NRSA Regular Board Meeting
July 22, 2026

Call to Order- Jim called the regular meeting to order at 9:00 a.m.

Board Members Present: Jim Affolter, Christi Clark, Dave Benneth & Alex Sifford.

A**bsent:** - Pam Rowland

Staff Present: Annis Leslie- Office Manager & Derrick Shippee- Operations Manager

Patrons/Guests: none

Additions/Changes to the Agenda- None.

Public Comment- none.

Minutes for 6/17/2026: Christi motioned to approve the Budget Hearing & June minutes. Alex seconded. Motion carried.

MANAGER'S REPORT – See attached.

OLD BUSINESS-

Engineering Services of Record- Annis reported that she had fourteen requests for the RFP from the classified publication in the Headlight Herald and the Daily Journal of Commerce. One firm requested a site visit which Derrick facilitated. One proposal was submitted. The board discussed next steps. Each board member will review the proposal and fill out the evaluation criteria score sheet. Several references listed in the proposal will be contacted as well.

NEW BUSINESS-

Election for Officers: Jim opened nominations. Alex nominated Jim for Board Chair, Dave for Treasurer & Annis for Board Secretary. There were no other nominations. Jim closed nominations. All board members were in favor unanimously.

Audit Engagement Letter- The letter of engagement was signed to continue services with Koontz, Blasquez & Associates. The audit is scheduled for September 3rd & 4th.

FINANCIAL

Accounts Payable
The board reviewed the payables for June 18-30 in the amount of $7,884.05. Alex motioned to approve the remaining June expenses. Dave seconded. Motion carried. Total accounts payable were $20,850.78.

Payables for July 1-22 in the amount of $15,529.74 were reviewed. Alex motioned to approve the July expenses to date. Jim seconded. Motion carried.

Accounts Receivable
Receivables were reviewed. Prepaid accounts totaled $10,283.52. Past due accounts totaled $7,180.83.

NEXT BOARD MEETING: August 27th, 2026 @ 9:00 a.m. & September 17th, 2026 (tentatively).

ADJOURN
The meeting adjourned at 10:15 a.m.

Respectfully submitted,

Annis Leslie, Office Manager