

**NRSA Regular Board Meeting  
November 22, 2024**

**Call to Order-** Jim called the regular meeting to order at 9:00 a.m.

**Board Members Present:** Jim Affolter, Dave Benneth, Earl Ingle, Alex Sifford & Rick Jorgensen.

**Absent:** none.

**Staff Present:** Annis Leslie- Office Manager & Derrick Shippee- Operations Manager

**Patrons/Guests:** Christi Clark. John Epp via MS Teams.

**Additions/Changes to the Agenda-** Under Old Business: Thank you Letter. Under New Business: Patron Letter

**Minutes for 10/24/2024:** Earl motioned to approve the October 2024 minutes. Alex seconded. Motion carried.

**Public Comment-** none.

**MANAGER'S REPORT** – See attached.

Derrick discussed a bid from Haft Excavating to place riprap to armor the Carlton St. manhole that was displaced due to high water. Earl moved to accept the bid of \$2,500.00 for the repair. Rick seconded. Motion carried.

**OLD BUSINESS:**

**Thank You Letter-** Jim read a thank you letter to Rowan Mizer drafted by Alex and Annis.

**NEW BUSINESS:**

**Patron Letter-** The board reviewed a letter submitted by Earl & Sandra Gjelde regarding issues related to potential sanitary sewer along N. Hawk St., including withdrawal from NRSA boundary & conversion of N. Hawk St. to a private road. The letter was thoughtful and well written with good observations on connection feasibility and research on the issues. Annis will draft a reply thanking the Gjeldes for their input.

Annis will reach out to the Tillamook County Commissioner's office to check on the status of the N. Hawk St. Petition for Withdrawal. She will ask about submitting the Gjelde's letter for their consideration in the matter.

**FINANCIAL**

**Accounts Payable**

The board reviewed the payables for October 25-31 in the amount of \$8,331.95. Alex motioned to approve the remaining October expenses. Dave seconded. Motion carried. Total accounts payable were \$19,047.64.

Payables for in the amount of \$19,402.71 were reviewed Earl motioned to approve the November expenses to date. Rick seconded. Motion carried.

**Accounts Receivable**

Receivables were reviewed. Prepaid accounts totaled \$8,006.37. Past due accounts totaled \$8,369.61.

**NEXT BOARD MEETING:** December 19, 2024 @ 9:00 a.m.

**ADJOURN**

The meeting adjourned at 9:51 a.m.

Respectfully submitted,  
Annis Leslie, Office Manager