

**NRSA Regular Board Meeting
February 26, 2026**

Call to Order- Jim called the regular meeting to order at 9:00 a.m.

Board Members Present: Jim Affolter, Dave Benneth & Alex Sifford. Christi Clark & Pam Rowland via MS Teams.

Absent: - none

Staff Present: Annis Leslie- Office Manager & Derrick Shippee- Operations Manager

Patrons/Guests: none.

Additions/Changes to the Agenda- none.

Public Comment-none

Minutes for 1/22/2026: Alex motioned to approve the January minutes as amended. Pam seconded. Motion carried.

MANAGER'S REPORT – See attached.

OLD BUSINESS-

Walton Easements- Dave gave an update on progress with the easement noting Jeff Walton's concerns. A brief discussion followed. Dave will continue to work with Jeff on finalizing language that will satisfy all parties.

Rate Analysis- Subcommittee members, Dave & Alex, will meet with Derrick to create a likely timeline for upcoming capital improvements and a projection for a rate adjustment in smaller increments.

NEW BUSINESS-

Accessory Dwelling Units (ADUs) Information- Jim met with Sarah Absher of Tillamook County Community Development. She shared grant funding for ADUs information through the Housing Solutions Fund which is financed through short-term rental (STR) license fees. The program provides grants for housing projects that increase long-term workforce housing. This program could help with system development charges; however, we do not charge a separate SDC for ADU's per NRSA Ordinance 2017-01.

FINANCIAL

Accounts Payable

The board reviewed the payables for January 23-31 in the amount of \$3,198.97. Alex motioned to approve the remaining January expenses. Dave seconded. Motion carried. Total accounts payable were \$67,758.19.

Payables for February 1-26 in the amount of \$18,871.05 were reviewed. Christi motioned to approve the February expenses to date. Pam seconded. Motion carried.

Accounts Receivable

Receivables were reviewed. Prepaid accounts totaled \$15,049.81 Past due accounts totaled \$10,978.66.

NEXT BOARD MEETING: March 20th & April 23rd, 2026 @ 9:00 a.m.

ADJOURN

The meeting adjourned at 10:25 a.m.

Respectfully submitted,

Annis Leslie, Office Manager