

Village of Otisville

Regular Meeting

November 3, 2025

Meeting was called to order by President Jeff Lutze at 7:00 p. m. in the Tom Bess, Jr., Council Chambers.

PRESENT: Jeff Lutze, President. Council Members present: Vadice Burgett, Rick Ferguson, Jim Price, and John Ray. Dan Campbell, DPW, Kathy Martini, Clerk, and William Skellenger, Police Chief.

ABSENT: Joel Glanton, Bob Jennings, Sherry Hemingway

AUDIENCE: Eric Sturk, Devyn Wylam-Beelby

MOTION was made by John Ray and was supported by Vadice Burgett to accept the agenda as presented.

CARRIED—MOTION

MOTION was made by Rick Ferguson and was supported by Jim Price to accept the minutes as presented for October 20, 2025.

CARRIED—MOTION

MOTION was made by Vadice Burgett and was supported by Rick Ferguson to pay all bills and draw warrants for same.

ROLL CALL – CARRIED – MOTION

MOTION was made by Rick Ferguson and was supported by John Ray to accept the 2024/2025 Audit

ROLL CALL – CARRIED – MOTION

MOTION was made by Vadice Burgett and was supported by Jim Price to accept the 10-month CD @ 4.00 APY for \$13,091.26.

ROLL CALL – CARRIED – MOTION

MOTION was made by Rick Ferguson and was supported by John Ray to accept the Northern Pump proposal # 24-Q3502 for \$8,000.00

ROLL CALL – CARRIED – MOTION

Communication from Audience:

Erick Sturk and Devyn Wylam-Beelby have been doing the Village of Otisville audits since 2018. They explained the financial statements and as of May 7, 2025 we are caught up on our audits. There are minor issues to work on. Suggestions to be careful on the committed funds. The Village staff is efficient in getting us the documents needed for the audits.

Communication from Village Officials:

Dan Campbell:

November 21st the Solar bees will be installed at the WWTP.

Genesee County Water & Waste gave us clay to build a berm in the field at the WWTP to avoid water going to the farmers field. We put up a 2nd gate, which will allow the tractors to run on the road and not in the field to prevent the land from eroding.

I will be done discharging at the WWTP between November 13th & 15th.

131 E Main Street is supposed to be demolished. The insurance company will pay \$15K to demolish, however they still need to turn in a site plan. Jeff will call Keith regarding the demo.

William Skellenger: N/A

Kathy Martini:

We received the check of \$ 13,091.26 from Principal Financial/Computershare to put into the CD at Elga. Elga has a new promotional CD, which is 10-months @ 4.00% APY. We need to approve this and sign the letter in order to open the CD.

You have the flyer for the Christmas party for the Village and Forest Township. The date is December 12, 2025 at the Agitated Grape in Davison. The cost is \$27.00 per person and I will get the deadline for payment from Lisa Margrif and let you know the date.

Committee Reports: N/A

Unfinished Business:

Community Standards – Ongoing

Wall of Fame – Ongoing

WWTP – Ongoing

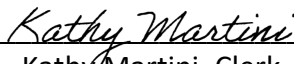
New Business:

- a. Audit 2024/2025 – Audit accepted by Council
- b. Well 2 Abandonment – Council accepted Northern Pump proposal # 24-Q3502 for \$8,000.00

Communications from Council Members:

John Ray: Do you have date when the playground equipment will be moved? It will be moved the end of November and the beginning of December.

MOTION was made by Vadice Burgett and was supported by Rick Ferguson to adjourn at 8:02 p.m.



Kathy Martini, Clerk

Next Meeting Date: November 17, 2025