

**NRSA Regular Board Meeting
November 30, 2023**

Call to Order- Rowan called the regular meeting to order at 9:00 a.m.

Board Members Present: Rowan Mizer, Earl Ingle, Jim Affolter & Susan Amort. Dave Benneth via Zoom

Absent: none

Staff Present: Annis Leslie- Office Manager, Derrick Shippee- Operations Manager

Patrons/Guests: Shelley Stoll.

Additions/Changes to the Agenda- none

Minutes for 10/27/2023: Jim motioned to approve the October 2023 minutes. Susan seconded. Motion carried.

MANAGER'S REPORT - see attached.

OLD BUSINESS

Hawk Dr. Line Document- Earl presented an updated list of discussion points and motioned that the updated list be added to the minutes. Susan seconded. A brief discussion followed, with several board members expressing concern that adding a fluid document to the minutes without written documentation for verification could present a liability to the district. Rowan called for a vote. The ayes were 2 and the nays 3. Motioned denied. An email will be sent to NRSA counsel for further review and clarification.

NEW BUSINESS:

FINANCIAL

Accounts Payable

The board reviewed the payables for October 27-31 in the amount of \$11,342.08. Jim motioned to approve the remaining October expenses. Susan seconded. Motion carried. Total accounts payable for October were \$24,755.13.

Payables for November 1-29 in the amount of \$14,835.67 were reviewed. Jim motioned to approve the November expenses to date. Susan seconded. Motion carried.

Accounts Receivable

Receivables were reviewed. Prepaid accounts totaled \$5,908.21. Past due accounts totaled \$4,712.25.

NEXT BOARD MEETING: December 21, 2023 @ 9:00 a.m.

ADJOURN

The meeting was adjourned at 10:12 a.m.

Respectfully submitted,
Annis Leslie, Office Manager