

Managers Report

May-June 2024

Treatment Plant

Since the last board meeting the area had 3.9 inches rain.

The current level of the lagoon is 3'.

The treatment plant is performing well.

5/30/24 3'3" was dewatered out of the digester.

6/12/24 5'2" was dewatered out of the digester.

The May DMR was submitted on time via NetDMR.

Collection System

The collection system is performing well. Tanks are being checked and maintained.

6/3/24 The collection system lines were flushed from Rockview to Proposal rock P.S.

6/4/24 A call was received from 36AB TL#300 stating the control panel alarm was turning on and off at the neighboring property 36AB TL#400. Upon inspection the low level alarm was found to be faulty. The unnecessary low level float was disabled at the control panel resolving the issue. The system was tested and all was functioning well.

6/7/24 We received a call for 25CC TL#5200 stating that the house drains were backed up. Upon inspection the tank was found to be in working order. The home owner was notified the issue was between the house and tank.

6/10/24 Zwald trucking used there jetter vac truck to clean the collection lines from The Mcminville Ave manhole to the Salem P.S. The collection lines were also cleaned from the point to the Salem P.S. The collection lines were then cleaned from Rockview to the Proposal Rock P.S. The vac truck was used to clean the receiving manhole at the Main P.S.

6/10/24 The owner of 35DA TL#1000 called with a concern that a sinkhole in there driveway might be sewer related. Upon arrival a 3" hole was found in the driveway that appeared to be near were the sewer line was located. The sewer camera was put into the sewer line we then added dye to the sinkhole and added water from a hose and watched for possible signs of leaks into the sewer. There were no signs of the dye entering the sewer. The home owner was notified that the hole appeared to be from an animal.

6/11/24-6/12/24 Underground Tech performed 4 of the 5 point repairs and injection grouting on the collection line running from Mcminville Ave to the end of line clean out located behind 25CC TL#600. They were unable to perform one of the point repairs due to a protruding abandoned service that would have damaged there equipment.

6/19/24 A call was received from the home owner located at 36BA TL#2100 stating that the high level alarm was sounding. Upon arrival the motor contactor located in the control panel was found to be faulty. The contactor was replaced and the system was tested all functioned well.

Alarms this month: None

STATUS OF CUSTOMER SERVICE:

35DC TL#402 (S.B. OVV) 6/11/24 We received preliminary plans from John Smits for review.

36BC TL#600 (S.B. New home) 3/15/24 I received an email from John Smits notifying me he would be engineering STEP plans for the new home. 4/16/24 We received preliminary plans from John Smits for review. 4/26/24 We received the final plans they were approved by us and sent to DEQ for their approval. 5/22/24 We received the DEQ approval for the plans.

35 TL#223 (S.B. O.V.V. End of road New Home) 10/9/23 I received an email from John Smits notifying me he would be engineering STEP plans for the new home. 3/7/24 Engineer sent shared trench details the effluent line will be 1,450' of 1.25" HDPE. Due to the difficulty of the site the engineer will be specifying two 1,500 gal. tanks. 3/8/24 The homeowner agreed to pay any extra fees for pumping due to the difficulty in accessing the home site with a conventional pump truck. 5/9/24 We received preliminary plans from John Smits.

36BB TL#4900 (Proposal Rock Loop new home) 6/13/23 I received an email from John Smits notifying me he would be engineering STEP plans for the new home. 6/13/23 A letter of sewer availability was issued. 7/18/23 We received preliminary plans from John Smits. 7/31/23 We received the final plans they were approved by us and sent to DEQ for their approval. 8/10/23 We received the DEQ approval for the plans.

36AA TL#200 (Hawk Hills new home) 5/10/23 We received preliminary plans from John Smits. 5/15/23 We received the final plans they were approved by us and sent to DEQ for their approval. 6/1/23 We received the DEQ approval for the plans.

25CB TL#5400 (Village new home) 4/21/23 We received preliminary plans from John Smits. 5/15/23 We received the final plans they were approved by us and sent to DEQ for their approval. 5/25/23 We received the DEQ approval for the plans. 2/22/24 Compass construction installed the Willamette Greystone concrete 3,000 gal. solids tank and 1,00 gal. pump tank. 2/22/24 We received the Tillamook county approval for in road right of way work permit. 3/4/24 The asphalt was cut in Amity and the sewer mainline was tapped for the service. The effluent line was installed and the pressure test was performed it passed. Contractor having issue with the pump package being to tall at 68" and would like to use a 57" tall package. 3/7/24 Engineer approved of 57" package. 3/14/24 The tank water tightness test was started. 3/15/24 The tank passed the water tightness test.

36BC TL#203 (S.B. New home) 3/30/23 We received preliminary plans from John Smits. 4/14/23 We received hard copy plans for review. 4/17/23 The plans were approved by us and sent to DEQ for there approval. 4/24/23 We received the DEQ approval for the plans. A meeting was held at the property with the owner and Ryan Knott of RK construction to discuss tank and line placement details. 11/28/23 The tank water tightness test was started. 11/29/23 The tank passed the water tightness test. 11/30/23 The effluent line pressure test was performed it passed.

36AB TL#3500 (Hawk Hills new home) 2/9/23 We received preliminary plans from John Smits. 3/1/23 We received the final plans they were approved by us and sent to DEQ for their approval. 3/8/23 We received the DEQ approval for the plans. 4/26/23 Coastway construction dug up the 2" mainline and located the ball valve on the service line for lots 3400and 3500. The ball valve was closed and the service line was cut back and capped with five feet left for future use.10/5/23 Met with the property owner on site to discuss install details. 11/27/23 The owner would like to use the stub out on

36AB TL#3600 which he owns. He was notified that he could use the stub out if he granted an easement onto lot 3600.

35DA TL#4800 (S.B. OVV new home) 11/8/22 I received an email from John Smits notifying me he would be engineering STEP plans for the new home. 11/18/22 We received preliminary plans. 12/19/22 We received the final plans they were approved by us and sent to DEQ for their approval. 1/13/23 We received the DEQ approval for the plans. 7/10/23 I was contacted by John Smits and notified that the contractor Winsome Construction is having issues finding somebody that can install the planned 3,000 gal. concrete tank. The concrete for the foundation of the home has already been poured hindering the ability to use the lot to set the concrete tank. The contractor called to inform me that they had hit solid rock and wanted to know what the minimum height of the tank riser could be. I let him know 12” was the minimum to fit all electrical and plumbing. 9/21/23 Jason Bauer installed the 3,000 gal. 2 compartment concrete willamette greystone STEP tank. 9/27/23 The tank water tightness test was started. 9/28/23 The tank passed the water tightness test. 9/29/23 The effluent line pressure test was performed it passed.

35DA TL#3500 (South Beach new home) 3/2/21 We met with Dave Crimp from Clearwater Engineering for a site check. 4/22/21 we received the preliminary plans. 5/4/21 We received the plans they were approved by us and sent to DEQ for their approval. 5/24/21 We received the DEQ approval for the plans. 10/11/22 DEQ extended their approval until 5/4/23.

25CD TL#2800 (Hawk Hills existing home) 3/2/21 We met with Dave Crimp from Clearwater Engineering for a site check. 3/8/21 Met with Don Drayton of Rural Septic Systems to go over tank placement details and effluent line routing. 5/7/21 We received the plans they were approved by us and sent to DEQ for their approval. 5/24/21 We received the DEQ approval for the plans. 8/9/21 We met with Del Bibler from KD Construction to discuss tank placement and installation details. They will be installing the Step system

36 BC TL# 1300 (South Beach new home) 3/15/19 This was a site check for a new home project in the Cove area of South Beach with the engineer from Clearwater Engineering. 3/25/19 The engineer emailed me a copy of the plans for the new system. I emailed him back to let him know the plans looked good and he could send the hard copies to me for approval. The plans were then sent on to DEQ for their approval. 4/24/19 The approval came in from DEQ, but no progress has been made at the site yet.

OTHER ISSUES

5/30/24 The work truck was delivered to the treatment facility by Tonkin of Hillsboro. The service bed was found to be mounted incorrectly leaving a large gap behind the cab. Pictures were sent to the dealership and the upfitter Knapheide. 6/4/24 Knapheide picked up the truck to correct the issue. 6/11/24 Knapheide returned the work truck with the bed mounted correctly.

South Beach Road culvert replacement 4/18/23 I spoke with Bill Busch about replacing two culverts located on S.B. Road. In 2021 we had spoken with Stricker engineering about the culverts to be replaced. Bill Bush informed me Stricker engineering would no longer be engineering the culvert replacement. He asked if I could send him any information I had. 4/19/23 I sent information containing the size and depth of the sewer for the upstream culvert location. 11/27/23 An update was received from Watershed council director Dave Scheively that new engineers from Smith, Monroe, and Gray would be working on the culvert replacement project. 3/11/24 We received 90 percent complete plans

for review. The plans were also sent to Westech for review. 4/1/24 Westech comments were forwarded to Dave Scheively and Smith, Monroe and Gray. 4/2/24 Smith, Monroe, and Gray responded to Westech comments. 4/9/24 Westech suggested that the upstream bridge sewer line be attached to the bridge versus going under the stream due to the 4" line servicing a large number of homes. The downstream crossing was recommended to be placed under the stream bed with the line being a larger 8" diameter. 4/10/24 We received an email from the watershed council director stating they would review the recommendations. 6/5/24 Plans were received to review. Dave Scheively inquired about who would review the plans and how long it would take as they would like to begin work July 1-September 15. Dave Scheively also gave notice that he would be leaving the watershed council and would be replaced by Staci Merkt. I replied letting him know that once our consulting engineer Westech had reviewed the plans and we had reviewed the plans and if found to be sufficient they would be approved by NRSA then sent to OR DEQ for final approval which could take up to thirty days. 6/13/24 Chris Brugato reviewed the plans and emailed the plans with marked up notes to all involved. 6/14/24 Chris Brugato sent an email to all involved stating that it would be a better idea to abandon the idea of two new manholes and attaching the line to the bridge on the upstream bridge due to the possibility of sewer overflowing out of the manholes during high flow. He proposed that the line be placed under the stream bed as originally planned.

Sutton Creek Washout 1/16/23 We received the 30 percent complete plans for two culvert replacements located in the proposal rock loop area. They were passed onto Westech engineering for review and comments.

2/7/23 I sent measurements and pipe size info to Westech.

2/27/23 We received a response from Westech engineering. They said the 30% plans should be rejected because it would leave the existing 8" main line vulnerable. They suggested that the two homes next to the washout have tanks installed then the 8" could be replaced with a 4" pressure line and be ran under the stream bed. 3/8/23 STEP system plans were sent to Stillwater engineering to use as a reference.

3/14/23 The video inspection equipment was used on the Proposal rock loop upstream crossing culvert replacement. The approximate pipe depths were recorded. 3/16/23 We met with engineer Mark Snyder from Stillwater engineering at the upstream crossing. Three septic tanks were opened and liquid level measurements were taken. 4/5/23 We received the 60% plans for review. They were passed onto Westech engineering for review and comments. 6/14/23 I spoke with Watershed council director Dave Scheively and was informed the washout would not be repaired until possibly 2024.

Main P.S. Upgrade Phase 1 New controls, pumps, discharge piping, valve vault, portable generator. 5/3/23 Estimated cost \$914,000.

8/16/23 Awarded Contract Amount \$746,500

3/24/23 Westech was contacted and asked to put the project back out for bid. 5/5/23 The project was advertised for bidding. 5/11/23 We received the signed updated permit of entry document from the Neskowin Shores HOA. 6/1/23 Pre-bid meeting was held at the job site there were five attendees.

6/13/23 Met with a contractor at job site to discuss details. 6/22/23 bidding closed. Three bids were received. 6/23/23 The board approved to move forward with the bidder recommended by Westech pending the board chairs review and approval. 6/28/23 We received the proposal for construction services from Westech. 7/7/23 Approval to proceed with awarding the bid to HP civil was received.

7/10/23 Westech was notified that NRSA would like to proceed with awarding the bid to HP Civil. The proposal for construction services was signed and returned to Westech. 7/28/23 The contract documents were signed by the board chair and returned to Westech. 8/16/23 A pre-construction conference was held via zoom. 8/16/23 The notice to proceed was issued. The estimated start date will be 7/15/24 and project completion by 8/30/24. 11/27/23 The updated ODOT permit application and cultural documents were signed and returned to Westech. 2/15/24 I was notified that Ray Engel of Westech would be the

new contact for the Main P.S. Project. 5/14/24 A payment request for \$137,020.06 was received. 5/29/24 A change order for \$3,159.06 was signed and approved. The change order was for an electrical disconnect panel that was available to keep the project on track. The original specified panel was unavailable. 6/13/24 HP Civil used an excavator to pothole and verify sewer line location and size. The sewer lines were found to not be where they were shown on the plans. The force main for the Salem P.S. Will need to be rerouted. Notes were taken and submitted to Westech. 6/19/24 A preconstruction meeting was held at the job site. The schedule was discussed and the rerouting of the Salem P.S. Force main was discussed.

Recommended Capitol Improvement Plan

Project Name	Priority Ranking	Total Recommended Project Budget (1)
Storage Lagoon Liner Improvements Preliminary Design,Permitting	1	\$154,974
Storage Lagoon Liner Improvements	1	\$1,343,111
SBR Decant Rate Flow Control Valve	1	\$77,487
Subtotal Priority 1 Improvements		\$1,575,572
UV System Improvements	2	\$309,949
Effluent Pump Station Improvements	2	\$671,555
Administration Building	2	\$991,835
Lagoon Pump Station Control System Improvements	2	\$77,487
Master Plan Update	2	\$77,487
Proposal Rock Collection System Improvements	2	\$578,571
South Beach Trunk Sewer Replacement	2	\$180,803
Hawk Street Trunk Sewer Extension	2	\$774,871
Common Force Main Improvements	2	\$480,420
Salem Pump Station Force Main Project	2	\$206,632
Salem Pump Station Control System Upgrade	2	\$77,487
Inn Pump Station Control System Upgrade	2	\$77,487
Coho Pump Station Control System Upgrade	2	\$77,487
Proposal Rock Pump Station Control System Upgrade	2	\$77,487
Salem Pump Station Capacity Improvements	2	\$878,188
Subtotal Priority 2 Improvements		\$5,537,746
Highway 101 Trunk Sewer Extension	3	\$2,789,537
Hawk Street Trunk Sewer Upgrade (Corvallis St.-Salem St.)	3	\$382,270
Main Pump Station Improvements Phase II	3	\$878,188
Subtotal Priority 3 Improvements		\$4,049,995

Notes

1. Project costs are in 2024 dollars (ENR Construction Cost Index=13,532) and include construction costs and soft costs. Soft costs are estimated at 20%, 5%, 5%, and 10% of construction cost for engineering, permitting, administration, and contingency costs.