

**NRSA Regular Board Meeting
December 21, 2023**

Call to Order- Rowan called the regular meeting to order at 9:00 a.m.

Board Members Present: Rowan Mizer, Earl Ingle, Jim Affolter & Susan Amort. Dave Benneth via Zoom

Absent: none

Staff Present: Annis Leslie- Office Manager, Derrick Shippee- Operations Manager

Patrons/Guests: Shelley Stoll. Christi Clark via Zoom.

Additions/Changes to the Agenda- Parliamentary Procedure & District Staff

Rowan discussed parliamentary procedure moving forward noting that it is common for small groups to be less formal in parliamentary procedure.

Minutes for 11/30/2023: Jim motioned to approve the November 2023 minutes. Dave seconded. Motion carried.

MANAGER'S REPORT - see attached.

OLD BUSINESS

Hawk Dr. Line Discussion - Dave presented the list of discussion points with additional documentation. He explained that it is an effort to identify considerations that the board is reviewing regarding placing a sewer line on Hawk Drive. It is an ongoing exercise to scan the horizon and track points that have been discussed. Revisions were discussed and Dave will continue to edit the document with the suggested revisions. Rowan motioned to table discussion of the Hawk Dr. line until the lawsuit has been resolved or substantial new information has been introduced. Jim seconded. The vote was 4 ayes and 1 nay. Motion carried.

NEW BUSINESS:

Audit Acceptance- Dave gave an overview of the audit for June 30, 2023. It was a clean audit with the same deficiencies as years past due to the limited number of staff. Dave motioned to accept the audit. Susan seconded. Motion carried.

District Staff- Rowan asked that moving forward, requests to staff from board members be submitted in an email for clarification and documentation purposes.

FINANCIAL

Accounts Payable

The board reviewed the payables for November 30 in the amount of \$2,209.43. Susan motioned to approve the remaining November expenses. Jim seconded. Motion carried. Total accounts payable for November were \$17,045.10.

Payables for December 1-21 in the amount of \$10,143.81 were reviewed. Susan motioned to approve the December expenses to date. Jim seconded. Motion carried.

Accounts Receivable

Receivables were reviewed. Prepaid accounts totaled \$8,143.63. Past due accounts totaled \$10,650.13.

NEXT BOARD MEETING: January 23, 2024 @ 9:00 a.m.

ADJOURN

The meeting was adjourned at 10:57 a.m.

Respectfully submitted,
Annis Leslie, Office Manager