

**NRSA Regular Board Meeting
December 19, 2024**

Call to Order- Jim called the regular meeting to order at 9:00 a.m.

Board Members Present: Jim Affolter, Dave Benneth, Earl Ingle & Rick Jorgensen. Alex Sifford via MS Teams.

Absent: none.

Staff Present: Annis Leslie- Office Manager & Derrick Shippee- Operations Manager

Patrons/Guests: Christi Clark & Shelley Stoll.

Additions/Changes to the Agenda- Under Old Business: N. Hawk St. & Under New Business: Employee Holiday Bonus.

Minutes for 11/22/2024: Earl motioned to approve the November 2024 minutes. Rick seconded. Motion carried.

Public Comment- none.

MANAGER'S REPORT – See attached.

OLD BUSINESS:

N. Hawk St.- Earl corrected his previous comments regarding Tillamook County swapping land with property owners on the West side for property that was in the road.

NEW BUSINESS:

Audit Acceptance: Dave reviewed the audit findings with the board. It was the consensus of the board to accept the audit.

Redesignate Registered Agent- Dave recommended that Annis be named as the registered agent for NRSA with the Secretary of State as board member's change. It was the consensus of the board to designate Annis. Dave will have the form notarized and send it to the Secretary of State.

Employee Holiday Bonus- Jim motioned that employees receive the same holiday bonuses as last year. Derrick & Annis \$500.00 after taxes & Casy \$300.00 after taxes. Alex seconded. Motion carried. Annis & Derrick thanked the Board for their generosity.

FINANCIAL

Accounts Payable

The board reviewed the payables for November 23-30 in the amount of \$20,749.59. Earl motioned to approve the remaining November expenses. Dave seconded. Motion carried. Total accounts payable were \$40,152.30.

Payables for December 1- 19 in the amount of \$14,935.42 were reviewed Earl motioned to approve the December expenses to date. Dave seconded. Motion carried.

Accounts Receivable

Receivables were reviewed. Prepaid accounts totaled \$11,704.56. Past due accounts totaled \$14,964.01.

NEXT BOARD MEETING: January 31, 2025 @ 9:00 a.m.

ADJOURN

The meeting adjourned at 9:55 a.m.

Respectfully submitted,
Annis Leslie, Office Manager