

Village of Otisville

Regular Meeting

July 7, 2025

Meeting was called to order by President Jeff Lutze at 7:00 p. m. in the Tom Bess, Jr., Council Chambers.

PRESENT: Jeff Lutze, President. Council Members present: Vadice Burgett, Rick Ferguson, Jim Price, John Ray, and Sherry Hemingway. Bob Jennings, DPW, Kathy Martini, Clerk, and Matt Grovesteen, Police Chief.

ABSENT: Joel Glanton

AUDIENCE: Tammy Marsh, Dennis March, Karry Lundquist, Garret Waterman

MOTION was made by John Ray and was supported by Vadice Burgett to accept the agenda as presented.

CARRIED--MOTION

MOTION was made by John Ray and was supported by Jim Price to accept the minutes as presented for June 16, 2025.

CARRIED--MOTION

MOTION was made by Sherry Hemingway and was supported by John Ray to pay all bills and draw warrants for same.

ROLL CALL – CARRIED – MOTION

MOTION was made by John Ray and supported by Jim Price to accept the Social District permit for Gerald Marsh Enterprises Inc, DBA Otisville Hotel.

CARRIED – MOTION

MOTION was made by Vadice Burgett and was supported by Sherry Hemingway to accept the bids for \$127,000.00 for equipment to cut the grass subject to EGLE's approval regarding the vegetation and rocks at the WWTP.

ROLL CALL - CARRIED – MOTION

MOTION was made by Vadice Burgett and was supported Sherry Hemingway to accept Budget Amendment # 5317.

ROLL CALL - CARRIED – MOTION

Communication from Audience :

Dennis and Tammy Marsh are here to get the Social District permit signed for the Otisville Hotel.

Garrett Waterman is here to observe the meeting and to see what is going on in the Village.

Karry Lundquist is here to observe the meeting, as there was a complaint regarding her chickens and ducks.

Communication from Village Officials:

Robert Jennings:

Fitting replaced at the WWTP, everything is working well. Mowed sewer plant and sprayed round up. Wayne Nelson accepted the offer to mow properties in the Village that are overgrown. Will be flushing this weekend and painting lines in the roads.

Matthew Grovesteen:

End of year reports are complete and was within budget. Had to have the water pump, thermostat housing and coolant vac & fill replaced on the cruiser.

Kathy Martini:

Jeff Lutze and I had a phone meeting on the WWTP with the Municipal Finance Advisors Andy Campbell from Bendzinski & Co and the Bond Attorney Steven Mann from Miller, Canfield, Paddock and Stone, P. L. C. Steve Mann will get us the reimbursement resolution next week and will need to be adopted at the July 21, 2025 Council meeting. Will need to run a ¼ page ad in the Flint Journal for 1-day in paper form, then wait 45 days to see if anyone responds to the ad. Need to get Steven Mann the project description on the equipment to purchase for the WWTP. Steven Mann will provide a notice of intent. Andy Campbell and Steven Mann need to know if we are going to have and future projects, i.e., buildings, roads, vehicles over the next 10-15 years.

Committee Reports: N/A

Unfinished Business:

Community Standards – Ongoing

Wall of Fame – Ongoing

WWTP – Ongoing

New Business:

Budget Amendment # 5317 – Motion made and approved

Tractor, Boom Mower, Hiniker Mower for WWTP – Motion made and approved

Proposal for BS&A Cloud Update – Finance Committee will meet with Dan Campbell to discuss

Communications from Council Members:

Vadice Burgett:

Per EGLE the WWTP lawn needs to be cut once per month for 7 months. Researched and discussion on the John Deere tractor, small Kubota and Hiniker 5710 Chopper Unit. Need to get with EGLE on the vegetation barrier and rocks around the lagoons.

Robert Jennings will get with EGLE and let Vadice Burgett know what is approved for the lagoons.

MOTION was made by Vadice Burgett and was supported by Sherry Hemingway to adjourn at 7:46 p.m.



Kathy Martini, Clerk

Next Meeting Date: July 21, 2025