

**NRSA Regular Board Meeting & Executive Session
January 25, 2023**

Call to Order- Rowan called the regular meeting to order at 9:00 a.m.

Board Members Present: Rowan Mizer, Earl Ingle, Susan Amort & Dave Benneth. Jim Ullrich via Zoom.

Absent:

Staff Present: Annis Leslie- Office Manager, Derrick Shippee- Operations Manager

Patrons: none.

Additions/Changes to the Agenda- none

Rowan recessed the regular meeting to go into executive session pursuant to ORS 192.660(2)(f) to consider information that is exempt from disclosure by law. The executive session adjourned, and the regular meeting resumed at 9:47 a.m.

Minutes for 12/20/22: Earl motioned to approve the December 2022 minutes. Dave seconded. Motion carried.

MANAGER'S REPORT - see attached.

OLD BUSINESS

Excessive Water Usage Evaluation- We have reached out to the Water District for data on short term rental water usage to determine a yearly average. Annis will reach out to Community Development to get a list of current short-term rentals in Neskowin.

NEW BUSINESS:

Herbel Request for 49855 Seasand Rd.- Mr. Herbel submitted a request to relocate a section of 3” sewer line on a lot that he is currently interested in purchasing. He is performing due diligence on the intended purchase. (See attached letter) After discussion with Derrick, Earl motioned to approve the request with conditions that Annis will follow up on with NRSA counsel. Dave seconded. Annis will send a follow up email to Mr. Herbel letting him know that the board has approved with conditions yet to be determined. A formal letter and contract to follow.

FINANCIAL

Accounts Payable

The board reviewed the payables for December 21-31 in the amount of \$13,867.79. Earl motioned to approve the remaining December expenses. Susan seconded. Motion carried. Total accounts payable for December were \$23,828.39.

Payables for January 1-25 in the amount of \$32,743.73 were reviewed. Earl motioned to approve the January expenses to date. Susan seconded. Motion carried.

Accounts Receivable

Receivables were reviewed. Prepaid accounts totaled \$7,111.43. Past due accounts totaled \$7,848.13.

NEXT BOARD MEETING: February 28th, 2023 @ 9:00 a.m.

ADJOURN

The meeting adjourned at 10.44 a.m.

Respectfully submitted,
Annis Leslie, Office Manager