

**NRSA Regular Board Meeting & Executive Session  
December 20, 2022**

**Call to Order-** Rowan called the regular meeting to order at 9:00 a.m.

**Board Members Present:** Rowan Mizer, Earl Ingle & Dave Benneth. Jim Ullrich via Zoom at 9:09 a.m.

**Absent:** Susan Amort

**Staff Present:** Annis Leslie- Office Manager, Derrick Shippee- Operations Manager

**Patrons:** none.

**Additions/Changes to the Agenda-** Audit Acceptance

**Minutes for 11/30/22:** Earl motioned to approve the November 2022 minutes. Dave seconded. Motion carried.

**MANAGER'S REPORT** - see attached.

**OLD BUSINESS**

**REU Review Due to Increased Seating Capacity-** Derrick reported that based on water usage obtained from the Water District, there are Short Term Rentals that use more water than some commercial accounts. It was the consensus of the board to keep the current REU rates the same for the Café & the Marketplace. There was a brief discussion regarding Short Term Rental water usage. Derrick will contact the Water District to get a list of accounts that average over 7500 gallons (1 REU) Annis will add Excessive Water Usage Evaluation to next month's agenda for more discussion.

**NEW BUSINESS:**

**Audit Acceptance-** Earl motioned to accept the audit upon Dave's review and acceptance. Dave seconded. Motion carried.

**FINANCIAL**

**Accounts Payable**

The board reviewed the payables for November 30 in the amount of \$17,914.01. Dave motioned to approve the remaining November expenses. Earl seconded. Motion carried. Total accounts payable for October were \$31,800.67.

Payables for December 1-20 in the amount of \$9,960.60 were reviewed. Earl motioned to approve the December expenses to date. Dave seconded. Motion carried.

**Accounts Receivable**

Receivables were reviewed. Prepaid accounts totaled \$6,957.98. Past due accounts totaled \$13,195.46.

**NEXT BOARD MEETING:** January 25<sup>th</sup>, 2022 @ 9:00 a.m.

Rowan recessed the regular meeting and opened the executive session pursuant to ORS 192.660(2)(h) for the purpose of consulting with counsel and ORS 192.660(2)(i) for the purpose of personnel discussion. Rowan adjourned the executive session and reopened the regular session.

Rowan and Annis will get together in January to create an employment ad for an Operator 1 position. Annis will send flowers for Danny Tompkins' Celebration of Life on December 30<sup>th</sup>.

**ADJOURN**

The meeting adjourned at 10:45 a.m.

Respectfully submitted,  
Annis Leslie, Office Manager