

**NRSA Regular Board Meeting
December 19, 2025**

Call to Order- Jim called the regular meeting to order at 9:00 a.m.

Board Members Present: Jim Affolter, Dave Benneth, Alex Sifford & Christi Clark.

Absent: - Pam Rowland

Staff Present: Annis Leslie- Office Manager & Derrick Shippee- Operations Manager

Patrons/Guests: none.

Additions/Changes to the Agenda-

Minutes for 11/21/2025: Dave motioned to approve the November minutes. Christi seconded. Motion carried.

Public Comment- None.

MANAGER'S REPORT – See attached. Derrick reported that due to recent high waters, approximately 40 feet rip rap, and a portion of the bank have washed out along Neskowin Creek close to our 8” PVC line that goes to the lagoon. To avoid potential damage to the line, Derrick recommended repairing the bank with rip rap to replace like with like. It was the consensus of the board for Derrick to move forward by contacting the appropriate agencies and obtaining a bid for the repair.

OLD BUSINESS-

Walton Easements- No update.

NEW BUSINESS-

Audit Acceptance- Dave motioned to accept the audit document for June 30, 2025. Alex seconded. Motion carried.

Employee Holiday Bonus- It was the consensus of the board for the employees to receive the same holiday bonuses as the previous year. Derrick & Annis \$500.00 after taxes & Casey \$300.00 after taxes. Annis & Derrick thanked the Board for their generosity.

FINANCIAL

After reviewing the financials, Dave reminded everyone of a previous discussion regarding reviewing the current sewer rates which would be tabled until January prior to 26-27 budgeting. A subcommittee with Dave and Alex was formed for a rate analysis.

Accounts Payable

The board reviewed the payables for November 22-30 in the amount of \$10,202.49. Jim motioned to approve the remaining November expenses. Dave seconded. Motion carried. Total accounts payable were \$19,236.28.

Payables for December 1-19 in the amount of \$10,654.92 were reviewed. Alex motioned to approve the December expenses to date. Dave seconded. Motion carried.

Accounts Receivable

Receivables were reviewed. Prepaid accounts totaled \$9,355.30. Past due accounts totaled \$20,999.48.

NEXT BOARD MEETING: January 22, 2026 @ 9:45 a.m.

ADJOURN

The meeting adjourned at 9:39 a.m.

Respectfully submitted,

Annis Leslie, Office Manager