

**NRSA Executive Session & Regular Board Meeting
October 20, 2022**

Call to Order- Rowan called the executive meeting pursuant to ORS 192.660(2)(i) for the purpose of personnel discussion to order at 8:30 a.m. Rowan adjourned the executive session and called the regular meeting to order at 8:44 a.m.

Board Members Present: Susan Amort, Rowan Mizer & Earl Ingle. Dave Benneth & Jim Ullrich via Zoom.

Absent: none

Staff Present: Annis Leslie- Office Manager, Derrick Shippee- Operations Manager

Patrons: none.

Additions/Changes to the Agenda- New Business- DEQ Report- Earl

Minutes for 9/29/22: Earl motioned to approve the September 2022 minutes. Susan seconded. Motion carried.

MANAGER'S REPORT - see attached.

OLD BUSINESS

REU Review Due to Increased Seating Capacity- Tabled.

NEW BUSINESS:

Ordinance 2022-01- Amending Systems Development Charges and Ordinances 2002-2, 2006-1 and 2007-1- Earl motioned to Ordinance 2022-01 by title only. Susan seconded. Motion carried. Rowan read the ordinance by title only. There was no public input. The second reading and adoption will take place at the November meeting. The ordinance will go into effect 30 days after adoption.

DEQ Report- Earl reported that he had spoken with Randall Bailey of DEQ regarding DEQ's authority over NRSA. DEQ's authority is to monitor the output of effluent, the plant & okay then systems within the infrastructure such as lines, pump stations etc. Oregon Administrative Rules (OAR) dictate that properties within 300 ft. of NRSA lines are required to hook up. Also, it is at NRSA's discretion to go down roads within the district and how Advantix systems are handled. He indicated that like any other system, Advantix systems would be allowed until they fail at which time the property would be required to connect to the system. Earl will contact Randy Bailey to request this in writing.

Dave left the meeting at 9:12 a.m.

FINANCIAL

Accounts Payable

The board reviewed the payables for September 30 in the amount of \$1,347.68. Earl motioned to approve the remaining September expenses. Jim seconded. Motion carried. Total accounts payable for September were \$22,810.27.

Payables for October 1-20 in the amount of \$21,462.59 were reviewed. Earl motioned to approve the October expenses to date. Susan seconded. Motion carried.

Accounts Receivable

Receivables were reviewed. Prepaid accounts totaled \$8,470.98. Past due accounts totaled \$13,575.27.

NEXT BOARD MEETING: November 30th, 2022 @ 9:00 a.m.

ADJOURN

The meeting adjourned at 9:44 a.m.

Respectfully submitted,
Annis Leslie, Office Manager