

Village of Otisville

Regular Meeting

December 15, 2025

Meeting was called to order by President Jeff Lutze at 6:59 p. m. in the Tom Bess, Jr., Council Chambers.

PRESENT: Jeff Lutze, President. Council Members present: Vadice Burgett, Joel Glanton, Rick Ferguson, Jim Price, John Ray, and Sherry Hemingway. Bob Jennings, DPW, Kathy Martini, Clerk, and William Skellenger, Police Chief.

ABSENT: N/A

AUDIENCE: Trevor Komar

MOTION was made by Vadice Burgett and was supported by John Ray to accept the agenda as presented.

CARRIED – MOTION

MOTION was made by Jim Price and was supported by Rick Ferguson to accept the minutes as presented for December 1, 2025.

CARRIED—MOTION

MOTION was made by Sherry Hemingway and was supported by Vadice Burgett to pay all bills and draw warrants for same.

ROLL CALL – CARRIED – MOTION

MOTION was made by John Ray and was supported by Sherry Hemingway to give the Village employees one day off for Christmas and one day to spend it.

ROLL CALL – CARRIED – MOTION

MOTION was made by Rick Ferguson and was supported by John Ray to appoint Trevor Komar for Village Council Trustee.

CARRIED – MOTION

Communication from Village Officials:

Robert Jennings:

Three different people are looking at buying 315 N State along with 319 N State. They were informed to complete a detailed site plan, then it will go to the Planning Commission for approval.

The dump truck is in need of repairs and will be buying a new box for it. This will go through the DPW committee.

Due to the freezing temperatures, the Village residents can run their water so their pipes will not freeze. They need to call the Village office to inform them of the dates/times they ran their water so their utility bills can be adjusted.

William Skellenger:

I received a call from the State of Michigan that they will be coming in to do an audit on LEIN on January 29, 2026. LEIN is a database that officers can use for criminal justice information, i.e.,

warrants, stolen cars, missing persons, etc. It has been three years since our policies have been updated. I am working on a list of policies and will be ready for the audit.

Kathy Martini:

2026 Council meeting dates are in your package.

The Village did not have a good turn out for our joint Christmas party with the Township. Do you want to continue with the joint Christmas parties or do you want to have a Village Christmas party? The Council will discuss this at a later date in 2026.

Committee Reports: N/A

Unfinished Business:

Community Standards – Ongoing

Wall of Fame – Ongoing

New Business:

Appoint Village Council Trustee – Trevor Komar

Communications from Council Members:

Joel Glanton:

115 Park went to court. The owner stated that she is over it that her kids are not able to play in their yard and has hired an Attorney Fred Meyers. Her kids are racing their motor bikes not only in their yard but on the streets too.

Jeff Lutze:

Presented Rick Ferguson with a Certificate of Appreciation for his service years on the Council and Planning Commission.

MOTION was made by Vadice Burgett and was supported by Sherry Hemingway to adjourn at 7:25 p.m.



Kathy Martini, Clerk

Next Meeting Date: January 5, 2026