

# Village of Otisville

Regular Meeting

July 21, 2025

Meeting was called to order by President Jeff Lutze at 7:00 p. m. in the Tom Bess, Jr., Council Chambers.

PRESENT: Jeff Lutze, President. Council Members present: Vadice Burgett, Joel Glanton, Rick Ferguson, Jim Price, John Ray, and Sherry Hemingway. Bob Jennings, DPW, Dan Campbell, Kathy Martini, Clerk, and Matt Grovesteen, Police Chief.

ABSENT: N/A

AUDIENCE: John O'Brien-Genesee County, Doug Scott-Rowe Engineering, Tiffany Gerlach, Lloyd Stevens, Jennifer McAdams

MOTION was made by John Ray and was supported by Vadice Burgett to accept the agenda as presented.

CARRIED—MOTION

MOTION was made by Rick Ferguson and was supported by Jim Price to accept the minutes as presented for July 7, 2025.

CARRIED--MOTION

MOTION was made by Sherry Hemingway and was supported by Vadice Burgett to pay all bills and draw warrants for same.

ROLL CALL – CARRIED – MOTION

MOTION was made by John Ray and was supported by Vadice Burgett to accept the Social District permit for Station 2 Bar.

CARRIED – MOTION

MOTION was made by Vadice Burgett and was supported by John Ray to approve the immediate needs to operate the Lagoon System up to \$175,000.00 to be spent by now and fall with limited oversight from the Council. This is excluding the tractor and excavator.

ROLL CALL – CARRIED – MOTION

MOTION was made by Sherry Hemingway and was supported by Rick Ferguson to accept the Bendzinski & Company Municipal Finance Advisors Engagement Letter and Bond Sale Option Disclosure.

ROLL CALL – CARRIED – MOTION

MOTION was made by Rick Ferguson and was supported by John Ray to accept the Resolution 2025-005 Declaring Intent to Reimburse Expenditures from Future Bond Proceeds.

ROLL CALL – CARRIED – MOTION

MOTION was made by Sherry Hemingway and was supported by Joel Glanton to accept the BS&A Cloud upgrade with 1/3 of cost coming from each sewer, water and village improvement.

(Ayes - Sherry Hemingway, John Ray, Jim Price, Rick Ferguson, Joel Glanton, Vadice Burgett / Nays - Jeffrey Lutze).

ROLL CALL – CARRIED – MOTION

Communication from Village Officials:

Robert Jennings:

Have been busy. Parkers have a new sign; 139 S. State may be selling to Bomb Burgers out of Imlay City. Received a call that someone is interested in purchasing 337 N. State. Wayne Nelson will be mowing the lawns that need mowing except for 131 E. Main, the Village will continue to mow this lawn.

Daniel Campbell:

BS&A Cloud is recommended, as it updates automatically and they have 3 servers in different locations that are backed up daily. Upgrade implantation and annual upgrade module fees are estimated at \$35,330.00. Would like to get approval for BS&A Cloud and go live in January 2026. BS&A is moving to Cloud in approximately 5 years. Looking to purchase the Compact Excavator with boom mower and buckets and the tractor and forage harvester flail mower for the WWTP.

Matthew Grovesteen: N/A

Kathy Martini: N/A

Communication from non-officials:

Lloyd Stevens & Tiffany Gerlach:

Here to get the approval for the Social District Permit.

Jennifer McAdams:

Ditch in front of 115 Center is full of water. Unable to mow and there are a lot of mosquitos. Can you trench the ditch? Bobby will check the grade all elevation.

John O'Brien, Genesee County & Doug Scott, Rowe Engineering:

From the Rowe letter dated July 17, 2025, we are here to work through the urgency of the immediate needs for the WWTP. The target is 2.4 million. The immediate needs to operate the Lagoon System are: Tractor & mower (for mowing/bailing irrigation field), discharge piping and fittings for irrigation field, valves on irrigations piping, replace stop logs at influent structure, electrical improvements at discharge pump station, replace pump for discharge pump station, other supplies and contingencies. The grass needs to be removed from the field per GCWWS, as if the grass lays on the fields it produces nitrogen that goes back into the ground, which causes issues with sampling. Need to set up a committee to spend money outside the full council meeting to make decisions. This will speed up the process since we are on a tight schedule to get the WWTP updated. Robert Jennings stated the sewer committee is Rick Ferguson, Vadice Burgett and John Ray. April 2025, Genesee County met with Row and Village staff. The facility is not operational. Met with the State and went through the ACO. It has been 3-4 months with nothing being done. Have been working with Dan Campbell on issues. Need an electrician, 2 pumps running on one switch. It is important to get the WWTP operational and the grass needs to come off the ground. Electrical work needs to get done and a 1/3 of the money will come from the County grant.

Committee Reports: N/A

Unfinished Business:

Community Standards – Ongoing

Wall of Fame – Ongoing

WWTP – Ongoing

New Business:

- a) Station 2 Bar Social District Permit – Approved.
- b) WWTP Reimbursement Resolution # 2025-005 Expenditures form Future Bond Proceeds – Approved.
- c) WWTP Engagement Letter & Bond Sale Option Disclosure – Approved
- d) WWTP Purchase Process Authorization - Approved

Communications from Council Members:

Rick Ferguson: 131 E. Main car parked in the road.

Matthew Grovesteen: The car is plated and is only enforced in the winter between 2am and 6am.

MOTION was made by Vadice Burgett and was supported by John Ray to adjourn at 8:27 p.m.

*Kathy Martini*

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Kathy Martini, Clerk

Next Meeting Date: August 4, 2025