

Village of Otisville

Regular Meeting

September 15, 2025

Meeting was called to order by President Jeff Lutze at 6:59 p.m. in the Tom Bess, Jr., Council Chambers.

PRESENT: Jeff Lutze, President. Council Members present: Vadice Burgett, Joel Glanton, Rick Ferguson, Jim Price, John Ray, and Sherry Hemingway. Dan Campbell, DPW, Kathy Martini, Clerk, and Matt Grovesteen, Police Chief.

ABSENT: Robert Jennings

AUDIENCE: Chrisie Loree & Jennifer McAdams

MOTION was made by Vadice Burgett and was supported by John Ray to accept the agenda as presented.
CARRIED – MOTION

MOTION was made by John Ray and was supported by Jim Price to accept the minutes as presented for September 2, 2025.
CARRIED – MOTION

MOTION was made by Sherry Hemingway and was supported by Joel Glanton to pay all bills and draw warrants for same.
ROLL CALL – CARRIED - MOTION

MOTION was made by Joel Glanton and was supported by Jim Price to accept to have the playground equipment removed from Otisville Schools and installed in Griswold Park for \$17,500.00.
ROLL CALL – CARRIED - MOTION

MOTION was made by John Ray and was supported by Sherry Hemingway to accept the cash offer from Potemkin Limited of \$8,530.50 for 165 shares from Principal Financial Group, Inc. to put into an Elga 20-month CD at 4.55 APR.
ROLL CALL – CARRIED - MOTION

MOTION was made by Sherry Hemingway and was supported by Rick Ferguson to open an additional business checking account at Elga Credit Union for the Waste Water Treatment Plant Bond.
ROLL CALL – CARRIED - MOTION

MOTION was made by John Ray and was supported by Vadice Burgett to purchase a chemical scale for \$12,779.94 for chemical measurements on the water.
ROLL CALL – CARRIED - MOTION

Communication from Audience:
Chrisie Loree:

I'm here to listen to what is going on in the Village. The chicken and duck smell at 313 W. Main is better. We have a court date Thursday, September 18, 2025 and would like to get dates/times of when 313 W. Main was being inspected for the chickens and ducks for 2024 and 2025.

Jennifer McAdams:

I am here to get an update on my ditch, due to the water not draining properly. My lawn guy got stuck and had to pull the mower out with his pickup. I looked at the culver in the ditch and the culvert is above the ground. It looks like if you put dirt into the ditch, it would bring the ground level even with the culvert and maybe drain properly.

Dan Campbell will check the ditch situation out this week and come up with a plan.

Communication from Village Officials:

Dan Campbell:

I will be meeting with GCWWA & Rowe Engineering tomorrow. The tongue and groove wood needed to be isolate ponds for discharge. Looking at purchasing two solar agitators for ponds for \$126 K each, open and close the valves that go to the COE drain for the discharge. Need to switch the Ts to mechanical joints or stainless screws, as the glue is not holding.

Signed off the zoning permits for a shed and walkout basement at 400 W. Main, both require building permits. 166 E. Main is doing repairs and has applied for an electrical, zoning and building permits.

Moved \$45K from VI to Gen for the new equipment purchased for the WWTP. When we receive the money from the County, we will move the money back to VI and 128K from general restricted.

Waiting for EGLE to approve the lead and copper sample sites. We have 35 sites listed and 11 sample were sent in. Wells were checked for radium 226 & 228, had to be an outside lab as EGLE lab does not test. EGLE does not want samples from businesses, due to water usage.

A violation letter from 2023 for a missed system sample was sent out in the August water bills.

Matthew Grovesteen:

Bill Skellenger will be back on September 29, 2025. He will need to be sworn in as Chief of Police. I will stay on as a part time police officer until new officers are hired on.

The village has been quiet.

Kathy Martini:

The Village has 165 shares of stock through Principal Financial Group, Inc. Potemkin Limited purchased the shares from Principal Financial Group, Inc. and are willing to pay \$8,530.50 for the 165 shares. We are currently getting approximately \$250.00 dollars in interest per year. We can open an Elga CD for 20-month at 4.55 APR. Motion was made and accepted to take the buyout and invest the \$8,530.50 in a 20-Month CD at 4.55 APR at Elga Credit Union.

The Village and Township Christmas party will be held on Friday, December 12, 2025 at the Agitated Grape restaurant in Davison. The Township needs to know how many people are planning on going.

Unfinished Business:

Community Standards – Ongoing

Wall of Fame – Ongoing

New Business:

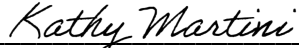
- a. Open an additional Elga Business Checking Account for the WWTP project – Motion was made and accepted to open an additional Elga Business checking account for the WWTP Project.
- b. Chemical Scale – Motion was made and accepted to purchase a chemical scale to measure chemicals for the water.

Communication from Council Members:

Sherry Hemingway:

131 E. Main, heard it is going to be demolished. When the DPW receives the demo permit, DPW will mark the property.

MOTION was made by Vadice Burgett and was supported by John Ray to adjourn at 7:38 p.m.



Kathy Martini, Clerk

Next Meeting: October 6, 2025