

# Village of Otisville

Regular Meeting

June 2, 2025

Meeting was called to order by President Jeff Lutze at 7:00 p. m. in the Tom Bess, Jr., Council Chambers.

PRESENT: Jeff Lutze, President. Council Members present: Vadice Burgett, Joel Glanton, Rick Ferguson, Jim Price, John Ray, and Sherry Hemingway. Dan Campbell, DPW, Kathy Martini, Clerk, and Matt Grovesteen, Police Chief, Andy Campbell, CPA Bendzinski & Company Municipal Finance Advisor by zoom.

ABSENT: Robert Jennings

AUDIENCE : Matt Bryant, Otter Lake Car Club/Rhythm Rodders & Christina Loree

MOTION was made by John Ray and was supported by Jim Price to accept the agenda as presented.  
CARRIED--MOTION

MOTION was made by Rick Ferguson and was supported by Joel Glanton to accept the minutes as presented for May 19, 2025.  
CARRIED--MOTION

MOTION was made by Sherry Hemingway and was supported by Vadice Burgett to pay all bills and draw warrants for same.  
ROLL CALL – CARRIED – MOTION

MOTION was made by John Ray and was supported by Sherry Hemingway to accept the Rhythm Rodders to put a 4 x 6-foot plastic shed on the North end of Memorial Park Garden by the drinking fountain if it meets our Ordinance.  
CARRIED – MOTION

MOTION was made by John Ray and was supported by Joel Glanton to approve the \$1.00 per hour rate increase for Nathan Fuller for passing the S-3 and D-3 water exam.  
CARRIED – MOTION

MOTION was made by John Ray and was supported by Sherry Hemingway to accept the best deal the Bond Attorney Steve Mann from Miller Canfield can get for the WWTP project.  
ROLL CALL – CARRIED – MOTION

Communication from Audience:

Chrisie Loree:

Still getting an awful smell that is coming from 313 W. Main, due to their chickens and ducks. It is not every day however, I would like to enjoy my back yard and I am not able to do so due to the smell. Matthew Grovesteen will go to investigate the situation.

Matt Bryant:

The Otter Lake Car Club, Rhythm Rodders would like to put a 4 x 6 plastic shed in Memorial Park to store tables, tents, etc. for the car shows in June, July and August. Dan Campbell will measure to make sure this will fit on the North end of Memorial Park by the water fountain.

Communication from Village Officials:

Dan Campbell:

Rented a mower from Weiss Equipment in Frankenmuth. The cost is \$50.00 per metered hour, plus delivery and pick up.

Been mowing the fields at WWTP. Should be done Wednesday.

Letter were sent out. Residents from 350 S. State and 145 E. Main contacted the Village.

Nate Fuller passed his S-3 and D-3 water exam. He is entitled to a raise for passing the exam. The plan is for him to take the L-1 and L-2 in the fall. Council wants Nate to know he is doing a good job. The yellow Ford is at Flint New Holland for repairs.

We are waiting on parts for the generator. It should be up and running later this week.

Dand is meeting tomorrow at 10 a.m. with GCWWS lab personnel about sampling as we are planning on starting operations soon.

We need to complete the service line inventory and notify public soon. We will have to send out letters to residents that we do not have visual records of. We must do 20% of the system.

Approximately \$200/service to vac and get pictures.

Spoke with Dustin from EGLE regarding Well 4. It's looking like we need to add Ortho Phosphate after the filtration system to prevent corrosion from Well 3 and Well 4 in our pipes. We plan to remove Well 2 from the system after Well 4 is online.

Sent out 2024 CCR with utility bills.

Ordered and receive 250 pounds of Reed Canary Grass for fields at WWTP.

Need to replace many of the pipes at WWTP.

EGLE sent their review of the Hydro study at WWTP. GCWWS, Rowe and Global reviewed the review by EGLE and are preparing their reply.

John O'Brian from GCWWS said that he will not pay for extra's on the new tractor such as bucket.

Attachments will qualify.

GCWWS jetted between the ponds to make sure it was clear. Also had plug plugging off the weir at wet well. GCWWS has been jetting problem areas in our system.

Purchased new sweeper and mulch kit for Memorial Park to pick up dead grass and keep the grass out of the flower beds.

Purchased bearings for roller in JD 390 Flail mower. Had bearings go bad and replaced with the last one. Also ordered new blades for JD 390 Flail mower as we plan to keep it for surrounding grass other than fields.

GCWWS lab is working on our IPP/STMP for the WWTP.

Ordered an auto purge for Well 1's sand separator for consistent purging.

Our flow meter is out of calibration. We are working on correcting it.

Mowed and line trimmed 9628 Hamill Road and 131 E. Main Street.

Meter repair at 292 S. State.

Manhole cover broken at Main/M-15. County replacing, but had to order. Used one from Subway for time being. That is why the barrels are there.

Field vegetation removed. Farmers don't really want it. May have to figure out how and where to do a compost pile.

Will be flushing soon.

Sent map to GIS for update.

Matthew Grovesteen:

139 S. State may be putting up a temporary fence.

Need to send letter to eliminate sign.

Immigrant did not show up for court.

115 Park motorcycle issues – Attorney Gildner has report. When authorized will serve warrant.

Kathy Martini:

Bobby and I met with Genesee County Planner and Accountant on May 29, 2025 the CDBG 2021 Infrastructure Improvements and 2023 Removal of Barriers. The Village was in compliance with all requirements.

Committee Reports: N/A

Unfinished Business:

Community Standards – Ongoing

Wall of Fame – Ongoing

WWTP – Ongoing

New Business:

Bendzinski & Company, Finance Advisor, Andy Campbell, CPA zoom meeting:

Options for Council to consider:

The ARPA Grant needs to be spend by December, 2026.

Loan/Bond will be for 1.2-Million

Administrative Consent Order (ACO) State of Michigan is currently being updated/modified.

Explore the USDA Development, smaller community less than 10K, lower interest rate, prepay available. 40-year loan. The cons are: Federal Government Program, takes 1 ½ to 3 years to get through the approval process. A lot of red tape processes, 1/3 grant – 2/3 bond the processing fee is \$25k, non-refundable. I am giving my firm warning that the Village will probably not meet the deadline of 12-2026. Rowe Engineering also says the USDA is not possible to meet the deadline of 12-2026.

RFP bank bonds. 20-year loan. Bank bonds is an easier loan process. Looking at the long term of paying 20-years instead of 40-years the Village will pay less out in interest.

Capital Improvement:

DDA funding and sewer rates – later rate implementation.

Resolution process:

Bond Council, 3 consultants

1 - Doug Scott-Rowe Engineering,

2-Steve Mann, Miller Canfield (Bond Attorney is required by state law to make sure everything is done correctly).

3-Andy Campbell, CPA, Municipal Advisor.

Two Resolutions for Notice of Intent:

1-Potentially notify of debt

2-Bond Resolution/Bond Ordinance needs to be adopted near the end of the process.

Four months the Village can have the money in hand/bank. John O'Brien can start construction in the Spring after bids come in.

MOTION was made by Vadice Burgett and was supported by Sherry Hemingway to adjourn at 8:59 p.m.

*Kathy Martini*

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Kathy Martini, Clerk

Next Meeting Date: June 16, 2025