

**NRSA Regular Board Meeting & Executive Session
July 18, 2023**

Call to Order- Rowan called the regular meeting to order at 9:00 a.m.

Board Members Present: Rowan Mizer, Dave Benneth, Earl Ingle & Jim Affolter

Absent: Susan Amort

Staff Present: Annis Leslie- Office Manager, Derrick Shippee- Operations Manager

Patrons/Guests: Shelley Stoll, Katharine Joyce & Skip Patton. Chris Griffith, District Counsel via Zoom.

Additions/Changes to the Agenda- none

NEW BUSINESS:

Oath of Office- Jim Affolter- Jim was sworn in to a 4-year term on the Board. Welcome Jim!

Election of Officers- Nominations were made for Rowan as Board Chair, Dave as Treasurer and Annis as Board Secretary. There were no other nominations. All members were in favor.

TL 25CC 3500- Katharine Joyce requested that the Board approve her request for reimbursement of sewer services that were paid when it was recently discovered that her property was not hooked up via a direct connection as was previously thought. She also requested that the direct connection be completed, and her current tank be decommissioned.

Rowan recessed the Regular Session and called an Executive Session to order pursuant to 192.660(2)(f) to consider information from counsel. Katharine & Skip stepped out at 9:15 and were told that they could return after the executive session. The Executive Session ended at 9:43 a.m. and Rowan reconvened the Regular Session. Katharine & Skip returned to the room.

Dave motioned to direct Chris Griffith and staff to move forward with an agreement to offer Ms. Joyce a direct connection and reimburse sewer service fees that had been paid in the amount of \$22,255.50 with stipulations. Upon completion and agreement by all parties Rowan will sign on behalf of the NRSA. Earl seconded. Motion carried. Katharine thanked the Board and staff for “doing the right thing and making her whole”. Katharine & Skip left at 10:05 a.m.

Sewer Rate Discussion- Tabled.

Hawk Dr. Line Document- Tabled.

Minutes for 6/23/2023: Earl motioned to approve the June 2023 minutes. Dave seconded. Motion carried.

MANAGER'S REPORT - see attached.

OLD BUSINESS

FINANCIAL

Accounts Payable

The board reviewed the payables for June 24-30 in the amount of \$6869.20. Rowan motioned to approve the remaining June expenses. Earl seconded. Motion carried. Total accounts payable for June were \$18,397.44.

Payables for July 1-18 in the amount of \$11,718.09 were reviewed. Earl motioned to approve the July expenses to date. Jim seconded. Motion carried.

Accounts Receivable

Receivables were reviewed. Prepaid accounts totaled \$6,053.60. Past due accounts totaled \$5,134.98.

NEXT BOARD MEETING: August 23rd, 2023 @ 9:00 a.m.

ADJOURN

The meeting was adjourned at 10:35 a.m.

Respectfully submitted,
Annis Leslie, Office Manager