. Mark Castel pointed out that, if Mr. Bilchak is taking on the additional responsibilities, an increase would be merited. Mr. Cadwallader explained to the Board the difference in the hourly wages between Mr. Bilchak and what Mr. Morgan's hourly wage was. Mr. Kinley noted that he would recommend a \$2 per hour increase for Mr. Bilchak. Mr. Yetsko commented that the Board could offer the \$2 increase to Mr. Bilchak; and if he rejects it, the Board could discuss it further.

ON MOTION OF MR. YETSKO, SECONDED BY MR. MARK CASTEL, THE BOARD UNANIMOUSLY AGREED TO OFFER TO MR. JOHN BILCHAK A \$2 PER HOUR WAGE INCREASE. IF MR. BILCHAK REJECTS THE OFFER, MR. CADWALLADER AND MR. BILCHAK, ALONG WITH THE BOARD, WOULD NEGOTIATE THE MATTER FURTHER. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. CRAIG CASTEL, MR. MARK CASTEL, MR. GARTLAND, MR. KINLEY AND MR. YETSKO.

As it relates to the insurance claim for Allen Street (meter that was struck by lightning), Mr. Cadwallader informed the Board that he tried to go through Cambria Systems to obtain a quote on a similar meter; however, we were unsuccessful. Badger was also unable to provide a similar product. Mr. Cadwallader then looked at a mechanical meter. The invoice was sent to EMC; and the adjuster is reviewing it. Once he hears back from EMC, Mr. Cadwallader commented, the Authority will have a \$500 deductible if the invoice is accepted. Mr. Cadwallader explained that the most difficult part of this was finding a meter that was both forward and reverse flow.

Mr. Cadwallader apprised the Board that the two new hires, Charles Gouse and Mark Kennedy, are able to start on September 10 if approved by the Board. Mr. Yetsko questioned if the two individuals have had their drug tests completed, to which Mr. Cadwallader replied that, if they are hired, they will have their drug testing done tomorrow. Mr. Yetsko questioned if there is a special physician that performs the testing, to which Mr. Cadwallader replied that there is a panel of physicians they can choose from.

ON MOTION OF MR. KINLEY, SECONDED BY MR. GARTLAND, THE BOARD UNANIMOUSLY APPROVED THE HIRING OF MR. MARK KENNEDY AND MR. CHARLES GOUSE, WITH DRUG TESTING TO BE DONE IN ORDER FOR THE EMPLOYEES TO START ON MONDAY, SEPTEMBER 10. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. CRAIG CASTEL, MR. MARK CASTEL, MR. GARTLAND, MR. KINLEY AND MR. YETSKO.

Mr. Cadwallader presented the following requests for adjustment:

- 925 Caldwell Avenue: toilet flapper stuck; has been repaired (total consumption, 23,600 gallons; average consumption, 3,700 gallons). Billed: \$232.54, less average bill of \$43.44; subtotal, \$189.10; 20%, \$37.82; adjusted bill, \$81.26.
- 1404 Jefferson Avenue: pipe broke; ran for a while, was turned off and repaired (total consumption, 33,200 gallons; average consumption, 800 gallons). Billed: \$314.53, less average bill of \$24.08; subtotal, \$290.45; 20%, \$58.09; adjusted bill, \$82.17.

ON MOTION OF MR. KINLEY, SECONDED BY MR. GARTLAND, THE BOARD UNANIMOUSLY APPROVED THE ABOVE REQUESTS FOR ADJUSTMENT AS PRESENTED. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. CRAIG CASTEL, MR. MARK CASTEL, MR. GARTLAND, MR. KINLEY AND MR. YETSKO.

Mr. Cadwallader informed the Board that, under New Business, information was included relative to the recent dam inspection by DEP. They did find erosion underneath the walls and on the back. The report includes requirements for having it addressed. Mr. Yetko questioned the recommendations on fixing the concerns, to which Mr. Cadwallader replied that we would need to pour a new wall in the back. Mr. Cadwallader commented that he does not know what we could do with the existing walls because they are stacked stone that was concreted and is eroding underneath. We could pin it, put forms around it and repour it. Once the concerns are addressed, DEP would come in to reinspect it. Attorney Barbin stated that this project would require a permit.

Mr. Kinley commented that he has notes from previous meetings; and one of the items mentioned in the past by Mr. Morgan was the need for new plants. Mr. Kinley questioned where in the spectrum the replacement of the plants falls. Mr. Cadwallader indicated that the concerns from the dam inspection would fall under dam safety and water quality. Attorney Barbin indicated that these are really two separate things. Mr. Cadwallader explained that what Mr. Morgan was referring to was that water plants are only to be viable for 20 years; and after that certain things should be renewed. He commented that most plants do not do that because of cost effectiveness. Attorney Barbin pointed out that we have met our standards and have received awards every year; however, the plants are old and will eventually go bad. Mr. Kinley pointed out that, if we are spending money on fixing things, where do we start to draw the line to determine if we are just going to fix things or build a new plant. Attorney Barbin commented that this would have to be considered under some type of financial plan. He pointed out that the structure of the dam is older than the plants. Mr. Cadwallader explained that, with the plant, what happened is that everything is steel; and eventually, the steel starts pitting. Mr. Cadwallader stated that we have to take care of the dam first, and then the plants. Attorney Barbin pointed out that, without the dams, we do not have any water.

Mr. Mark Castel questioned if we are going to have to have the project for addressing the concerns at the dam engineered, to which Mr. Cadwallader replied affirmatively. Attorney Barbin noted that the first step would be for the engineer to come back with a proposal for the Board to consider.

ON MOTION OF MR. KINLEY, SECONDED BY MR. CRAIG CASTEL, THE BOARD UNANIMOUSLY AGREED TO OBTAIN A PROPOSAL FROM THE EADS GROUP TO DO A STUDY ON WHAT WOULD BE INVOLVED TO ADDRESS THE CONCERNS OF DEP AS A RESULT OF THE RECENT DAM INSPECTION. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. CRAIG CASTEL, MR. MARK CASTEL, MR. GARTLAND, MR. KINLEY AND MR. YETSKO.

Mr. Cadwallader updated the Board on the status of the Martindale project (Frazier Avenue and Storm Street).

IX. ENGINEER'S REPORT

Mr. Sewalk commented that a copy of the Engineer's Report was distributed to the Board prior to the meeting.

As it relates to the emergency action plan as discussed at previous meetings, Mr. Sewalk commented that there were no additional updates. There is also no change on the Small Water and Sewers grant, as no additional information will be available until next month. Mr. Cadwallader informed the Board that he recently attended a borough/water/sewer grant funding program in Northern Cambria sponsored by Senator Langerholc. The group was informed at the meeting that there is no money available under the H₂O grants. There is money available via grants for storm water projects; however, unless you have a consent order against you, there really is no funding available for water and sewer projects.

Mr. Sewalk indicated that the Martindale dam inspection was completed. The report should be finalized and sent to the Authority within the next week. Mr. Sewalk commented that the as builts for Meadow Lane and Groggin Lane were sent to the Authority last week.

Mr. Mark Castel questioned if the Board would have any estimates relative to the Benscreek dam at the next meeting, to which Mr. Sewalk replied that EADS will meet with Mr. Cadwallader to determine what has to be done and the cost.

X. SOLICITOR'S REPORT

Mr. Mark Castel commented that Attorney Barbin submitted his report prior to the meeting; and he questioned if any Board member had any questions on the report.

Attorney Barbin commented that he had nothing further to report other than what was included in his written report.

XI. FORESTER'S REPORT

Mr. Barton stated that he is working with a client on one end of the wind farm. Some of the rains we have had recently have severely washed out the roads. With the Board's permission, Mr. Barton stated that he would like to review the roads on the water shed to

make sure they are alright. He pointed out that the client he is working with has been taking care of things, but he would like to review the roads. The Board agreed that Mr. Barton conduct a review of the roads.

Mr. Barton stated that he started marking the timber for a timber sale on the upper east end of the water shed; however, due to the current condition of the market, he will probably hold off on finishing the marking of the timber and a sale until the market rebounds.

Mr. Barton informed the Board that he was invited to be a member of the Eastern Hemlock Task Force for the Association of Consulting Foresters. The Authority has between 250,000 – 300,000 feet of hemlock on the water shed. Mr. Barton explained that there is an insect called woolly adelgid that is attacking the hemlocks in this part of the State; and they were informed at the meeting that it is being estimated that there will not be a hemlock alive in Pennsylvania within the next ten years. Mr. Barton pointed out that we have a significant amount of square footage of hemlock; however, it is not worth a lot of money; i.e., probably only \$12,000 - \$15,000. Dr. Susan Stoudt of the U.S. Forest Service addressed the Association at the meeting and recommended that anyone with a significant amount of hemlock along their stream systems should start to consider replacing the hemlock stance with hardwood stance. This would mean cutting the hemlock and salvaging it, while at the same time maintaining the aquatic corridors. Mr. Barton explained that, in a year like this with all of the rain we have had, we would not want anyone working along the stream lines in the watershed; but if we move into a period of drier weather, probably over the next two years, he is going to start to hit some of the hemlocks that we stayed away from in the past and try to salvage them. Mr. Barton stated that he would maintain what cover he could along the stream lines. He pointed out that his concern is that, no matter what we leave, the hemlock trees will start to die and fall into the streams. Therefore, thinking preemptively would relieve that going forward.

Mr. Mark Castel questioned what type of hardwood would replace the hemlock, to which Mr. Barton replied that the hardwoods are already present within the hemlock stance (beech, maple and birch); however, it is mainly a hemlock stance. Dr. Stoudt is recommending taking the hemlock out, which releases the hardwood to grow. Mr. Barton stated that it was stated at the Association meeting that in State College, they are looking at a 70% mortality rate for the hemlocks; and in Blue Knob, it is estimated at 30-40% this year and 90% next year. Mr. Barton explained that a brutally cold winter seems to put the disease at bay. Mr. Mark Castel questioned how not having the hemlock would affect the water, to which Mr. Barton replied that hemlock provides coverage and shade to the water streams. Attorney Barbin stated that the sooner we remove the hemlock, the sooner it would allow the hardwood to take over. Mr. Barton noted that there is a spray we could use; however, it would not be cost effective.

XII. UNFINISHED BUSINESS

- Employee Issues

Mr. Yetsko noted that a motion is needed to accept Mr. Morgan's resignation; however, he would make the motion to accept the resignation with regret. Mr. Yetsko pointed out that Mr. Morgan served this community over the years; and he will be hard to replace. Mr. Mark Castel pointed out that it is definitely hard to replace someone with Mr. Morgan's experience.

ON MOTION OF MR. YETSKO, SECONDED BY MR. KINLEY, THE BOARD UNANIMOUSLY AGREED TO ACCEPT THE RESIGNATION OF MR. JOHN MORGAN, WITH REGRET. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. CRAIG CASTEL, MR. MARK CASTEL, MR. GARTLAND, MR. KINLEY AND MR. YETSKO.

- Start Time

No discussion held.

- PIRMA

Discussed earlier in the meeting.

XIII. NEW BUSINESS

- MMO Worksheet

ON MOTION OF MR. CRAIG CASTEL, SECONDED BY MR. GARTLAND, THE BOARD UNANIMOUSLY APPROVED THE MMO WORKSHEET AS PRESENTED. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. CRAIG CASTEL, MR. MARK CASTEL, MR. GARTLAND, MR. KINLEY AND MR. YETSKO.

- Jamestown Rod & Gun Club Poker Run

ON MOTION OF MR. CRAIG CASTEL, SECONDED BY MR. KINLEY, THE BOARD UNANIMOUSLY APPROVED THE JAMESTOWN ROD & GUN CLUB POKER RUN THAT WAS HELD ON SEPTEMBER 1 2018. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. CRAIG CASTEL, MR. MARK CASTEL, MR. GARTLAND, MR. KINLEY AND MR. YETSKO.

- Hiring of New Employees

Approved earlier in the meeting.

- Payment of Vacation and Sick Time

ON MOTION OF MR. YETSKO, SECONDED BY MR. CRAIG CASTEL, THE BOARD UNANIMOUSLY APPROVED PAYMENT TO MR. THOMPSON AND MR. MORGAN FOR THEIR REMAINING VACATION TIME AND ONE-HALF OF THEIR REMAINING SICK TIME, WITH THE UNDERSTANDING THAT IT IS AT MR. MORGAN'S ORIGINAL HOURLY RATE. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. CRAIG CASTEL, MR. MARK CASTEL, MR. GARTLAND, MR. KINLEY AND MR. YETSKO.

- Benscreek Dam Inspection

Discussed earlier in the meeting.

XIV. GOOD OF THE ORDER

- Requests for Adjustment

Discussed under Superintendent's Report.

XV. ADJOURNMENT

THERE BEING NO FURTHER BUSINESS, ON MOTION OF MR. KINLEY, SECONDED BY MR. GARTLAND, THE BOARD ADJOURNED THE MEETING AT 7:55 P.M. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. CRAIG CASTEL, MR. MARK CASTEL, MR. GARTLAND, MR. KINLEY AND MR. YETSKO.

XVI. NEXT MEETING

The next meeting will be held on Thursday, October 4, 2018 at 7:00 p.m.

Respectfully submitted,



Sharon Squillario
Recording Secretary