

**NRSA Regular Board Meeting  
March 20, 2026**

**Call to Order-** Jim called the regular meeting to order at 9:00 a.m.

**Board Members Present:** Jim Affolter, Dave Benneth & Alex Sifford. Christi Clark & Pam Rowland (@ 9:50 a.m.) via MS Teams.

**Absent:** - none

**Staff Present:** Annis Leslie- Office Manager & Derrick Shippee- Operations Manager

**Patrons/Guests:** none.

**Additions/Changes to the Agenda-** ADU Information Follow Up under Old Business & Engineering Services of Record under New Business.

**Public Comment**-none

**Minutes for 2/26/2026:** Dave motioned to approve the February minutes. Alex seconded. Motion carried.

**MANAGER'S REPORT** – See attached. During the last high-water event, some of the boulders from the recent bank stabilization repair moved. Derrick reached out to Haft Excavating for a quote to re-stabilize it to prevent further erosion. The bid came in at \$3,000. It was the consensus of the board to move forward with the current bid.

**OLD BUSINESS-**

**Walton Easements-** Dave gave an update on progress with the easement noting Jeff Walton's concerns. Dave & Jim will contact NRSA counsel, Chris Griffith, to review the proposed final language of the easement.

**Rate Analysis-** Subcommittee members, Dave & Alex reported that the initial analysis is that we will not have to raise rates in the upcoming year unless they play a role in Capital Improvement Priorities.

Dave & Alex met with Derrick to discuss reprioritizing the list which currently is dependent on extending the line up N. Hawk and up 101. Alex reported that he had reached out to DEQ regarding the Clean Water Revolving Loan Project. The interest rate is 3%. Capital Improvement projects are currently rising at a rate of 6%. DEQ has reviewed the 2022 CIP Master Plan. They will reach out to Randy Bailey at DEQ to see if it can be used or if it needs to be redone. There is grant money available to help cover \$50,000 of the cost. Applications for the grant submission are due in April & October. We currently have funds to cover our Tier 1 projects except for the decants. We could borrow for the Tier 2 projects which are approximately 1.3 million. We could use permanent tax rate money to pay down loans which we would borrow at less than 2% to cover the Tier 2 projects. Engineers and DEQ will be consulted and we are not removing any projects from the list, just reprioritizing.

**ADU Information Follow-Up-** There was no update from Sarah Absher. After a brief discussion, the Board concluded that charging for an ADU connection would drive up the number of connections faster and the need for plant expansion sooner. The \$5,000 reimbursement from the program was not compensatory for the cost.

**NEW BUSINESS-**

**Engineering Services of Record-** Currently our Engineer of Record is Westech Engineering, Inc. They have indicated that they cannot provide services for the lagoon liner project. The board discussed advertising for a new Engineer of Record. Alex will work with staff to begin the process.

## **FINANCIAL**

### **Accounts Payable**

The board reviewed the payables for February 27-28 in the amount of \$821.70. Alex motioned to approve the remaining February expenses. Pam seconded. Motion carried. Total accounts payable were \$19,692.75.

Payables for March 1-20 in the amount of \$14,868.99 were reviewed. Dave motioned to approve the March expenses to date. Pam seconded. Motion carried.

### **Accounts Receivable**

Receivables were reviewed. Prepaid accounts totaled \$7,621.34 Past due accounts totaled \$8,370.81.

**NEXT BOARD MEETING:** April 23<sup>rd</sup>, 2026 & May 21<sup>st</sup> @ 9:00 a.m.

### **ADJOURN**

The meeting adjourned at 10:35 a.m.

Respectfully submitted,

Annis Leslie, Office Manager