

**NRSA Regular Board Meeting & Executive Session
January 31, 2025**

Call to Order- Jim called the regular meeting to order at 9:00 a.m.

Board Members Present: Jim Affolter, Dave Benneth, Earl Ingle, Alex Sifford & Rick Jorgensen.

Absent: none.

Staff Present: Annis Leslie- Office Manager

Patrons/Guests: Shelley Stoll & Jeff Walton. John Epp & Christi Clark via MS Teams.

Additions/Changes to the Agenda- Under New Business: Clarification from Ethics Commission- Earl

Minutes for 12/19/2024: Earl motioned to approve the December 2024 minutes. Dave seconded. Motion carried.

Public Comment- Jeff Walton asked if the NRSA intended to run a line up N. Hawk? Board members responded that the project is listed in the Capital Improvement Plan and while there are no plans to run a line in the near future, the area is currently within the district boundary, and we are tasked with providing service to those properties within our district. This subject has been an ongoing discussion and analysis for several years. The petition for withdrawal that was submitted by property owners up N. Hawk was returned to them for a lack of validated voter signatures.

Jeff asked how many seats were open in the upcoming Special Elections and what was the process to apply? Four positions will be on the ballot and information can be obtained through the Tillamook County Clerk's Office.

MANAGER'S REPORT – See attached.

OLD BUSINESS: none.

NEW BUSINESS:

Clarification from Ethics Commission- Earl: Earl contacted the Oregon Government Ethics Commission with some questions regarding public meeting law stating that there were no complaints. Earl gave an overview of their response to the questions. Dave indicated that the response was very helpful. Jim clarified that the board as a group should know when a board member is reaching out to an agency. Per an earlier discussion last Fall, it was the consensus of the board that in the future contact with agencies and the district counsel should be done with the board's knowledge and through the Board Chair.

Patrons left as Jim recessed the regular session and opened the executive session pursuant to ORS 192.660(2)(h) to consult with legal counsel at 9:37 a.m.

Jim adjourned the executive session and reconvened the regular meeting at 10:20 a.m.

Earl motioned to give NRSA counsel the approval to pursue looking into the counterclaims and to meet with Tillamook County and other parties to make the road (N. Hawk) public. There was no second. The motion did not carry.

FINANCIAL

Accounts Payable

The board reviewed the payables for December 20-31 in the amount of \$2,756.70. Earl motioned to approve the remaining December expenses. Alex seconded. Motion carried. Total accounts payable were \$17,692.12.

Payables for January 1-30 in the amount of \$67,276.48 were reviewed Earl motioned to approve the January expenses to date. Rick seconded. Motion carried.

Accounts Receivable

Receivables were reviewed. Prepaid accounts totaled \$11,163.01. Past due accounts totaled \$8,652.74.

NEXT BOARD MEETING: February 20, 2025 @ 9:00 a.m.

ADJOURN

The meeting adjourned at 10:38 a.m.

Respectfully submitted,
Annis Leslie, Office Manager