

A meeting of the Board of Directors of the Municipal Authority of the Borough of Portage was held on Thursday, April 7, 2016, at 7:00 p.m., in the Conference Room at 606 Cambria Street.

Those in attendance were:

Mark Stancovich, Chairman
John Gartland
Steve Koval
Dave Miorelli

Also present were: Attorney William Barbin, Solicitor; Ron Cadwallader, Supervisor; Joe Beyer, The EADS Group; Michael Barton, Forester; Ron Portash, Mainline Newspapers; Jerry Zaman, Resident.

I. CALL TO ORDER

Mr. Stancovich, Chairman, called the meeting to order at 7:00 p.m., which was followed by the Pledge of Allegiance and Roll Call.

II. RECOGNITION OF GUESTS

Mr. Stancovich recognized Mr. Portash, Mainline Newspapers.

Mr. Stancovich then recognized Mr. Zaman. Mr. Zaman noted that he attended the Township Supervisors meeting last evening and discussion took place regarding the Alvin Circle project. Mr. Zaman questioned another resident at the meeting relative to the type of water line he had and the resident stated that he had a 2" line. Mr. Zaman stated that he didn't understand the difference in the water lines. Mr. Cadwallader explained that Kevin Giles is building a house in that area, and all that is being done is to extend the line. Mr. Zaman stated that he would think that you would dig across the street and put the curb box across the street. Mr. Cadwallader explained to Mr. Zaman how the line will run and how the sewer line will be installed at the same time.

Mr. Zaman explained to the Board that there are currently five residences that are on the line that he shares and it is a 1" line. He stated that he was at the meeting this evening to see if there was anything that could be done to address the volume concern. Mr. Cadwallader agreed that there is a concern in this area. The line was recently broken and the pressure was restored; however, there is a concern with the volume. He noted that the line is at least 500 feet. Mr. Stancovich questioned if there is a potential to tie off of another line, to which Mr. Cadwallader replied affirmatively, stating that it actually comes off of a 4" line. Mr. Cadwallader explained that we would not be able to get any more pressure because the system is pressurized off of the booster station in Martindale. He stated that we could make some changes that would increase the volume, but the pressure is not going to change.

Mr. Zaman noted that he wanted to bring the matter to the Board's attention to see if anything could be done. Mr. Cadwallader indicated that this is something that could be addressed in-house; however, it is not a project that would be able to be addressed this year. Mr. Koval stated that it is something that could be put on the project list for next year. Mr. Cadwallader noted that this is a similar concern as the Authority had on Cemetery Road. Mr. Miorelli questioned if there is any concern in that area with the sewer project, to which Mr. Cadwallader replied that the sewer project is completed in that area already.

Mr. Stancovich thanked Mr. Zaman for bringing the matter to the Board's attention. He stated that the Board realizes this is a concern and will consider the project for the coming year in

order to address the concern. Mr. Zaman expressed his concerns regarding disturbing the structure of the roads after repairs are done to the road as a result of the recent sewer project, to which Mr. Cadwallader stated that, if the project is done next year, we could determine where the Township right-of-way is in the area and not disturb the road by boring underneath it.

III. CORRESPONDENCE

Mr. Stancovich noted that the following correspondence was received:

1. Letter received from the Trout Run Watershed Association. The Trout Run Watershed Association and the Portage Area School District are sponsoring another community clean-up day in conjunction with the Earth Day activities. The group will be cleaning several areas of the highway and Crichton McCormick Park. Request was made for Water Authority employees to pick up trash, leaves and debris and dump it into the compost pile at the Park. This was discussed at the last meeting and approval was given.
2. PMAA Spring management workshop to be held on April 20. List of classes is available for anyone interested.

IV. APPROVAL OF MINUTES

ON MOTION OF MR. KOVAL, SECONDED BY MR. GARTLAND, THE BOARD UNANIMOUSLY AGREED TO DISPENSE WITH THE READING OF THE MARCH 3, 2016 MINUTES BEING THAT THEY WERE DISTRIBUTED IN WRITTEN FORM AND UNANIMOUSLY ACCEPTED THE MINUTES AS PRESENTED. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. STANCOVICH, MR. GARTLAND, MR. KOVAL, AND MR. MIORELLI.

V. AGENT'S EXPENDITURES

ON MOTION OF MR. GARTLAND, SECONDED BY MR. KOVAL, THE BOARD UNANIMOUSLY APPROVED THE AGENT'S EXPENDITURES FOR THE PERIOD OF JANUARY 1, 2016 – MARCH 31, 2016 IN THE AMOUNT OF \$206.80. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. STANCOVICH, MR. GARTLAND, MR. KOVAL, AND MR. MIORELLI.

VI. INVOICES

Battery Warehouse	\$ 370.00
Cambria Mailing Services, Inc.	78.59
Cummins Bridgeway, LLC	3,340.00
Ebensburg Office Supply	192.68
Environmental Service Laboratories, Inc.	80.00
FWF Insurance Agency, Inc.	2,051.00
Groff Tractor & Equipment	1,500.00
Hach	2,969.51
Helsel Excavating	615.84
Hite Company	122.12
Iva Thompson	100.00
John Gartland	50.00
L/B Water Service, Inc.	652.00
Mark Stancovich	50.00

Mary L. Elchin	144.00
Pollardwater	175.44
Portage Auto Parts	6.99
Portage Post Office	147.00
Portage Service Center	292.50
Ray's Lawnmower	111.31
Ray Oil & Gas Co	2,087.65
RDM – Johnstown LLC	962.00
Ronald J Cadwallader, Jr	20.00
Sharon Squillario	50.00
Stager's Store	164.56
Stephen F Koval	50.00
Univar USA, Inc.	8,231.40
Visa – 1 st Summit	68.35
William G Barbin, esq.	2,945.00
Zee Medical, Inc.	53.11
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	\$27,681.05

Paid Bills

Portage Planning Commission	\$ 55.00
Portage Township	55.00
Frederick J Brown	4,800.00
Wendy Boring	100.00
Michael Barton	1,082.00
Michael Barton	845.49
Highmark Blue Shield	7,312.08
Martha Noel	15.00
PA Once Call System, Inc.	33.02
Pam Moyer	100.00
Penelec	2,003.68
Peoples Natural Gas Company	323.43
REA Energy Cooperative, Inc.	1,328.69
Commonwealth of PA – Unclaimed	1,025.24
Aflac	226.22
American Eagle Screen Print	161.62
Comcast	290.69
Link Computer Corporation	1,252.50
Mainline Newspaper	16.92
PA – AWWA	50.00
Pro Disposal, Inc.	142.00
Sheetz Fleet Service	170.04
Verizon	436.59
Verizon Wireless	159.76
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	\$21,984.97

ON MOTION OF MR. KOVAL, SECONDED BY MR. GARTLAND, THE BOARD UNANIMOUSLY AGREED TO ACCEPT AND PAY INVOICES IN THE AMOUNT OF \$75,121.93 (REGULAR BILLS, \$27,681.05; PAID BILLS, \$21,984.97; PennVEST, \$3,896.36 AND \$5,508.55; USDA, \$16,051.00). BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. STANCOVICH, MR. GARTLAND, MR. KOVAL, AND MR. MIORELLI.

VII. TREASURER'S REPORT

ON MOTION OF MR. KOVAL, SECONDED BY MR. GARTLAND, THE BOARD UNANIMOUSLY AGREED TO DISPENSE WITH THE READING OF THE MARCH 2016 TREASURER'S REPORT AS IT WAS PREVIOUSLY DISTRIBUTED IN WRITTEN FORM AND UNANIMOUSLY ACCEPTED THE REPORT WITH A BALANCE OF: BEGINNING CASH, \$1,474,908.73; CASH IN, \$215,508.94; CASH OUT, (\$224,742.72); ADJUSTMENT (INTEREST/MISC.), \$100.00; ENDING CASH, \$1,465,774.95. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. STANCOVICH, MR. GARTLAND, MR. KOVAL, AND MR. MIORELLI.

VIII. SUPERINTENDENT'S REPORT

Mr. Stancovich noted that Mr. Cadwallader's report was distributed to the Board members prior to the meeting; and he asked the Board if there were any questions regarding the report.

Mr. Cadwallader reported that the employees at the plant are having a concern with the turbidity meter. The board is bad on one of the heads of one of the 1720E's. It is 11 years old and installed in 2005. Mr. Cadwallader checked into the matter and found that it would cost \$700 to fix the meter with no guarantee included; and it would cost \$1,579 to purchase a new meter which would include a guarantee. Mr. Stancovich stated that since the current meter is 11 years old and it would cost \$700 to fix it with no guarantee, he would suggest that we purchase a new meter being that it is used 24/7, 365 days a year.

ON MOTION OF MR. GARTLAND, SECONDED BY MR. MIORELLI, THE BOARD UNANIMOUSLY APPROVED THE PURCHASE OF THE HAWK TURBIDITY SENSOR ASSEMBLY AT A TOTAL COST OF \$1,579. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. STANCOVICH, MR. GARTLAND, MR. KOVAL, AND MR. MIORELLI.

Mr. Cadwallader apprised the Board that he received a request from a resident, Todd Niper. Mr. Niper needs some bank shale for a project at his residence. Shawn Helsel will be doing the work for Mr. Niper; and instead of being charged hauling charges by Mr. Helsel, Mr. Niper questioned whether he could obtain some of the bank shale across from the reservoir. Mr. Koval questioned if it is the Authority's bank shale, to which Mr. Cadwallader replied affirmatively, stating that it is shale that is pulled from the bank. Mr. Stancovich questioned if Mr. Helsel is going to charge Mr. Niper for the bank shale, to which Mr. Cadwallader replied that he did not know. Attorney Barbin pointed out that we may be setting a precedent in that other residents may have a similar request; and if the Authority charged something nominal, this may discourage others making similar requests. Mr. Cadwallader stated that Mr. Niper also indicated that, if there is going to be a concern with Mr. Helsel hauling the bank shale, Mr. Niper could haul it himself using his personal trailer. Attorney Barbin questioned if the Authority would be prepared to approve other similar requests, to which Mr. Cadwallader replied that other residents have already obtained the bank shale in the past.

Mr. Koval stated that he personally thinks that the Authority should set some charge instead of giving it away free of charge. Mr. Stancovich commented that the biggest savings for Mr. Niper would be with Mr. Helsel hauling the shale from Munster Road to Martindale; so if Mr. Helsel was going to charge Mr. Niper for the bank shale, even if the cost would be the same, it would at least save Mr. Niper transportation charges. Mr. Barton noted that bank shale is currently \$8 per ton delivered and Mr. Helsel has a machine that he could use to load the shale. Mr.

Cadwallader noted that Mr. Niper also has a Kubota that he could use to load it as well or Mr. Helsel could use his equipment.

Mr. Stancovich stated that he did not think it would be a good idea to provide the shale free of charge. Mr. Koval agreed, stating that, if it is currently \$8 a ton, perhaps the Authority could charge \$4 per ton. Attorney Barbin suggested \$3 per ton because of the delivery charge. Mr. Miorelli questioned if there would be any liability toward the Authority, to which Mr. Cadwallader replied that he could have Mr. Niper sign a release. Attorney Barbin agreed that a request for release of liability should be signed by Mr. Niper.

ON MOTION OF MR. KOVAL, SECONDED BY MR. MIORELLI, THE BOARD UNANIMOUSLY APPROVED THE SALE OF BANK SHALE TO MR. TODD NIPER AT A COST OF \$3 PER TON, TO BE LOADED BY MR. NIPER'S PERSONAL EQUIPMENT, SO LONG AS A RELEASE OF LIABILITY WAIVER IS SIGNED BY MR. NIPER. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. STANCOVICH, MR. GARTLAND, MR. KOVAL, AND MR. MIORELLI.

Mr. Cadwallader informed the Board that it has been found that the Blazer has a cracked exhaust manifold. A quote was received from Stager's Chevrolet for \$542.76, provided that they do not snap any studs in the repair. If there are studs that are snapped, it would be an additional \$50 per stud (aluminum heads). Mr. Cadwallader noted that he approached Tom Semanchik, and Mr. Semanchik would not provide a quote. He then approached Niper's for a quote; and they will do the repair at a total cost of \$500, worst case scenario.

ON MOTION OF MR. MIORELLI, SECONDED BY MR. KOVAL, THE BOARD UNANIMOUSLY APPROVED THE REPAIR OF THE CHEVY BLAZER AT NIPER'S AT A COST NOT TO EXCEED \$500. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. STANCOVICH, MR. GARTLAND, MR. KOVAL, AND MR. MIORELLI.

Mr. Cadwallader commented that the staff is slowly getting caught up in repairing the leaks. Once completed, the staff will then begin the cleanup from the Cemetery Road project. For the cleanup, Mr. Cadwallader noted that he included in the information for this evening's meeting a quote from Geoff for the rental of a rock hound to use for the cleanup. It would attach to the skidsteer and will pull all of the rocks back so that the top soil can be placed. Mr. Cadwallader stated that the quote for rental of the rock hound for one week would be \$500. Attorney Barbin pointed out that this will do a much more quality job in the cleanup. Mr. Cadwallader commented that the crew would not do any type of cleanup until the weather is appropriate. Mr. Stancovich questioned if there is money in the budget for the rental, to which Mr. Cadwallader replied affirmatively. Mr. Stancovich commented that no action would need taken by the Board as this would be included in the budgeted amount for the project.

Mr. Koval questioned the status of the repair of the leaks and whether we had billed the contractor for the repairs, to which Mr. Cadwallader replied that what we have repaired, we have billed the contractor for. He noted, however, that we have not received payment to date. Attorney Barbin indicated that, when Mr. Cadwallader is satisfied that we have given the contractor ample time to make payment, we may have to present the matter to the Magistrate as an unpaid bill. Mr. Cadwallader pointed out that the contractor's crew that is currently on the job is a different crew in that they do take time to locate the lines. He stated that for those lines that were found to be mismarked on the Authority's behalf, we did not charge the contractor for the repair.

As it relates to the pipe yard, Mr. Cadwallader apprised the Board that he received the quote back from Mr. Brown in the amount of \$1,600. He noted that the entire land swap should come in at approximately \$3,200, which will include the filing with the Planning Commission, the Township fee, and the cost of the property of \$700. The total acreage of the property is approximately 1.4 acres. Attorney Barbin informed the Board that he prepared a simple agreement which is mostly to protect the Ambulance Association. The agreement describes the land swap and lists the properties by tax number. The Ambulance Association would assume all costs of the transaction, including, but not limited to, the cost of the survey document preparation, recording costs, as well as any applicable transfer taxes. The agreement further states that the conveyance will be by special warranty deed, and that the parties agree to execute any and all documents to complete the transaction. Attorney Barbin indicated that he did suggest to Mr. Cadwallader that the Authority have the Ambulance Association pay the fee to Mr. Brown. Mr. Cadwallader noted that he has been in contact with Mr. Rimini; and Mr. Rimini will be presenting the information to the Ambulance Association Board for approval as well. Once that action takes place, we can then move forward.

ON MOTION OF MR. KOVAL, SECONDED BY MR. GARTLAND, THE BOARD UNANIMOUSLY APPROVED THE LAND SWAP AGREEMENT BETWEEN THE PORTAGE AREA AMBULANCE ASSOCIATION AND THE PORTAGE AREA WATER AUTHORITY AS PRESENTED BY ATTORNEY BARBIN. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. STANCOVICH, MR. GARTLAND, MR. KOVAL, AND MR. MIORELLI.

Concerning summer help, Mr. Cadwallader informed the Board that Kaleb Kephart, who worked with the Authority last year, has expressed an interest in working this summer. Mr. Cadwallader has attempted to get in touch with Nick Usry who has also expressed an interest. He commented that these could potentially be the two individuals that would fill the positions that were budgeted for. Mr. Cadwallader stated that there some are older individuals who have lost their jobs and have expressed an interest in full-time work and have sent their letters of interest; however, he is not sure they would agree to the minimum wage. Last year, he pointed out, we had two individuals flagging and two individuals cutting grass, etc. Mr. Stancovich stated that if Mr. Kephart is interested, we should consider him because of his experience from working previously with the Authority; and we should wait to hear back from Mr. Usry. Mr. Cadwallader questioned, if we do not hear back from Mr. Usry, he could place an ad in the Dispatch as well, to which Mr. Stancovich replied that we need to have some information for the next meeting so that action can be taken by the Board. He stated that we have already received five applications; and if we do not hear back from Mr. Usry, we should advertise in the Dispatch. The individuals must be 18 years of age. Mr. Cadwallader stated that the summer workers usually start in the beginning to mid-May.

Mr. Cadwallader questioned the Board if they would be available for the next meeting on May 5 at 6:00 p.m. for the audit presentation, to which the Board agreed.

Mr. Cadwallader questioned if we could forego the tour of the water treatment plant for Earth Day with the school students and have the students tour the sewer plant as was done last year. Mr. Stancovich commented that he did not think that would be a problem but that he would present it to the Sewer Authority Board for consideration. If approved by the Sewer Authority Board, Mr. Stancovich asked that Mr. Cadwallader contact Mr. Beck to alert him of the change.

Mr. Cadwallader apprised the Board that he was contacted by the Game Commission. The Game Commission has signed the Authority up for a program they have available wherein the

Authority would receive *Game News*, posters that can be placed regarding littering, etc. One of the other items available through the program is the availability of trees for planting if the Authority is interested. They have spruce, dogwood, crabapple, apple, pear, red oak, pin oak, and others. Mr. Cadwallader stated that he talked to Mr. Barton prior to the meeting and the pin oak and red oak could possibly be requested. We only need to provide the number of trees the Authority would be interested in. Mr. Miorelli questioned if we would need the tubes if we receive the trees, to which Mr. Barton replied that he would check on this. The Board agreed that Mr. Cadwallader follow up with the Game Commission regarding the trees and the possibility of Mr. Beck's group planting the trees once received.

IX. ENGINEER'S REPORT

Mr. Beyer commented that a copy of the Engineer's Report was distributed to the Board prior to the meeting.

As it relates to the Martindale transmission line, Mr. Beyer reported that he has had no response from Lumadue. The Board had requested that he contact other surveyors to obtain quotes to complete the as builts; however, he has not received any responses. In fact, some of those that Mr. Beyer contacted did not respond. Mr. Beyer stated that Mr. Sewalk spoke with Randy Cortez; and Mr. Cortez noted that he would present a cost; however, he is not interested in performing the work. Mr. Beyer stated that there is no firm, including EADS, that would be able to go out and locate lines, do survey work, and do the AutoCAD drawings for the as builts. Mr. Beyer stated that EADS has developed a cost to locate the lines for \$18,000. He stated that he can attempt to obtain other companies to do the work; however, he has tried and has had no response.

Mr. Stancovich questioned how much was included in the project cost for this, to which Mr. Beyer replied that, on the Martindale side, he believes it was \$30,000. However, the Authority did do the Jamestown area and the extension across the tracks. Mr. Beyer noted that, if some of that work was done, we can use that; however, it was over \$30,000 for the original part of the project. Attorney Barbin questioned if Mr. Cortez said that it would be over \$18,000, to which Mr. Beyer replied that Mr. Cortez had told Mr. Sewalk that it would be in the \$20,000 range, but that he would not want to complete the work. Mr. Beyer emphasized that it is difficult to find any company to go out and locate the lines.

Attorney Barbin stated that it would be his opinion that it would be legal to contract with EADS to perform the work at a price of \$18,000 and that it would be legal to deduct the cost from the contract with Lumadue that the Authority is withholding. Attorney Barbin pointed out that the Authority has sent several letters to Lumadue are we are withholding more than \$18,000 currently. Attorney Barbin has sent several letters to Lumadue; and this matter has been going on for well over a year. Therefore, legally, the Authority could hire EADS to perform the work; and it is also legal to deduct the cost from what is owed on the contract with Lumadue. Mr. Beyer stated that he would provide the Authority with a formal agreement to perform the services for a flat fee of \$18,000. Attorney Barbin explained that we have made an attempt to obtain alternative quotes; and since we have not been able to obtain them, the quote received from EADS is below the bid amount.

ON MOTION OF MR. KOVAL, SECONDED BY MR. MIORELLI, THE BOARD UNANIMOUSLY AGREED THAT THE EADS GROUP FINALIZE THE AS BUILTS FOR THE MARTINDALE PROJECT AT A TOTAL COST OF \$18,000. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. STANCOVICH, MR. GARTLAND, MR. KOVAL, AND MR. MIORELLI.

Mr. Beyer noted that he was contacted by the employees at the plant relative to a concern with the Weir; and he will be meeting with them relative to this concern tomorrow.

Mr. Beyer reported that he and Mr. Cadwallader met in Harrisburg in mid-March relative to the spillway as reported at the last meeting. He did include in his report for this evening's meeting information relative to what was discussed. Mr. Beyer noted that he does not know how to proceed with this unless the Authority agrees to budget money to address this. We could place concrete blocks to increase the height of the spillway up to 50%. Discussed at the meeting as well would be breaching the dam. Mr. Cadwallader stated that, as discussed at the meeting, if we do the blocking up to 50%, we could look at replacing the center piece and then it would be justifiable. Mr. Beyer noted that this could also be discussed by the Board at a later time, to which Attorney Barbin replied that this could be a matter where the Board could authorize EADS to come up with costs for this. Mr. Beyer noted that, in the meantime, the Board could budget monies, to which Mr. Stancovich interjected that we have already budgeted monies for this year. Mr. Cadwallader pointed out that we are not the only Authority that is experiencing the same concern. Mr. Miorelli questioned if this would be a permanent fix, to which Mr. Beyer agreed.

ON MOTION OF MR. KOVAL, SECONDED BY MR. GARTLAND, THE BOARD UNANIMOUSLY AUTHORIZED THE EADS GROUP TO DETERMINE THE FEASIBILITY AND COSTS OF DOING THE REPAIRS TO THE SPILLWAY AS DISCUSSED ABOVE AND BRING THE INFORMATION BACK TO THE BOARD FOR CONSIDERATION. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. STANCOVICH, MR. GARTLAND, MR. KOVAL, AND MR. MIORELLI.

Mr. Beyer questioned how soon the Board would like this information, to which Mr. Stancovich replied that there were monies earmarked this year for repairs to the dam, so those monies could be rolled over into next year if we need to do that.

Discussion ensued regarding the coagulant, Sequest. Mr. Cadwallader explained that, as no other treatment plant in the area uses this, we should trial it first. He stated that he does not want to begin using it and then end up with a concern of dirty water. Attorney Barbin pointed out that we really would not want to change our treatment chemical if we are not experiencing any current concerns. Mr. Cadwallader commented that we would also have to contact DEP if we were making any changes. Mr. Stancovich pointed out that, if we are changing any of the chemicals, we would need to change the permit. Following discussion, the Board agreed that, if it is something that the employees at the plant want to test, it will be brought back to the Board for approval prior to any trial.

X. SOLICITOR'S REPORT

Attorney Barbin noted that he had submitted a copy of his report prior to the meeting.

As it relates to the Cooney property purchase, Attorney Barbin noted that he had included in his report what has transpired to date. He stated that he and Mr. Barton met with representatives from Cooney and they ended up reducing the Authority's request for 289.3 acres to 239 acres but did not reduce the price. Mr. Barton noted that he then found out that they were timbering the property to 13" and taking the marketable timber off of the property. When Attorney Barbin then talked to Mr. Lambrusco, he stated that Cooney would then reduce the price of the property to \$817 per acre, which would then be \$195,000 for the purchase of the 238 acres. Attorney Barbin stated that Mr. Barton had suggested that we find out what Cooney was making on the marketable timber and how much it would cost the Authority to pay Cooney for the

marketable timber because we are anticipating substantial growth in value of the property. Mr. Barton explained that the property would double in value over the next 20 years if we leave the property as is. Attorney Barbin commented that, if acceptable by the Board, he will present these questions to Cooney and bring it back to the Board, to which the Board agreed.

XI. FORESTER'S REPORT

Mr. Barton apprised the Board that Mr. Claar finished up the first block at the beginning of the week; and Mr. Barton delivered a check to the Authority from Mr. Claar for the balance of the pulp wood. Mr. Claar will begin the cleanup either tomorrow or the beginning of next week. Mr. Claar started the second block and will stone the road within the next week.

Mr. Barton informed the Board that he received a call from Jake Decker from the Blue Knob Fire Department. Blue Knob would like to have their run; so Mr. Barton talked with Mr. Helsel. Mr. Barton and Mr. Helsel will be reviewing what work needs done to the trails. Mr. Helsel has indicated that he can start the work but cannot guarantee that it will be completed prior to when Blue Knob wants to have their run but that he would make an effort to do so.

As it relates to the runs, Mr. Barton emphasized that he believes the Authority needs to have better control. Blue Knob's initial proposal to the Authority was that they were going to follow through and clean up the area once a year. However, somehow that got passed on to the Authority, which is not appropriate. Mr. Barton stated that, as long as Mr. Helsel starts the work prior to the Blue Knob run, we can approach Blue Knob stating that, in the future, if they want to have a run, within 30 days of the run Blue Knob must have the area cleaned up. Once the area is cleaned up, Mr. Barton will then inspect the area. This will then make Blue Knob responsible, to which Attorney Barbin stated that this is the way it should be. Mr. Barton noted that Blue Knob was going to split the work with Lilly, but the work never was done. He stated that the last two runs were unpoliced and there was no cleanup done. Mr. Barton pointed out that he did inform Blue Knob that if that happens again they will not have another run. He emphasized that he realizes that this is a good fundraiser for the fire departments and is a value to the community; however, we need to have more control and put the onus back on the fire departments to do the cleanup. This will then allow the Authority to have more control.

Mr. Barton stated that we need to include in the agreement with the fire departments that following any run, they would have 30 days to clean up the area followed by his inspection of the area. If the area is not cleaned up within the 30 days, then no further runs would be allowed. Mr. Barton noted that Mr. Decker questioned what would happen if Blue Knob would want to split the cost with Lilly, and Mr. Barton replied to Mr. Decker that it would be fine but that the repairs would still have to be completed within the 30 days. Mr. Stankovich noted that we have an agreement ready for signature for Blue Knob to hold their run, to which Attorney Barbin replied that the conditions as noted by Mr. Barton should be included in the agreement prior to the Authority signing the agreement.

ON MOTION OF MR. KOVAL, SECONDED BY MR. GARTLAND, THE BOARD UNANIMOUSLY APPROVED THAT BLUE KNOB BE ALLOWED TO HOLD THEIR RUN; HOWEVER, THE AGREEMENT PRESENTED FOR SIGNATURE WILL BE REVISED TO INCLUDE MR. BARTON'S CONTINGENCIES AS NOTED ABOVE PRIOR TO THE AUTHORITY SIGNING THE AGREEMENT. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. STANCOVICH, MR. GARTLAND, MR. KOVAL, AND MR. MIORELLI.

Mr. Stancovich stated that, as done in the past, prior to holding the next run, a member of Blue Knob should be present at the meeting to discuss the run with the Board. Mr. Barton noted that he would talk with Mr. Decker this evening and ask him to be present at the next meeting.

Mr. Cadwallader requested approval of the Board for the deposit of Mr. Claar's check that was received as well as Mr. Barton's commission.

ON MOTION OF MR. KOVAL, SECONDED BY MR. GARTLAND, THE BOARD UNANIMOUSLY AGREED TO DEPOSIT THE CHECK RECEIVED FROM SEAN CLaar LOGGING IN THE AMOUNT OF \$1,844.40 INTO ACCOUNT 106.5 SAVINGS AND TO AUTHORIZE THE PAYMENT OF THE 12% COMMISSION TO MR. BARTON. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. STANCOVICH, MR. GARTLAND, MR. KOVAL, AND MR. MIORELLI.

XII. UNFINISHED BUSINESS

- 2014 CDBG Grant

Discussed earlier in the meeting. Project ongoing.

- Employee Issues

No employee issues to be presented to the Board.

- Cemetery Road Project – Groff Rockhound Rental Quote

Addressed previously in the meeting.

- Portage Area Historical Society

Mr. Stancovich reminded the Board of a letter received from the Portage Area Historical Society relative to water usage; however, no action had been taken at previous meetings. The letter stated that the Historical Society understands the Authority's policy on charging a minimum payment of \$50; however, they questioned whether consideration could be given for a reduction. The Historical Society is not open in January, February and most of March; and when it is open to the public, it is only for 20 hours per week. Mr. Stancovich commented that the letter goes on to state that very little water is used at the museum; and the volunteers at the Historical Society work hard to keep the museum open. Attorney Barbin explained to the Board that the Municipal Authorities Act has a clause that states that Authorities can contribute up to \$1,000 per year to nonprofit organizations. Therefore, he would suggest that the Authority make a contribution to the Historical Society that has an effect of reducing their monthly charge but continue to charge them a monthly fee. Mr. Stancovich stated that the Board would need to decide what contribution should then be made to the Historical Society. Mr. Koval stated that the Historical Society is currently paying \$600 per month, so we may consider a contribution of 50% of that amount.

ON MOTION OF MR. KOVAL, SECONDED BY MR. GARTLAND, THE BOARD UNANIMOUSLY AGREED TO MAKE A CONTRIBUTION OF \$300 THIS YEAR TO THE PORTAGE AREA HISTORICAL SOCIETY. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. STANCOVICH, MR. GARTLAND, MR. KOVAL, AND MR. MIORELLI.

- Scagburners Snowmobile Club

Mr. Cadwallader stated that a representative from the Scagburners Snowmobile Club was to be present at this evening's meeting; therefore, he asked that this matter be tabled until the next meeting when the representative could be present.

- Caldwell Avenue Project

Mr. Stancovich stated that quotes were presented at the last meeting to replace certain lines on Caldwell Avenue; however, no action was taken by the Board. Mr. Cadwallader stated that he talked with Mr. Koban; and the Borough is planning to do the paving in mid to late September. Mr. Stancovich stated that this does not give us time to complete the replacement of the water lines from Main Street down to the football stadium. He pointed out that this is a large undertaking for the manpower that we have; and it would triple the cost for the replacement if we put the project out to bid. Mr. Cadwallader noted that when he met with Mr. Koban and Mr. Bowman, it was felt that there was no problem with working together on the storm sewer project; however, Mr. Cadwallader felt there may be a clash with both projects going on at the same time. In addition, Mr. Cadwallader pointed out, we would probably be mid-project when the Summerfest occasion takes place. Mr. Stancovich stated that we also have the Cemetery Road project occurring. Mr. Cadwallader stated that we would also have to consider the weather. He pointed out that he feels that it would be nice to have the project completed before the Borough completes the blacktopping. Mr. Stancovich pointed out that we are looking at a minimum of a four month project and he does not feel it could be completed in enough time. Mr. Stancovich suggested that, prior to the blacktopping being done, Mr. Cadwallader should ensure that a leak investigation be done to ensure there are no leaks present.

After further discussion, the Board agreed that the Caldwell Avenue project will be delayed for the time being.

XIII. NEW BUSINESS

- Dam Safety Inspection Notice

Mr. Cadallader apprised the Board that the Dam Safety Inspection Notice was received. Everything was appropriate except for the spillway. It was suggested that we keep monitoring the spillway. Mr. Cadwallader stated that he questioned the inspector if he received any telephone calls relative to the meeting that was held in Harrisburg, to which the inspector replied negatively and indicated that he was more than satisfied on the actions that the Authority was taking and to keep him informed on what was going on. The inspector was satisfied that the Authority was being proactive in its actions.

XIV. GOOD OF THE ORDER

- Fred Brown Quote – Land Survey for Pipeyard

Discussed earlier in the meeting.

- Summer Help

Discussed earlier in the meeting.

- Requests for Adjustments

Mr. Stancovich presented the following requests for adjustments:

- ✓ 1815 Main Street: pipe after the meter broke and has been repaired. Amount billed, \$351.37; adjusted bill, \$113.47.

ON MOTION OF MR. KOVAL, SECONDED BY MR. GARTLAND, THE BOARD UNANIMOUSLY APPROVED THE ABOVE ADJUSTMENT AS PRESENTED. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. STANCOVICH, MR. GARTLAND, MR. KOVAL, AND MR. MIORELLI.

Mr. Stancovich stated that another request for an adjustment was received from the property at 1577 Puritan Road. The leak occurred in January 2014 when frozen lines broke. However, the property owner was incarcerated at the time. The property owner wants to get caught up on his debts and is now requesting an adjustment. Mr. Stancovich stated that the amount billed was \$1,034.77; and the amount he would owe would be \$230.09. Mr. Cadwallader pointed out, however, that the property owner also has some delinquent bills. Therefore, the property owner would have to pay a new deposit of \$100 since the water had been shut off. Mr. Stancovich stated that the amount the property owner would now owe with paying the previous penalties would be \$330.24. Mr. Cadwallader stated that he is unable to get in touch with the property owner; therefore, he is asking the Board that the adjustment be approved contingent upon proof that the lines have been repaired. Mr. Cadwallader noted that the water currently continues to be shut off to this property.

ON MOTION OF MR. KOVAL, SECONDED BY MR. MIORELLI, THE BOARD UNANIMOUSLY APPROVED THE ABOVE ADJUSTMENT AS PRESENTED, CONTINGENT UPON PROOF THAT THE LINES HAVE BEEN REPAIRED. UNTIL PROOF THAT THE LINES HAVE BEEN REPAIRED, THE WATER WILL CONTINUE TO BE SHUT OFF. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. STANCOVICH, MR. GARTLAND, MR. KOVAL, AND MR. MIORELLI.

XV. ADJOURNMENT

THERE BEING NO FURTHER BUSINESS, ON MOTION OF MR. KOVAL, SECONDED BY MR. GARTLAND, THE BOARD ADJOURNED THE MEETING AT 8:11 P.M. BOARD MEMBERS VOTING AFFIRMATIVELY INCLUDED MR. STANCOVICH, MR. GARTLAND, MR. KOVAL, AND MR. MIORELLI.

XVI. NEXT MEETING

The next meeting will be held on Thursday, May 5, 2016 at 7:00 p.m.

Respectfully submitted,


Sharon Squillario
Recording Secretary