

# Village of Otisville

Regular Meeting

May 20, 2024

Meeting was called to order by President Jeff Lutze at 7:00 p.m. in the Tom Bess, Jr., Council Chambers

PRESENT: Jeff Lutze, President. Council Members present: Vadice Burgett, Joel Glanton, Rick Ferguson, Jim Price, John Ray, and Sherry Hemingway. Bob Jennings, DPW, Kathy Martini, Clerk, and Matt Grovesteen, Police Chief.

ABSENT: N/A

AUDIENCE: Daryl Banyas & Leonard Carpenter

MOTION was made by Vadice Burgett and was supported by Jim Price to accept the agenda as presented.

CARRIED--MOTION

MOTION was made by John Ray and was supported by Joel Glanton to accept the minutes as presented for May 6, 2024.

CARRIED--MOTION

MOTION was made by Sherry Hemingway and was supported by Rick Ferguson to pay all bills and draw warrants for same.

ROLL CALL – CARRIED – MOTION

MOTION was made by Vadice Burgett and was supported by Sherry Hemingway to adopt the International Property Maintenance Code Book (IMPC) for the building codes.

CARRIED – MOTION

MOTION was made by Vadice Burgett and supported by Jim Price to allow the Rhythm Rodders car club use Park Street for their car shows.

CARRIED – MOTION

MOTION was made by Rick Ferguson and was supported by Jim Price thanking Daryl Banyas and Leonard Carpenter from the Otisville Area Historical Association, Inc. for informing us on the date the Village of Otisville was established (3<sup>rd</sup> of July, 1863). The Village of Otisville was incorporated in 1877 as a Village.

CARRIED – MOTION

MOTION was made by John Ray and was supported by Vadice Burgett to change the verbiage on our signage from 1877 to 1863.

CARRIED – MOTION

Communication from Audience:

Daryl Banyas:

Read the Establishment of Otisville, dated September 15, 2015. See the attached.

Historical information read from Daryl Banyas:

Genesee County Registrar's Office as recorded July 3, 1863 @ 11:00 a.m. Geroge F. Wood Registrar.

I hereby certify that this plat is a correct copy of the plat now on record in the Register of Deeds Office; being made under the supervision of the Auditor General by tracing the plat on record and affixing thereto a carefully compared copy of the dedication and certificate.

Dated this 29<sup>th</sup> day of January 1910

George P. McCoy, Clerk Auditor General Department

**1<sup>st</sup> Map of the Village of Otisville State the following:**

Otisville is situated in the Northeast quarter of section 28 in Township Nine North of Range Eight East in the County of Genesee and State of Michigan. In the Northwest of the east of quarter section and the North East part of the West half of said quarter section. The size of the lots and the width of the streets except what is called the State Road is marked on the plat. Figures are given in feet.

Signed and sealed in the presence of W. F. Otis, J.D. Crocker, E.P.O. Crocker State of Ohio, Cuyahogo County; June 6 AD 1863, G. H. Benchau, L. N. Eastman.

Before me a Justice of the Peace with and for said County personally approved the said Wm. F. Otis, J. D. Crocker and E. P. O. Crocker his wife. Owners of the land described on this town plat and acknowledge that they did sign and seal the same and that the disposition of the land as shown by this map is their consent and in accordance with their desire. I further certify that I did examine the said E. P. O. Crocker separate and apart from her husband and did there and there make known to her the contents of the foregoing instrument and upon that examination she declared that she did voluntarily sign, seal and acknowledge the \_\_\_\_ (not legible on map) and that she still satisfied therewith. G. H. Benhav, Justice of Peace in and for said County. Drawn by in the office of J. M. Blackburn Arch – Cleveland Ohio.

The State of Ohio, Cuyahogo County S.S., I Frederick J. Prentiss, Clerk of the Court of Comon Pleas, a court of law and record of Cuyahogo County, aforesaid do hereby certify that G. H. Benhav

Before whom the annexed acknowledgement was taken was at its dates. A Justice of the Peace, in and for said County, duly authorized by the laws of Ohio to take the \_\_\_\_, (not legible on map) and that I am well acquainted with his handwriting, and believe his signature, therefore is genuine and that the annexed instrument is executed and acknowledged according to the laws of the State of Ohio. In testimony whereas, I hereunto subscribe my name and office the seal of said court at Cleveland this 6<sup>th</sup> day of June A.D. 1863; Frederick J. Prentiss, Clerk by Fred S. Smith, Deputy Clerk.

Incorporate: To take in-contain as part of a whole or constitute a (city or organization) as a legal corporation. Founded/Established - come into existence. 1855 State Highway announced. Incorporated 1877.

**2<sup>nd</sup> Map of the Village of Otisville:**

Dated this 21<sup>st</sup> day of June, 1910; Fred Leonard, Clerk

Daryl Banyas and Leonard Carpenter presented the Maps and the Establishment of Otisville to Jeffrey Lutze. Council President.

Spring Drive Around:  
Old Taco Hut/Dog House few things behind building  
225 Jefferson – Blight  
Roof on Concession @ township fields  
315 State Road – Dumpster Doors  
Green House M-15/Athletic – Blight  
125 E. Main – Blight  
124 W. Main – Cabinets  
337 N. State – Grass needs to be mowed  
400 W. Main – Blight  
350 S. State – Blight  
292 S. State – Trees in Retention Pond  
Alley - Stop Sign  
142 State backyard - Weeds in alley  
Pine & Jefferson – Stop sign damage  
131 Pine – Needs to be line trimmed  
Conlees next to Post Office - Blight

Communication from Village Officials:

Robert Jennings:

Main and Lake catch basin put dye in it and the lake turned blue. On 05-21-2024 will camera the sink hole between the road and catch basin to see what the issue is. Kennedys will be fixing the sidewalk. We were reimbursed for the street light that was knocked down and the resident was reimbursed for her mailbox that was damaged.

The sewer plant pumps are up and running and the flow meters are in.

Met with Dan Moulton from Genesee County – Put stones around the lagoons may be all we need to do. Dan Moulton is checking on if the grant will pay for gravel on Gale Road to get back to the sewer plant. Did send an extension letter, due to the delays we have had on the sewer plant.

Matthew Grovesteen:

CCH Federal Audit and Property Acquisition passed.

111 W. Main Apt. C has been without power since April 12, 2024. The blocks and back of the building is about ready to collapse. Keith Pyles is condemning the apartment and he and I gave the tenants a 5-day notice to vacate. Will check to make sure they are out by Friday, May 24<sup>th</sup>. There are 2 store fronts and 3 apartments in that building. We need to adopt the IMPC Code Book.

Robert Jennings:

Randy Stroope met me at 4:00 p.m. and states someone is going to fix the brick on the building.

Bobby will get with Keith and Randy Stroope to discuss this issue.

Kathy Martini:

MML is changing the agent for the Soil Erosion Bond for the Police Department. Sent the signed authorization form back to MML. MML called and stated that we are paying \$100.00 per year for this bond and since it has been since 2019 if we get Genesee County to sign off then we can cancel this bond. Kelly Mercer contacted Genesee County, the person she spoke with stated they will get this to the Soil Erosion department and get back with her.

Committee Reports: N/A

Unfinished Business:

Community Standards – Ongoing

Wall of Fame – Ongoing

WWTP – Ongoing

New Business:

- a. Daryl Banyas – updated the Council on the establishment of Otisville, which is the 3<sup>rd</sup> of July, 1863 and was incorporated in 1877. He presented to Jeff Lutze, Council President a plaque and maps of Otisville.
- b. Spring Drive Around – See statements above
- c. International Property Maintenance Code Book – Approved
- d. Rhythm Rodders – Approved to use Park Street for their car shows
- e. MML Liability & Property Pool Insurance – Premium increased. Jeff asked for an Ad hoc Committee to get quotes on other insurances. John Ray will chair, Vadice Burgett and Sherry Hemingway will be on the Ad hoc Committee.

Communications from Council Members:

Vadice Burgett:

Genesee County ORV Ordinance does not show where Otisville’s designated roadway crosses are.

This was adopted by Brian Hicks.

2007 truck needs to have the shift cable repaired and then sell the truck and take it off our insurance.

MOTION was made by Vadice Burgett and was supported by Joel Glanton to adjourn at 8:29 p.m.

*Kathy Martini*

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Kathy Martini, Clerk

Next Meeting Date: June 3, 2024