

Managers Report

March-April 2024

Treatment Plant

Since the last board meeting the area had 3.2 inches rain.

The current level of the lagoon is 1'2".

The treatment plant is performing well.

4/9/24-4/12/24 6'11" was dewatered out of the digester.

4/11/24 We received the bio solids test results from analytical labs. They were forwarded to Port of Tillamook Bay for their approval to have the bio solids hauled to their facility.

4/12/24 We received approval from the POTB to have our bio solids hauled to their facility.

4/17/24 Quality Control Services performed the DEQ required annual calibrations on the requested lab equipment.

4/22/24-4/23/24 Zwald Transportation hauled 5 loads of digester bio solids to P.O.T.B. for approximately 25,000 gallons.

The March DMR was submitted on time via NetDMR.

Collection System

The collection system is performing well. Tanks are being checked and maintained.

4/2/24 The grease was scraped and removed from the INN P.S. Wet well. Approximately two 32 gal. trash cans full. The cord for the pressure transducer is swollen and will need to be replaced soon.

4/8/24 The collection system lines were flushed from the Point to Salem P.S.

4/8/24 The collection system lines were flushed from the clean out located in the back yard of 25CC TL#600 to the Salem P.S.

4/15/24 The grease was scraped and removed from the Main P.S. Wet well. Approximately a half full 32 gal. trash can.

4/17/24 I met with Haft excavating at the clean out located at the end of the 8" mainline in the Point to discuss options for repairing the root intrusion in the clean out. 4/18/24 A quote for \$3,200 was received for digging up and replacing the end of the 8" line and clean out.

4/18/24 A video inspection was performed on the 8" line and clean out located in the Point. Underground Tech was contacted to see if it would be possible to perform a trenchless repair.

Alarms this month: None

STATUS OF CUSTOMER SERVICE:

36BC TL#600 (S.B. New home) 3/15/24 I received an email from John Smits notifying me he would be engineering STEP plans for the new home. 4/16/24 We received preliminary plans from John Smits for review.

35 TL#223 (S.B. O.V.V. End of road New Home) 10/9/23 I received an email from John Smits notifying me he would be engineering STEP plans for the new home. 3/7/24 Engineer sent shared trench details the effluent line will be 1,450' of 1.25" HDPE. Due to the difficulty of the site the engineer will be specifying two 1,500 gal. tanks. 3/8/24 The homeowner agreed to pay any extra fees for pumping due to the difficulty in accessing the home site with a conventional pump truck.

36BB TL#4900 (Proposal Rock Loop new home) 6/13/23 I received an email from John Smits notifying me he would be engineering STEP plans for the new home. 6/13/23 A letter of sewer availability was issued. 7/18/23 We received preliminary plans from John Smits. 7/31/23 We received the final plans they were approved by us and sent to DEQ for their approval. 8/10/23 We received the DEQ approval for the plans.

36AA TL#200 (Hawk Hills new home) 5/10/23 We received preliminary plans from John Smits. 5/15/23 We received the final plans they were approved by us and sent to DEQ for their approval. 6/1/23 We received the DEQ approval for the plans.

25CB TL#5400 (Village new home) 4/21/23 We received preliminary plans from John Smits. 5/15/23 We received the final plans they were approved by us and sent to DEQ for their approval. 5/25/23 We received the DEQ approval for the plans. 2/22/24 Compass construction installed the Willamette Greystone concrete 3,000 gal. solids tank and 1,00 gal. pump tank. 2/22/24 We received the Tillamook county approval for in road right of way work permit. 3/4/24 The asphalt was cut in Amity and the sewer mainline was tapped for the service. The effluent line was installed and the pressure test was performed it passed. Contractor having issue with the pump package being to tall at 68" and would like to use a 57" tall package. 3/7/24 Engineer approved of 57" package. 3/14/24 The tank water tightness test was started. 3/15/24 The tank passed the water tightness test.

36BC TL#203 (S.B. New home) 3/30/23 We received preliminary plans from John Smits. 4/14/23 We received hard copy plans for review. 4/17/23 The plans were approved by us and sent to DEQ for there approval. 4/24/23 We received the DEQ approval for the plans. A meeting was held at the property with the owner and Ryan Knott of RK construction to discuss tank and line placement details. 11/28/23 The tank water tightness test was started. 11/29/23 The tank passed the water tightness test. 11/30/23 The effluent line pressure test was performed it passed.

36AB TL#3500 (Hawk Hills new home) 2/9/23 We received preliminary plans from John Smits. 3/1/23 We received the final plans they were approved by us and sent to DEQ for their approval. 3/8/23 We received the DEQ approval for the plans. 4/26/23 Coastway construction dug up the 2" mainline and located the ball valve on the service line for lots 3400and 3500. The ball valve was closed and the service line was cut back and capped with five feet left for future use.10/5/23 Met with the property owner on site to discuss install details. 11/27/23 The owner would like to use the stub out on 36AB TL#3600 which he owns. He was notified that he could use the stub out if he granted an easement onto lot 3600.

35DA TL#4800 (S.B. OVV new home) 11/8/22 I received an email from John Smits notifying me he would be engineering STEP plans for the new home. 11/18/22 We received preliminary plans. 12/19/22 We received the final plans they were approved by us and sent to DEQ for their approval. 1/13/23 We received the DEQ approval for the plans. 7/10/23 I was contacted by John Smits and notified that the contractor Winsome Construction is having issues finding somebody that can install the planned 3,000 gal. concrete tank. The concrete for the foundation of the home has already been poured hindering the ability to use the lot to set the concrete tank. The contractor called to inform me

that they had hit solid rock and wanted to know what the minimum height of the tank riser could be. I let him know 12” was the minimum to fit all electrical and plumbing. 9/21/23 Jason Bauer installed the 3,000 gal. 2 compartment concrete willamette greystone STEP tank.9/27/23 The tank water tightness test was started. 9/28/23The tank passed the water tightness test.9/29/23 The effluent line pressure test was performed it passed.

35DC TL#503 (S.B. OVV new home) 6/7/22 I received an email from John Smits notifying me he would be engineering STEP plans for the new home. 6/28/22 We received preliminary plans. 7/7/22 We received the final plans they were approved by us and sent to DEQ for their approval. 7/29/22 We received the DEQ approval for the plans. 2/14/24 Haft excavating installed the 1500 gal. 2 compartment concrete willamette greystone STEP tank. 2/29/24 The tank water tightness test was started. 2/29/24 The tank passed the water tightness test. 3/7/24 The effluent line pressure test was performed it passed.

35DA TL#3500 (South Beach new home) 3/2/21 We met with Dave Crimp from Clearwater Engineering for a site check. 4/22/21 we received the preliminary plans. 5/4/21 We received the plans they were approved by us and sent to DEQ for their approval. 5/24/21 We received the DEQ approval for the plans.10/11/22 DEQ extended their approval until 5/4/23.

25CD TL#2800 (Hawk Hills existing home) 3/2/21 We met with Dave Crimp from Clearwater Engineering for a site check. 3/8/21 Met with Don Drayton of Rural Septic Systems to go over tank placement details and effluent line routing. 5/7/21 We received the plans they were approved by us and sent to DEQ for their approval. 5/24/21 We received the DEQ approval for the plans. 8/9/21 We met with Del Bibler from KD Construction to discuss tank placement and installation details. They will be installing the Step system

36 BC TL# 1300 (South Beach new home)3/15/19 This was a site check for a new home project in the Cove area of South Beach with the engineer from Clearwater Engineering. 3/25/19 The engineer emailed me a copy of the plans for the new system. I emailed him back to let him know the plans looked good and he could send the hard copies to me for approval. The plans were then sent on to DEQ for their approval. 4/24/19 The approval came in from DEQ, but no progress has been made at the site yet.

OTHER ISSUES

4/10/24 I spoke with the sales representative with Knapheide and was told the work truck would be completed 4/29/24. 4/19/24 We received a request from Tonkin of Hillsboro for payment amount confirmation and DMV information. Tonkin said the truck should be ready 5/9/24. 4/22/24 The invoice for the new work truck was received from Tonkin of Hillsboro.

4/12/24 A new chainsaw was purchased from Orsborn's due to our nearly forty year old chainsaw that had quit working.

4/18/24 A representative for SDIS came to look over the treatment plant, lagoon and pump stations for insurance appraisal purposes.

South Beach Road culvert replacement 4/18/23 I spoke with Bill Busch about replacing two culverts located on S.B. Road. In 2021 we had spoken with Stricker engineering about the culverts to be replaced. Bill Bush informed me Stricker engineering would no longer be engineering the culvert replacement. He asked if I could send him any information I had. 4/19/23 I sent information containing the size and depth of the sewer for the upstream culvert location. 11/27/23 An update was received

from Watershed council director Dave Scheively that new engineers from Smith, Monroe, and Gray would be working on the culvert replacement project. 3/11/24 We received 90 percent complete plans for review. The plans were also sent to Westech for review. 4/1/24 Westech comments were forwarded to Dave Scheively and Smith, Monroe and Gray. 4/2/24 Smith, Monroe, and Gray responded to Westech comments. 4/9/24 Westech suggested that the upstream bridge sewer line be attached to the bridge versus going under the stream due to the 4" line servicing a large number homes. The downstream crossing was recommended to be placed under the stream bed with the line being a larger 8" diameter. 4/10/24 We received an email from the watershed council director stating they would review the recommendations.

Sutton Creek Washout 1/16/23 We received the 30 percent complete plans for two culvert replacements located in the proposal rock loop area. They were passed onto Westech engineering for review and comments.

2/7/23 I sent measurements and pipe size info to Westech.

2/27/23 We received a response from Westech engineering. They said the 30% plans should be rejected because it would leave the existing 8" main line vulnerable. They suggested that the two homes next to the washout have tanks installed then the 8" could be replaced with a 4" pressure line and be ran under the stream bed. 3/8/23 STEP system plans were sent to Stillwater engineering to use as a reference.

3/14/23 The video inspection equipment was used on the Proposal rock loop upstream crossing culvert replacement. The approximate pipe depths were recorded. 3/16/23 We met with engineer Mark Snyder from Stillwater engineering at the upstream crossing. Three septic tanks were opened and liquid level measurements were taken. 4/5/23 We received the 60% plans for review. They were passed onto Westech engineering for review and comments. 6/14/23 I spoke with Watershed council director Dave Scheively and was informed the washout would not be repaired until possibly 2024.

Main P.S. Upgrade Phase 1 New controls, pumps, discharge piping, valve vault, portable generator.

5/3/23 Estimated cost \$914,000.

8/16/23 Awarded Contract Amount \$746,500

3/24/23 Westech was contacted and asked to put the project back out for bid. 5/5/23 The project was advertised for bidding. 5/11/23 We received the signed updated permit of entry document from the Neskowin Shores HOA. 6/1/23 Pre-bid meeting was held at the job site there were five attendees.

6/13/23 Met with a contractor at job site to discuss details. 6/22/23 bidding closed. Three bids were received. 6/23/23 The board approved to move forward with the bidder recommended by Westech pending the board chairs review and approval.

6/28/23 We received the proposal for construction services from Westech. 7/7/23 Approval to proceed with awarding the bid to HP civil was received.

7/10/23 Westech was notified that NRSA would like to proceed with awarding the bid to HP Civil. The proposal for construction services was signed and returned to Westech. 7/28/23 The contract documents were signed by the board chair and returned to Westech. 8/16/23 A pre-construction conference was held via zoom. 8/16/23 The notice to proceed was issued. The estimated start date will be 7/15/23 and project completion by 8/30/24. 11/27/23 The updated ODOT permit application and cultural documents were signed and returned to Westech. 2/15/24 I was notified that Ray Engel of Westech would be the new contact for the Main P.S. Project.

Recommended Capitol Improvement Plan

Project Name	Priority Ranking	Total Recommended Project Budget (1)
Storage Lagoon Liner Improvements Preliminary Design,Permitting	1	\$150,900
Storage Lagoon Liner Improvements	1	\$1,307,800
SBR Decant Rate Flow Control Valve	1	\$75,450
Subtotal Priority 1 Improvements		\$1,534,150
UV System Improvements	2	\$301,800
Effluent Pump Station Improvements	2	\$653,900
Administration Building	2	\$965,760
Lagoon Pump Station Control System Improvements	2	\$75,450
Master Plan Update	2	\$75,450
Proposal Rock Collection System Improvements	2	\$563,360
South Beach Trunk Sewer Replacement	2	\$176,050
Hawk Street Trunk Sewer Extension	2	\$754,500
Common Force Main Improvements	2	\$467,790
Salem Pump Station Force Main Project	2	\$201,200
Salem Pump Station Control System Upgrade	2	\$75,450
Inn Pump Station Control System Upgrade	2	\$75,450
Coho Pump Station Control System Upgrade	2	\$75,450
Proposal Rock Pump Station Control System Upgrade	2	\$75,450
Salem Pump Station Capacity Improvements	2	\$855,100
Subtotal Priority 2 Improvements		\$5,080,300
Highway 101 Trunk Sewer Extension	3	\$2,716,200
Hawk Street Trunk Sewer Upgrade (Corvallis St.-Salem St.)	3	\$372,220
Main Pump Station Improvements Phase II	3	\$855,100
Subtotal Priority 3 Improvements		\$3,943,520

Notes

1. Project costs are in 2023 dollars (ENR Construction Cost Index=13,176) and include construction costs and soft costs. Soft costs are estimated at 20%, 5%, 5%, and 10% of construction cost for engineering, permitting, administration, and contingency costs.