

Village of Otisville

Scheduled Regular Meeting

November 6, 2023

Meeting was called to order by President Jeff Lutze at 7:00 p.m. in the Tom Bess, Jr. Council Chambers.

PRESENT: Jeff Lutze, President, Council Members present: Vadice Burgett, Rick Ferguson, Jim Price, John Ray, Sherry Hemingway, Bob Jennings, DPW, William Skellenger, Lieutenant, Police Department, Kathy Martini, Clerk/Secretary

ABSENT: Joel Glanton & Matt Grovesteen

AUDIENCE: Ken Banyas, Gary Natzke, Joe Lenz

MOTION was made by John Ray and was supported by Vadice Burgett to accept the agenda as presented.

CARRIED — MOTION

MOTION was made by Jim Price and was supported by Rick Ferguson to accept the minutes for October 16, 2023

CARRIED — MOTION

MOTION was made by Sherry Hemingway and was supported by Vadice Burgett to pay all bills and draw warrants for same.

ROLL CALL – CARRIED — MOTION

MOTION was made by Sherry Hemingway and was supported by John Ray to **not accept** the Clean Water State Revolving Fund (CWSRF) for the WWTP FY 24 Project Loan and to wait until Spring for the WWTP FY25 Project Grant.

CARRIED – MOTION

MOTION was made by John Ray and was supported by Jim Price to accept the Verizon cellular service monthly cost of \$39.99 for the DPW Laptop with 50% going to water and 50% going to sewer.

ROLL CALL – CARRIED – MOTION

MOTION was made by John Ray and was supported by Vadice Burgett to accept the Global Environmental Engineering Company, LLC proposal for the Hydrological Study- 2023 Cost Estimate \$53,902 & 2024 Cost Estimate \$27,486.

ROLL CALL – CARRIED – MOTION

MOTION was made by John Ray and was supported by Vadice Burgett to accept the Rowe Engineering Professional Services for the next 18 months.

ROLL CALL – CARRIED – MOTION

DISCUSSION:

Joe Lenz:

Tap is leaking and I am worried that the pipe will freeze this winter. Bob will get with Miss Dig and let them know that water is leaking from the pipe. Gary Mannor put in the sewer; the depth of the pipe is not known.

Gary Natzke:

Street light fell down and a second pole needs to be replaced. The light is not working across the street from me. Bobby stated this was put on the Consumers list to get fixed on May 30th. There is training at the Senior Center for Active Duty Shooter. What are the set rules for the Liaison officer to be trained? Lieutenant Skellenger stated that the Officers recently when through ALICE training for active shooters.

Ken Banyas:

Spoke with BJ about the water having a foul order. It smells like magnesium/sulfur. I have a one-inch line running from the house to the shanty. Ran cold water for 3 hours.

Robert Jennings:

Taco Bell looks good. Keith Pyles is the inspector for the sign permit.

M-15 to Life - waiting on the Township for the mechanical, electrical and furnace permits.
Rental inspections for 150 Pine, Athletic St. and 111 Main are now going through Keith Pyles.
Snow plow ordered.
2007 shifting cable needs to be repaired.
Planning Board drive around – Denny's Parking Lot – hard service and will be putting up a fence in the spring, M-15 & Sue Bees combined to one property.

William Skellenger:

Trick or treating went well, we had both patrol cars out. This is good PR and the kids loved it. Rick Ferguson stated you guys are doing a great job.

Kathy Martini:

FOIA documents are on the website. William Skellenger has knowledge of FOIA and said you have five days to respond back to the customer when they request FOIA information. William Skellenger stated he will take care of FOIA information for the Police Department. Make sure to forward the FOIA requests to William as soon as we get a request.

John Ray:

When will the light poles in the garage be installed? We are waiting on the electrical company.

Unfinished Business:

Community Standards: Second blight letter to 225 Jefferson then 10-days will issue a ticket if not cleaned up.

Wall of Fame: Currently caught up

WWTP: Ongoing

New Business:

Emterra – Post Pandemic Increase \$0.28 per household – updated budget to show we have the money to pay for this increase.

FOIA – Information on website

CWSRF – WWTP FY 24 – Voted no on the project loan

Verizon Sim Card DPW's laptop – Cost \$39.99 per month – Voted Yes

Global Environmental Engineering Co LLC – 2023 Cost Estimate \$53,902 & 2024 Cost estimate \$27,486 – Voted Yes

Rowe Professional Services – Engineering for the next 18 months – Voted Yes.


BA # 4893 – Memo shows budget amendment information

2020-2021 Audit – Moving into 2021-2022 Audit (Eric will get with the Council when Audits are complete).

CWSRF- WWTP FY 25 Project Grant – Wait until Spring for the WWTP FY 25 Project Grant.

MOTION was made by Vadice Burgett and was supported by Sherry Hemingway to adjourn at 8:19 p.m.

Next meeting will be November 20, 2023.



Kathy Martini, Clerk

November 6, 2023