

**NRSA Regular Board Meeting & Executive Session
June 20, 2024**

Call to Order- Rowan called the regular meeting to order at 9:05 a.m.

Board Members Present: Rowan Mizer, Dave Benneth, Jim Affolter & Earl Ingle via Zoom

Absent: Susan Amort- excused.

Staff Present: Annis Leslie- Office Manager & Derrick Shippee- Operations Manager

Patrons/Guests: Rick Jorgenson, Mark Lyman, Denny McNally, Chris Griffith-NRSA counsel via Zoom. Mike Morris via Zoom @ 9:15 a.m.

Additions/Changes to the Agenda- Add Resignation Letter from Susan Amort to New Business.

Minutes for 5/30/2024: Jim motioned to approve the May 2024 minutes. Dave seconded. Motion carried.

Earl left the meeting @ 9:10 a.m.

Public Comment- Denny McNally and Mark Lyman asked a series of questions regarding future plans of expanding service up Hawk past the S curve and the Walton litigation. NRSA counsel, Chris Griffiths responded to their questions. Mark Lyman was referred to his attorney as he is listed as an intervenor in the suit. He left the meeting at 9:20 a.m. Chris explained that some information could not be shared in a public forum as it was attorney client privileged. Denny left the meeting at 9:30 a.m.

MANAGER'S REPORT – See attached.

Mike Morris left at 9:30 a.m.

OLD BUSINESS: None.

NEW BUSINESS:

Letter of Resignation- Susan Amort- A copy of the letter was presented to the Board Chair. It was the consensus of the board to accept the resignation and thank Susan for her service to the community. Annis will post the vacancy on the website and applications for the position will be accepted through August 15th. The board hopes to appoint a candidate to serve in the position for the unexpired term ending 6/30/2025.

Resolution 2024-03 Adoption of the 2024-2025 Budget & Appropriation of Expenditures- Dave motioned to adopt Resolution 2024-03 as presented. Jim seconded. Motion carried.

Audit Engagement Letter- Dave motioned to move forward with Koontz, Blasquez & Associates P.C. Jim seconded. Motion carried. Rowan signed the audit engagement letter.

FINANCIAL

Accounts Payable

The board reviewed the payables for May 31 in the amount of \$3,307.14. Jim motioned to approve the remaining May expenses. Dave seconded. Motion carried. Total accounts payable for May were \$161,642.11.

Payables for June 1-20 in the amount of \$15,960.83 were reviewed. Jim motioned to approve the June expenses to date. Dave seconded. Motion carried.

Accounts Receivable

Receivables were reviewed. Prepaid accounts totaled \$10,551.00. Past due accounts totaled \$10,078.12.

Rick Jorgenson left the meeting at 9:55 a.m.

Rowan recessed the regular meeting and convened the executive session pursuant to ORS 192.660(2)(h) to consult with legal counsel & ORS 192.660(2)(i) to review & evaluate the performance of staff.

Rowan adjourned the executive session and reconvened the regular session at 11:30 a.m.

NEXT BOARD MEETING: July 25, 2024 @ 9:00 a.m. Regular & Executive Session.

ADJOURN

The meeting was adjourned at 11:35 a.m.

Respectfully submitted,
Annis Leslie, Office Manager