NRSA Regular Board Meeting & Executive Session
September 25, 2025

Call to Order- Jim called the regular meeting to order at 9:00 a.m.

Board Members Present: Jim Affolter, Dave Benneth & Alex Sifford.

A**bsent:** Christi Clark & Pam Rowland- excused.

Staff Present: Annis Leslie- Office Manager & Derrick Shippee- Operations Manager

Patrons/Guests: none.

Additions/Changes to the Agenda-

Minutes for 8/29/2025: Dave motioned to approve the August minutes. Alex seconded. Motion carried.

Public Comment- None.

MANAGER'S REPORT – See attached.

NEW BUSINESS-

Capital Reserve Fund Review- Annis explained that the Board is required to review the Capital Reserve Fund every decade. The board reviewed the purpose of the fund which currently is earmarked for the lagoon liner project. Currently, all property taxes are transferred annually into the fund.

NCA Newsletter- The board reviewed a short blurb to submit to the upcoming issue of the NCA Newsletter. Annis will submit to Pat Ihnat prior to the deadline.

FINANCIAL

Accounts Payable
The board reviewed the payables for August 30-31 in the amount of $1,254.55. Alex motioned to approve the remaining August expenses. Dave seconded. Motion carried. Total accounts payable were $12,902.27.

Payables for September 1-25 in the amount of $13,171.93 were reviewed. Dave motioned to approve the September expenses to date. Alex seconded. Motion carried.

Accounts Receivable
Receivables were reviewed. Prepaid accounts totaled $8,494.98. Past due accounts totaled $6,558.19.

Jim recessed the regular meeting and opened the executive session pursuant to ORS 192.660(2)(h) to consult with legal counsel at 9:45 a.m. Jim adjourned the executive session and reconvened the regular session at 10:20 a.m.

OLD BUSINESS-

Walton Easements- Alex motioned that the Board should authorize the negotiation of the easement terms as outlined in the draft agreement. Dave seconded the motion. Motion carried.

Alex motioned that the Board should delegate Jim as Chair, to negotiate and finalize the terms of the easement on behalf of NRSA. Dave seconded the motion. Motion carried.

Dave expressed a desire to reach out to Jeff Walton to see if he would be amenable to using the Exhibit 3 survey that was used in the legal suit. After some discussion, Alex motioned that should Dave not be able to gain agreement to the acceptance of the Exhibit 3 survey from the suit, the Board should approve funding for a professional survey to be completed, which would formally establish the location and dimensions of the easement as referenced in Exhibit A of the draft agreement. Jim seconded the motion. Motion carried.

NEXT BOARD MEETING: October 23, 2025 @ 9:00 a.m.

ADJOURN
The meeting adjourned at 10:30 a.m.

Respectfully submitted,
Annis Leslie, Office Manager