

**NRSA Regular Board Meeting
August 25, 2025**

Call to Order- Jim called the regular meeting to order at 9:00 a.m.

Board Members Present: Jim Affolter, Dave Benneth, Alex Sifford, Christi Clark & Pam Rowland.

Absent: None.

Staff Present: Annis Leslie- Office Manager & Derrick Shippee- Operations Manager

Patrons/Guests: none.

Additions/Changes to the Agenda- Add Walton Easements under Old Business

Minutes for 7/23/2025: Pam motioned to approve the July minutes. Alex seconded. Motion carried.

Public Comment- None.

MANAGER'S REPORT – See attached.

OLD BUSINESS-

Walton Easements- Two easements are required. One for the STEP system with as-builts attached and the other for the line that was the subject of the suit. It was the consensus of the board that the survey that was used in the suit would be satisfactory as an attachment instead of having a new survey performed.

NEW BUSINESS- none.

FINANCIAL

Accounts Payable

The board reviewed the payables for July 24-31 in the amount of \$5,108.25. Alex motioned to approve the remaining July expenses. Christi seconded. Motion carried. Total accounts payable were \$19,750.98.

Payables for August 1-29 in the amount of \$11,647.72 were reviewed. Christi motioned to approve the August expenses to date. Pam seconded. Motion carried.

There have been several invoices incurred from the South Beach Road culvert replacement project on Sutton Creek for legal, engineering and a DEQ review. After discussing, it was the consensus of the board to pass the costs on to the Nestucca Watershed Council and the South Beach Road Association. Annis will tally the final amount and send an invoice.

Accounts Receivable

Receivables were reviewed. Prepaid accounts totaled \$15,165.50. Past due accounts totaled \$11,095.46.

NEXT BOARD MEETINGS: September 25, 2025 @ 9:00 a.m. and October 23, 2025 @ 9:00 a.m.

ADJOURN

The meeting adjourned at 9:55 a.m.

Respectfully submitted,
Annis Leslie, Office Manager