

A meeting of the Board of Directors of the Municipal Authority of the Borough of Portage was held on Thursday, August 2, 2018, at 7:00 p.m., in the Conference Room at 606 Cambria Street.

Those in attendance were:

Mark Castel, Chairman
Craig Castel
John Gartland
Brent Kinley
Jerome Yetsko

Also present were: Ron Cadwallader, Supervisor; Attorney William Barbin, Solicitor; Joe Beyer, The EADS Group; John Morgan, John Bilchak, Tony Thompson and D.J. Moore, Employees; Ron Portash, Mainline Newspapers

I. CALL TO ORDER

Mr. Mark Castel, Chairman, called the meeting to order at 7:00 p.m., which was followed by the Pledge of Allegiance and Roll Call.

II. RECOGNITION OF GUESTS

Mr. Mark Castel recognized Mr. Portash, Mainline Newspapers, as well as Messrs. Morgan, Bilchak, Thompson and Moore.

III. EXECUTIVE SESSION

ON MOTION OF MR. YETSKO, SECONDED BY MR. CRAIG CASTEL, THE BOARD UNANIMOUSLY AGREED TO GO INTO EXECUTIVE SESSION AT 7:02 P.M. TO DISCUSS EMPLOYEE MATTERS. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. CRAIG CASTEL, MR. MARK CASTEL, MR. GARTLAND, MR. KINLEY AND MR. YETSKO.

IV. RECONVENE INTO REGULAR SESSION

ON MOTION OF MR. CRAIG CASTEL, SECONDED BY MR. KINLEY, THE BOARD UNANIMOUSLY AGREED TO RECONVENE INTO REGULAR SESSION AT 9:02 P.M. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. CRAIG CASTEL, MR. MARK CASTEL, MR. GARTLAND, MR. KINLEY AND MR. YETSKO.

Messrs. Bilchak, Moore and Thompson departed from the meeting at this time.

V. CORRESPONDENCE

Mr. Mark Castel noted that there was no correspondence to be presented.

VI. APPROVAL OF MINUTES

ON MOTION OF MR. KINLEY, SECONDED BY MR. CRAIG CASTEL, THE BOARD UNANIMOUSLY AGREED TO DISPENSE WITH THE READING OF THE JULY 2018 MINUTES BEING THAT THEY WERE DISTRIBUTED IN WRITTEN FORM AND UNANIMOUSLY ACCEPTED THE MINUTES AS PRESENTED.

BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. CRAIG CASTEL,
MR. MARK CASTEL, MR. GARTLAND, MR. KINLEY AND MR. YETSKO.

VII. AGENT'S EXPENDITURES

No Agent's Expenditures to be presented.

VIII. INVOICES

Aflac	\$ 226.22
Amy Noel	100.00
Brent Kinley	50.00
Cambria Mailing Services, Inc.	77.84
Cintas	91.51
Commonwealth of PA	150.00
Craig Castel	50.00
Davis Excavating LLC	500.00
DEP	60.00
EADs Group	554.70
Groff Tractor & Equipment	1,057.43
Hite Company	82.06
JC Ehrlich Co Inc.	172.00
John Gartland	50.00
L/B Water Service Inc.	19.20
Mark Castel	50.00
Mary L Elchin	260.00
New Enterprise Stone & Lime Co Inc.	3,380.92
PA Warn	37.50
Peoples Natural Gas Company	17.97
Pipelines, Inc	625.75
Portage Post Office	150.00
Portage Service Center	971.35
Ray's Lawnmower	5.51
Ray Oil & Gas Co	21.14
RDM – Johnstown LLC	340.00
Ronald J Cadwallader Jr	20.00
Sharon Squillario	50.00
Stager's Store	272.66
Verizon Wireless	149.76
WB Mason Co Inc.	67.11
	<u>\$9,660.63</u>

Paid Bills

Aflac	\$ 226.22
Brian Baker	100.00
Comcast	310.35
Penelec	1,270.35
Verizon	458.10
Highmark Blue Shield	8,364.52
Pro Disposal, Inc.	150.00
REA Engery Cooperative Inc.	442.79
	<u>\$11,322.33</u>

ON MOTION OF MR. YETSKO, SECONDED BY MR. CRAIG CASTEL, THE BOARD UNANIMOUSLY AGREED TO ACCEPT AND PAY INVOICES IN THE AMOUNT OF \$46,438.87 (REGULAR BILLS, \$9,660.63; PAID BILLS, \$11,322.33; PennVEST, \$3,896.36 AND \$5,508.55; USDA, \$16,051.00). BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. CRAIG CASTEL, MR. MARK CASTEL, MR. GARTLAND, MR. KINLEY AND MR. YETSKO.

IX. TREASURER'S REPORT

ON MOTION OF MR. CRAIG CASTEL, SECONDED BY MR. KINLEY, THE BOARD UNANIMOUSLY AGREED TO DISPENSE WITH THE READING OF THE JULY 2018 TREASURER'S REPORT AS IT WAS PREVIOUSLY DISTRIBUTED IN WRITTEN FORM AND UNANIMOUSLY ACCEPTED THE REPORT WITH A BALANCE OF: BEGINNING CASH, \$1,537,461.97; CASH IN, \$255,747.69; CASH OUT, (\$213,366.34); ADJUSTMENT, \$0; ENDING CASH, \$1,579,843.32. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. CRAIG CASTEL, MR. MARK CASTEL, MR. GARTLAND, MR. KINLEY AND MR. YETSKO.

X. SUPERINTENDENT'S REPORT

Mr. Mark Castel noted that Mr. Cadwallader's report was distributed to the Board members prior to the meeting; and he asked the Board if there were any questions regarding the report.

Mr. Cadwallader informed the Board that, as it relates to the insurance renewal, a decision by the Board would be needed at this meeting or the insurance would revert back to FWF. He noted that a quote was received from FWF and Mosholder Insurance. The quote received from FWF totaled \$41,737 (last year annual expenditure was \$38,888); and the quote received from Mosholder totaled \$38,052. Mr. Cadwallader emphasized to the Board that what needs to be considered is that FWF does deal with PIRMA; however, Mosholder does not. If we choose to go with Mosholder, he noted, as they do not deal with PIRMA, we would need to handle all of the policies ourselves, do the claims ourselves, etc. Mr. Caldwallader indicated that there is a savings; however, since FWF does deal with PIRMA, they currently handle all of the claims. If the Board approves going with Mosholder, the PIRMA would be handled by H. F. Thompson. Mosholder only handles Selective Insurance and Rockwood Casualty; and FWF currently handles all of the insurance areas.

Mr. Yetsko questioned Mr. Cadwallader as to his recommendation, to which Mr. Cadwallader replied that, dollar-wise, he would recommend Mosholder Insurance as they do provide more coverage relative to leases, which is approximately \$100,000 more than FWF quoted for this coverage, and there would be more insurance on the properties. The concern, however, that Mr. Cadwallader would have with going with Mosholder would be the insurance claims being handled by H. G. Thompson. FWF handled these claims in the past; however, there is a substantial price difference in the quotes.

Mr. Mark Castel questioned if there have been any issues with FWF in the past, to which Mr. Cadwallader replied negatively. Attorney Barbin noted that the difference between the two quotes is approximately \$3,000. Mr. Cadwallader reviewed with the Board the differences between the two quotes relative to commercial property liability, crime insurance, workers' compensation and general liability. Mr. Kinley questioned how many claims we would have if we would take on the requirement ourselves, to which Mr. Cadwallader replied that just over the last three months, we have had the probe and module concern, the lightning strike on Spring Hill which affected the meter, etc. Mr. Kinley questioned, if we were to take on this work ourselves

and the secretaries were to do this work with the claims, would it be worth the savings, to which Mr. Cadwallader replied that we do not currently know what is involved with the filing of the claims with PIRMA and what paperwork is involved. Mr. Kinley commented that the question would be if the work by the secretaries would be equal to the savings between the two quotes. Mr. Kinley questioned if Mr. Cadwallader has talked with other authorities that are dealing with PIRMA, to which Mr. Cadwallader replied that he has not. Mr. Cadwallader pointed out that insurance companies, such as Mosholder's, are no longer writing PIRMA policies. Mr. Yetsko again questioned what Mr. Cadwallader's recommendation would be, to which Mr. Cadwallader replied that the quote from Mosholder is cheaper; however, if the Board desires the PIRMA coverage, then the FWF quote would include this.

Attorney Barbin noted that one quote is with PIRMA and one quote is without PIRMA, so we should be comparing the same coverage. Mr. Cadwallader noted that if you review the FWF quote, they cover the commercial property, crime, marine, public officials, etc.; and PIRMA covers the general and auto liability plus the public officials coverage. Attorney Barbin questioned if we will lose anything if we leave the PIRMA pool, to which Mr. Cadwallader replied that we would leave whatever we have in the pool and we will not get it back. Mr. Yetsko questioned the amount that is in the pool, to which Mr. Cadwallader replied that he does not know.

Mr. Cadwallader pointed out that we just received the quote from Mosholder today. Attorney Barbin questioned if a decision by the Board at the next meeting would be too late, to which Mr. Cadwallader replied affirmatively. Mr. Cadwallader indicated that the Board is aware of what the Authority currently has with FWF, but there is an approximate \$3,000 increase from the previous year. Mr. Yetsko questioned if there are any concerns with FWF, to which Mr. Cadwallader replied negatively. Mr. Cadwallader explained that he would believe that it would be better to go with FWF since they would handle the PIRMA and we would not lose what we currently have in the pool. If the Board decides to approve the Mosholder quote, Mr. Cadwallader indicated, we do not know what is involved with dealing with the PIRMA requirements and we would lose what we have in the PIRMA pool. Mr. Yetsko questioned if we could find out what we have in the pool currently, to which Mr. Cadwallader replied affirmatively.

ON MOTION OF MR. YETSKO, SECONDED BY MR. KINLEY, THE BOARD UNANIMOUSLY APPROVED THE FWF INSURANCE QUOTE AT A TOTAL OF \$41,737. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. CRAIG CASTEL, MR. MARK CASTEL, MR. GARTLAND, MR. KINLEY AND MR. YETSKO.

Mr. Craig Castel and Mr. Kinley suggested that the Board review the matter again next year so that we know what is in the PIRMA pool before making any decision.

Mr. Cadwallader informed the Board that there is a flagger course coming out. He explained that, in order to flag on Pennsylvania highways, an individual has to have an approved flagger card. For those who currently have the card, they are going to expire soon because of the hours of flagging that are required (Messrs. Thompson, Morgan and Moore). Therefore, Mr. Cadwallader indicated, he would recommend that these individuals be involved in the course so that the cards can be updated. The total cost of the course is \$995, which covers the card, time, and travel expenses. The cost of the course would be split between the Water Authority, the Sewer Authority, Portage Borough and Portage Township. The class would be held in Portage; and 20 individuals would be able to attend the class.

ON MOTION OF MR. CRAIG CASTEL, SECONDED BY MR. YETSKO, THE BOARD UNANIMOUSLY APPROVED THE CONTINUING EDUCATION FOR THE FLAGGER COURSE AS DESCRIBED ABOVE. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. CRAIG CASTEL, MR. MARK CASTEL, MR. GARTLAND, MR. KINLEY AND MR. YETSKO.

Mr. Cadwallader informed the Board that the Frazier Avenue project has started. Approximately 80 feet of line has been laid, along with two taps and the blow off. There is an area where there is galvanized pipe and that will be addressed as well. Everything will basically be on a loop system.

As it relates to the letter for the use of the road (John Latoche), Mr. Cadwallader stated that he has heard nothing further. There is no use of the road currently taking place; and Mr. Barton is monitoring the situation.

Mr. Cadwallader reported that there is a municipal leaders' grant and resource workshop being held on August 23 in Northern Cambria. Senator Langerholc will be presenting; and representatives from the Authority will be attending. Information will be shared on grants that are currently available.

Mr. Cadwallader stated that there were two checks received from Allegheny Ridge; one in the amount \$57,951.52 and the other for \$9,747.67, for a total of \$67,699.19. Per the budget, these checks will be deposited into Account #104.5.

As it relates to the request of Mr. Feathers for light duty work, Mr. Cadwallader questioned, because we do not have light duty work, and if we assign someone to help Mr. Brian Cadwallader, would it be possible to have Mr. Feathers work at the plant. Mr. Morgan stated that he could train Mr. Feathers to do the testing as well as completing the DEP paperwork. He stated that there are some steps; however, Mr. Feathers could be sitting most of the time. Mr. Mark Castel questioned if there is enough work for Mr. Feathers to do until the next Board meeting, to which Mr. Morgan replied that there is a lot to learn at the plant, which he already has written out; and there is also a study module available through DEP. Mr. Mark Castel stated that Mr. Feathers is on compensation now, so the compensation body would need to approve this. Mr. Cadwallader stated that the compensation body did ask if there was light duty work for Mr. Feathers to perform; however, we do not have light duty. Mr. Cadwallader questioned if Mr. Feathers is working at the plant, would this eliminate the workers' compensation, to which Mr. Mark Castel replied affirmatively. Mr. Mark Castel commented that the compensation body did outline some things that Mr. Feathers should not be doing and we must adhere to this as well. Mr. Cadwallader stated that he would make a copy of the paperwork for Mr. Morgan so that he is aware as well. Mr. Cadwallader questioned if Mr. Feathers can start at the plant tomorrow, to which the Board agreed, indicating that we must abide to the restrictions as indicated.

Mr. Yetzko questioned if we are advertising for the additional laborers, to which Mr. Cadwallader replied that the advertising will be done in the local paper. Mr. Gartland questioned if Mr. Cadwallader will be doing the interviews himself, to which Mr. Cadwallader replied that the interview group in the past consisted of himself, a Board member, an individual from the plant and an individual from the field.

As it relates to matters discussed in Executive Session, the following action was taken by the Board:

ON MOTION OF MR. KINLEY, SECONDED BY MR. YETSKO, THE BOARD UNANIMOUSLY AGREED TO THE FOLLOWING:

1. THE INSERTION OF A PARAGRAPH IN THE PERSONNEL POLICIES THAT THE COMPUTERS AT THE AUTHORITY OFFICE ARE THE PROPERTY OF THE AUTHORITY; THEREFORE, THERE IS NO EXPECTATION AS TO PRIVACY ON THE COMPUTERS AND MR. CADWALLADER IS TO HAVE ACCESS TO INFORMATION ON THE COMPUTERS AT ALL TIMES. IN ADDITION UNDER NO CIRCUMSTANCES IS PERSONAL BUSINESS TO BE CONDUCTED UTILIZING ONE OF THESE COMPUTERS. USE OF THE AUTHORITY'S COMPUTERS TO CONDUCT PERSONAL BUSINESS OR NOT ALLOWING ACCESS TO THE COMPUTER INFORMATION MAY BE GROUNDS FOR TERMINATION.
2. THE TELEVISION THAT IS CURRENTLY IN THE AUTHORITY OFFICE IS TO BE ON THE WEATHER CHANNEL OR THE LOCAL NEWS ONLY.
3. ADVERTISING IN THE LOCAL NEWSPAPER FOR TWO LABORERS FOR THE AUTHORITY AT A STARTING WAGE OF \$10 PER HOUR.

BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. CRAIG CASTEL, MR. MARK CASTEL, MR. GARTLAND, MR. KINLEY AND MR. YETSKO.

ON MOTION OF MR. YETSKO, SECONDED BY MR. CRAIG CASTEL, THE BOARD UNANIMOUSLY APPROVED THE REQUEST OF MR. JOHN MORGAN TO CONVERT 126-1/2 HOURS OF VACATION TIME AT A PRORATED RATE OF \$12 AN HOUR TO SICK TIME (WOULD RESULT IN 241.5 SICK HOURS). BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. CRAIG CASTEL, MR. MARK CASTEL, MR. GARTLAND, MR. KINLEY AND MR. YETSKO.

Mr. Cadwallader presented the following request for adjustment:

- 712 McClellan Street: water line was leaking in the house (feed line for the furnace let loose and was running); has been repaired (average consumption, 2,200; 23,100 gallons consumption from leak). Billed: \$228.27, less average bill of \$26; subtotal, \$202.27; 20%, \$40.45; adjusted bill, \$66.45.

ON MOTION OF MR. CRAIG CASTEL, SECONDED BY MR. YETSKO, THE BOARD UNANIMOUSLY APPROVED THE ABOVE REQUEST FOR ADJUSTMENT AS PRESENTED. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. CRAIG CASTEL, MR. MARK CASTEL, MR. GARTLAND, MR. KINLEY AND MR. YETSKO.

Mr. Yetso stated that he would also make a motion to accept the resignation received from Mr. Thompson, with regret. Mr. Morgan pointed out that, before action is taken by the Board, Mr. Thompson is a valued employee of the Authority and has been employed with the Authority for 10 years. He questioned the Board, in order to possibly retain Mr. Thompson, or have him reconsider his decision of leaving, would it be possible to at least increase Mr. Thompson's wage to what Mr. Bilchak is currently earning. Mr. Yetso questioned if Mr. Thompson has signed any

type of commitment with the organization that he is going to, to which Mr. Morgan replied that he did not know. Mr. Craig Castel indicated that Mr. Thompson has stated to him that the organization he is going to offered him \$4-\$5 more per hour. Mr. Morgan emphasized that Mr. Thompson is a definite asset to the Authority and the community and would be a great loss. Attorney Barbin questioned, if we would make this offer to Mr. Thompson and increase the salary, would we see a similar request from other employees and would the Board be increasing Mr. Thompson's salary above other longer-term employees.

Mr. Craig Castel questioned if we would increase Mr. Thompson's salary and he does decide to stay, what will we be doing with Messrs. Feathers and Moore, to which Mr. Morgan noted that we would have a rotation. Attorney Barbin stated that we would be able to wait until Messrs Feathers and Moore have more training. Mr. Cadwallader noted that, if you hire two new laborers and have the rotation, you will have five operators and you will never be without an operator. Mr. Morgan pointed out that we all have to realize that when we hire the two new laborers, they will need at least six months before they can come into the plant and then they can start working weekends and get some experience. In addition, Mr. Morgan commented, he believes that the two new laborers should start taking their tests within three to four years. Mr. Beyer stated that the two new laborers would be able to take their tests right way; however, they would not be able to obtain their license. Mr. Cadwallader indicated that, in the interview process, we could state to the interviewees that they would be required to obtain their distribution license within one year; and then they could move on to further certifications.

Attorney Barbin questioned if increasing Mr. Thompson's wages to be in line with Mr. Bilchak would raise him above anyone else, to which Mr. Morgan replied negatively. Mr. Morgan emphasized that, if we are going to retain the operators in the future, one area that is going to have to be looked at is the wages once they have the appropriate experience. He pointed out that there are operator assistants currently making \$28 per hour at other companies. Mr. Kinley indicated that Mr. Thompson has indicated in the past that he was leaving the Authority. He questioned Mr. Morgan if he felt this was going to happen again in the future if the Authority offers him an increase, to which Mr. Morgan replied that he does not know. Mr. Gartland pointed out to the Board that Mr. Thompson stated to him that he was hired to be a plant operator and nothing else. Mr. Gartland is concerned that, if we make an offer to Mr. Thompson in order for him to consider his decision to leave, and he is not comfortable with the cross-training, will he consider other opportunities in the future if they come along. He noted that, if an employee indicates that they are going to leave, he would not attempt to talk the employee out of their decision. Mr. Kinley agreed indicating that if Mr. Thompson agrees to stay, what will happen in a couple of weeks with the cross-training when he has to assist in the field. Mr. Gartland pointed out that he does not know what the Authority's job applications indicate and whether an individual is applying for a certain position or just a basic job at the Authority. Mr. Cadwallader stated that Mr. Thompson was hired as a plant laborer and worked his way up. Attorney Barbin pointed out that, if an individual is hired at the Johnstown Authority as a treatment operator, they are a treatment operator and nothing else; and the same goes for other positions. Mr. Morgan pointed out that Mr. Thompson was hired as a plant laborer; however, in the 10 years he has been with the Authority, he has only been called approximately three times to help out in other areas. Mr. Morgan pointed out that Mr. Thompson is a very quiet individual, loves what he is doing currently and is an asset to the community.

Mr. Craig Castel did some calculations as to what it would mean if an increase was given to Mr. Thompson to bring him in line with Mr. Bilchak. The total would be an increase of \$5,100 per year. Mr. Craig Castel commented that, since Mr. Thompson has 10 years of service and Mr. Bilchak has 30 years of service, perhaps an increase of \$2.00 per hour should be offered to Mr. Thompson. M. Gartland questioned if the Authority has specific job titles for duties currently, to

which Mr. Cadwallader replied negatively, stating that it is a basic job application. Mr. Kinley indicated that the critical item is Mr. Thompson's experience. Mr. Gartland expressed his thoughts that, when we place the advertisement in the newspaper for the laborers, he does not feel we are going to get that many applicants, and that concerns him.

ON MOTION OF MR. CRAIG CASTEL, SECONDED BY MR. KINLEY, THE BOARD UNANIMOUSLY AGREED TO OFFER MR THOMPSON A \$2.00 PER HOUR INCREASE. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. CRAIG CASTEL, MR. MARK CASTEL, MR. GARTLAND, MR. KINLEY AND MR. YETSKO.

The Board asked Mr. Cadwallader to contact Mr. Thompson at this time. After Mr. Cadwallader contacted Mr. Thompson, Mr. Thompson declined the Authority's offer of a \$2.00 per hour increase.

ON MOTION OF MR. YETSKO, SECONDED BY MR. CRAIG CASTEL, THE BOARD UNANIMOUSLY ACCEPTED THE RESIGNATION OF MR. TONY THOMPSON, WITH REGRET, AND WISHED HIM WELL IN HIS FUTURE ENDEAVORS. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. CRAIG CASTEL, MR. MARK CASTEL, MR. GARTLAND, MR. KINLEY AND MR. YETSKO.

XI. ENGINEER'S REPORT

Mr. Beyer commented that a copy of the Engineer's Report was distributed to the Board prior to the meeting.

As it relates to the emergency action plan as discussed at previous meetings, Mr. Beyer commented that there were no additional updates. There is also no change on the Small Water and Sewers grant.

Relative to the Martindale dam inspection, Mr. Beyer requested that Mr. Cadwallader exercise the valve so that this can be incorporated into the final report.

Mr. Beyer stated that he had provided Mr. Cadwallader with the information relative to the municipal leaders' grant and resource workshop being held on August 23, which will be represented by members of the Authority.

XII. SOLICITOR'S REPORT

Mr. Mark Castel commented that Attorney Barbin submitted his report prior to the meeting; and he questioned if any Board member had any questions on the report.

Attorney Barbin commented that he had nothing further to report other than what was included in his written report.

XIII. FORESTER'S REPORT

No report.

XIV. UNFINISHED BUSINESS

- Employee Issues

The matter relative to Mr. Thompson's resignation was discussed earlier in the meeting.

Mr. Yetzko indicated that he would make a motion to keep the start times as they currently stand and to also have Mr. Moore and Mr. Feathers beginning training at the plant. Mr. Gartland agreed to second the motion. Prior to the vote, Mr. Kinley stated that, relative to the start time, he believes that the Board should revisit the matter in the future; i.e., after everyone has been trained. Mr. Mark Castel called for a vote; and Mr. Yetzko and Mr. Gartland voted affirmatively. Mr. Kinley noted that he would vote affirmatively; however, he would like to revisit the matter in the future. Once we figure out all of the cross-training and the training is complete, he would like to see everyone having the same start time. Mr. Morgan pointed out that the plant staff does get a lot of work done between the hours of 4:30 a.m. – 7:00 a.m. Mr. Craig Castel questioned if the Board could table the matter for another month, to which Attorney Barbin replied that a motion to table a matter does take precedent over a primary motion.

ON MOTION OF MR. MARK CASTEL, SECONDED BY MR. CRAIG CASTEL, THE BOARD UNANIMOUSLY AGREED TO TABLE THE MATTER RELATIVE TO THE START TIME UNTIL THE NEXT MEETING. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. CRAIG CASTEL, MR. MARK CASTEL, MR. GARTLAND, MR. KINLEY AND MR. YETSKO.

Mr. Kinley asked that, on rainy days, Mr. Cadwallader should ensure that we pull Messrs. Moore and Feathers into the plant for training. Then, after everyone is trained, Mr. Kinley pointed out, there should not be any concerns when the Board revisits the matter of the start time.

XV. NEW BUSINESS

- Flagger Training

Discussed under Superintendent's Report.

- Insurance Renewal

Discussed under Superintendent's Report.

XVI. GOOD OF THE ORDER

- Allegheny Ridge Wind Farm Checks

Discussed under Superintendent's Report.

- Request for Adjustment

Discussed under Superintendent's Report.

XVII. ADJOURNMENT

THERE BEING NO FURTHER BUSINESS, ON MOTION OF MR. YETSKO, SECONDED BY MR. CRAIG CASTEL, THE BOARD ADJOURNED THE MEETING AT 9:58 P.M. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. CRAIG CASTEL, MR. MARK CASTEL, MR. GARTLAND, MR. KINLEY AND MR. YETSKO.

XVIII. NEXT MEETING

The next meeting will be held on Thursday, September 6, 2018 at 7:00 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Sharon Squillario".

Sharon Squillario
Recording Secretary