

**NRSA Regular Board Meeting & Executive Session
July 25, 2024**

Call to Order- Rowan called the regular meeting to order at 9:05 a.m.

Board Members Present: Rowan Mizer, Dave Benneth, Jim Affolter & Earl Ingle.

Absent:

Staff Present: Annis Leslie- Office Manager & Derrick Shippee- Operations Manager

Patrons/Guests: Rick Jorgenson, Shelley Stoll, Christi Clark, Michael Knapp, Evelyn Zabo, Rick Quirin, Ken King, John Epp & Margot Thompson, Jamie Watson, Mark Wilson, Peggy King, Michael Schlicting, Alex Sifford & Chris Griffith- NRSA Counsel via Zoom.

Additions/Changes to the Agenda- none.

Minutes for 6/20/2024: Dave motioned to approve the June 2024 minutes. Jim seconded. Motion carried.

Public Comment- Margot Thompson expressed concern regarding plans of expanding service up Hawk past the S curve. She felt that there needs to be more transparency.

Ken King read a letter requesting a delay in further actions to put a sewer line down N. Hawk for five weeks so that they might have time to circulate a petition to homeowners to request a withdrawal from the district boundary. The board assured Ken that there were no plans in the immediate future to start expansion down N. Hawk and that his request was granted. Ken King left at 9:10 a.m.

Evelyn Zabo asked if they were successful in their petition to withdraw from the district, would NRSA still push for the road to be public access? The board responded that it is a complicated answer and that it was a part of ongoing litigation and therefore could not be answered at this time.

Christi Clark appreciates the work that the NRSA board has been doing and wants to remind everyone that the board members are volunteers. The NRSA is defending itself in the lawsuit and supports the NRSA.

John Epp wanted to remind everyone that the Waltons initiated the lawsuit and that the courts have found in the district's favor three times.

Michael Schlicting asked if there were any plans to sewer Hawk Creek Hills North? He was informed that it is a project listed in the Facilities Evaluation. However, it is not a high priority project and we do not know when that will happen or what that will look like.

Patrons left as Rowan recessed the regular meeting at 9:55 a.m. and called to order the executive session pursuant to 192.660(2)(h) to consult with legal counsel.

Rowan adjourned the executive session at 11:15 a.m. and reconvened the regular session.

MANAGER'S REPORT – See attached.

Derrick explained that Tillamook PUD had sent a work order over for a transformer upgrade that is required for the Main Pump Station Improvement Project. It was not included in the original bid and contract. Dave motioned that we move forward with approving and issue a check for \$19,795.46 for PUD to complete the upgrade. Jim seconded. Motion carried.

Casey passed his Collections 1 certification.

OLD BUSINESS: None.

NEW BUSINESS:

Election of Officers- Nominations were made for Annis as Board Secretary, Dave as Treasurer and Rowan for Board Chair. There were no other nominations. All members were in favor except for Earl regarding the Board Chair.

Resolution 2024-04 Ratification of Sewer Availability-Wilson -Jim motioned to adopt Resolution 2024-04 as presented. Jim seconded. Motion carried.

Office Lease- The board reviewed the lease agreement. Dave suggested that the term of the lease be changed to 8/15 to 6/30 so that the next lease would coincide with our fiscal year. The board members agreed via consensus.

FINANCIAL

Accounts Payable

The board reviewed the payables for June 21- 30 in the amount of \$83,518.39. Jim motioned to approve the remaining June expenses. Dave seconded. Motion carried. Total accounts payable were \$99,479.22.

Payables for July 1-25 in the amount of \$34,329.79 were reviewed. Jim motioned to approve the July expenses to date. Dave seconded. Motion carried.

Accounts Receivable

Receivables were reviewed. Prepaid accounts totaled \$9,352.21. Past due accounts totaled \$5,520.35.

NEXT BOARD MEETING: August 23, 2024 @ 9:00 a.m.

ADJOURN

The meeting was adjourned at 12:05 p.m.

Respectfully submitted,
Annis Leslie, Office Manager