

**NRSA Regular Board Meeting
January 22, 2026**

Call to Order- Jim called the regular meeting to order at 9:05 a.m.

Board Members Present: Jim Affolter, Alex Sifford. Christi Clark & Pam Rowland via phone.

Absent: - Dave Benneth

Staff Present: Annis Leslie- Office Manager & Derrick Shippee- Operations Manager

Patrons/Guests: Tom Prehoditch, Bill Busch (South Beach Road Association) & Albert Knopf (Nestucca Watershed Council)

Additions/Changes to the Agenda- none.

Public Comment- Tom Prehoditch spoke on behalf of the South Beach Road Association & Nestucca Watershed Council, regarding the invoiced charges NRSA incurred due to the Sutton Creek Culvert Replacement Project from Oregon DEQ, Westech Engineering & NRSA legal counsel, Haglund Kelley. Tom proposed reimbursement of \$888.50 to NRSA to cover DEQ and engineering costs with no legal costs to be included. Following a short discussion, Alex motioned to accept the reimbursement request of \$888.50. Jim seconded. Motion carried.

Albert, Bill & Tom left at 9:20 a.m.

Minutes for 12/19/2025: Alex motioned to approve the December minutes. Pam seconded. Motion carried.

MANAGER'S REPORT – See attached.

OLD BUSINESS-

Walton Easements- No update.

NEW BUSINESS-

Rate Analysis- Subcommittee members, Dave & Alex, are reviewing materials. They anticipate a rate adjustment due to upcoming capital improvement projects. The district has not increased rates since 2007.

FINANCIAL

Accounts Payable

The board reviewed the payables for December 20-31 in the amount of \$3,894.45. Alex motioned to approve the remaining December expenses. Christi seconded. Motion carried. Total accounts payable were \$14,549.37

Payables for January 1-22 in the amount of \$64,559.22 were reviewed. Alex motioned to approve the January expenses to date. Jim seconded. Motion carried.

Accounts Receivable

Receivables were reviewed. Prepaid accounts totaled \$6,049.38. Past due accounts totaled \$10,931.10.

NEXT BOARD MEETING: February 26, 2026 @ 9:00 a.m.

ADJOURN

The meeting adjourned at 9:55 a.m.

Respectfully submitted,

Annis Leslie, Office Manager