

606 Cambria St.
Portage, PA 15946

BOARD MEMBERS PRESENT:

Dino Scarton, Chairman
Scott Yetsko, Vice Chairman-ABSENT
John Bilchak, Secretary
Thomas Riskus, Vice Secretary-ABSENT
Mark Stancovich, Treasurer

OTHERS PRESENT:

Josh Nider, the EADs Group
Joe Beyer, the EADs Group
Toby McIlwain, Solicitor
Amber Malzi- Administrative

Visitors-

- I. **CALL TO ORDER** – Chairman Scarton called the meeting to order at 6:00 p.m., followed by the Pledge of Allegiance and Roll Call.
Mark Stancovich motioned; John Bilchak seconded to enter into executive session at 6:11 P.M. to speak about Personnel MOTION CARRIED 3/0
Mark Stancovich motioned; John Bilchak seconded to exit executive session at 7:14 P.M. MOTION CARRIED 3/0
- II. **PUBLIC PARTICIPATION** – John Williamson
- III. **PERSONS REQUESTING BE ADDED TO AGENDA** - NONE
- IV. **CORESPONDENCE** – NONE
- V. **APPROVAL OF MINUTES** –
- VI. **APPROVAL OF INVOICES** -
Mark Stancovich motioned; John Bilchak seconded to approve the November 2025 invoices totaling \$154,226.41 MOTION CARRIED: 3/0
- VII. **TREASURER’S REPORT-**
John Bilchak motioned; Mark Stancovich seconded to approve the October 2025 Treasurers Report for \$1,477,125.09 MOTION CARRIED: 3/0
John Bilchak motioned; Mark Stancovich seconded to approve the November 2025 Treasurers Report for \$1,342,972.25 MOTION CARRIED: 3/0
- VIII. **SUPERINTENDENT REPORT PROVIDED BY CHARLES GOUSE –**
 - a. **Leaks** – 6 leaks reported at the meeting. 8 Meter pits installed for sale or transfer.
 - b. **Plants** – Well Cleaning – Engineer and Mountain Research updates
 - c. **Administrative** –
 - i. Budget Discussion and approval
- IX. **ENGINEERS REPORT PROVIDED BY JOE BEYER**
 1. Emergency Action Plan (EAP) (No update)
 2. Tier 2 Public Notice of Violations:
The next date for issuing another notice shall be no later than **March 2, 2025** (every 3 months).
 3. Waterline and Water Meter Replacement Project
 - o USDA certificate – requires approval
 - o PennVEST closing January 16, 2026
 - o Pending litigation – still no update from Judge
 4. BAMR Waterline Project
 - a. The proposed project is ready for legislative notifications. They need to prepare draft agreements for specifics on the project. They will meet with us to discuss, once drafts are obtained.
 5. Well Drilling in Martindale (PES Program) (no update)
 6. Inter-connection with HSWA (no update)
 7. COA signed 7/1/2025
 - 8a. Well Cleaning and Pump Replacement (Information below is from Mtn Research)
 - o Cleaning is completed at both wells

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- Mountain Research can provide additional information if needed.
- 8b. Bens Creek Plant Modifications (Task Order #5)
 - Reviewing shop drawings from both contractors. HRI plans on starting work in January
- 8. Martindale Plant/Tank Site (future) (no update)
- 9. Get the Lead Out Initiative (on going, by EPA)
- 10. Martindale annual dam inspection. This will be completed and sent to PADEP prior to the end of December 2025.
- X. **KSA REPORT PROVIDED BY TRAVIS HUTZELL –** (no update)
- XI. **SOLICITOR REPORT PROVIDED BY ATTY TOBY MCILWAIN** –at this time 2026 No Rate Increase

- XII. **UNFINISHED BUSINESS** (none)
- XIII. **NEW BUSINESS**
 - Mark Stancovich motioned; John Bilchak seconded to approve Payment applications for Well Drilling at Both Plants. MOTION CARRIED: 3/0
 - Mark Stancovich motioned; John Bilchak seconded to approve the 2026 Budget. MOTION CARRIED: 3/0
 - Mark Stancovich motioned; John Bilchak seconded to advertise for Full time Laborer Position MOTION CARRIED: 3/0
 - Mark Stancovich motioned; John Bilchak seconded to sign the Letter of Equity Contribution for Waterline Project MOTION CARRIED: 3/0
 - John Bilchak motioned; Mark Stancovich seconded to approve Donald Moore to carry over 80 hours vacation time into 2026 with the stipulation this is a last and final time MOTION CARRIED: 3/0
- XIV. **ADJUSTMENTS FOR THE MONTH-**
 - John Bilchak motioned; Mark Stancovich seconded to approve adjustments for Douglas 805 Hammers St, and Maurer 806 Vine Street MOTION CARRIED: 3/0
- XV. **ADJOURNMENT**
 - Mark Stancovich motioned; John Bilchak seconded to adjourn the meeting 7:18 P.M. MOTION CARRIED 3/0

Respectfully Submitted,
Charles Gouse