

Village of Otisville

Regular Meeting

May 19, 2025

Meeting was called to order by President Jeff Lutze at 7:00 p. m. in the Tom Bess, Jr., Council Chambers.

PRESENT: Jeff Lutze, President. Council Members present: Vadice Burgett, Joel Glanton, Rick Ferguson, John Ray, and Sherry Hemingway, Dan Campbell, DPW, Kathy Martini, Clerk, and Matt Grovesteen, Police Chief.

ABSENT: Robert Jennings & Jim Price

AUDIENCE: Denny Marsh & Tammy Marsh

MOTION was made by John Ray and was supported by Vadice Burgett to accept the agenda as presented.

CARRIED—MOTION

MOTION was made by Rick Ferguson and was supported by Joel Glanton to accept the minutes as presented for May 5, 2025. Correction of March to Marsh.

CARRIED--MOTION

MOTION was made by Sherry Hemingway and was supported by Vadice Burgett to pay all bills and draw warrants for same.

ROLL CALL – CARRIED – MOTION

MOTION was made by John Ray and was supported by Vadice Burgett to approve the Otisville Social District Resolution.

ROLL CALL – CARRIED – MOTION

MOTION was made by Vadice Burgett and was supported by Sherry Hemingway to accept Budget Amendment # 5305.

ROLL CALL – CARRIED – MOTION

Communication from Village Officials:

Daniel Campbell:

Met with EGLE, Genesee County and the Engineers regarding the WWTP parameters on ground and surface water NPDS permits. Pull samples from ground and back lift stations, recycle, stays on site, goes to the lift stations, back to ponds, then discharged. After samples meet parameters and we get good data from ground and lift station samples, then EGLE will be able to let us know if we pull samples from ground or surface water. They will get a better idea in the fall when we will be switching drinking water samples to Genesee County.

400 W. Main now has 5 units; he needs to have another sewer and water unit paid for.

Matthew Grovesteen:

We have a warrant for Zarnowski, who is an immigrant and stole from Conlees' again. His vehicle has been missing for 10 days. Will keep a watch to see if he returns to his apartment with a different vehicle.

A.J. Babcock and Joe Duncan worked Saturday and helped with traffic for the St. Timothy's Lutheran Food giveaway. Everything went well.

Kathy Martini:

Genesee County did approve the CDBG project to install ADA playground equipment and ADA picnic tables in Griswold Park. This project is for 2026. Genesee County Planner and Accountant will be meeting with us on May 22, 2025. The Planner will go over the Project in Neighborly and the Accountant wants to see the Revenue and Expenditure line items.

Committee Reports: N/A

Unfinished Business:

Community Standards – Drive Around

Wall of Fame – Ongoing

WWTP – Ongoing

Social District - -Approved

Tractor, Boom Mower, Hiniker Mower for WWTP-Tabled-need more quotes.

New Business:

Audit Report June 2024 – Completed

Budget Amendment # 5305 – Approved/Police has a new line item for Taser Equipment; this is for yearly training/Act 51 increased.

Row Permit – Frontier Communications/Pearce services will be installing Fiber Optic Cables underground in the Village of Otisville. The last permit was completed by Dave Tatrow in 2009. Per Keith Pyles permits needs a bond # and the amount of the bond. Also, the Attorney and Council will receive a copy to be aware of what is going on in the Village.

Communication from Audience/DPW/Police/Council:

Denny Marsh:

Will get a patio permit to sell liquor. Will order special cups with names and dates on them for the temporary commons Social District.

Daniel Campbell:

This will eliminate putting up fences.

Matthew Grovesteen:

The Police is budgeted for the 1-day event. Major events would need additional police; therefore, would be a cost to the police budget. Council would have to preapprove any major event. Special events are separate from Social District and has to apply for a liquor license and permits. Example of a special event is the Deer Camp.

John Ray:

How will this affect the car shows?

Matthew Grovesteen:

This will not affect the car shows.

Communications from Council Members:

Sherry Hemingway:

Drive around we found blight at 350 State, 225 Jefferson, 111 Center and 145 E. Main. 111 Center has a truck with no plates. Letters need to be sent. Rental Inspection needs to be done at 201 State. 444 Cemetery needs their lawn mowed. 131 E. Main has a car parked in the road and also needs their lawn mowed.

Peggy Banks may be done after this year working in Memorial Park. We need to put a letter into the utility bills to ask for volunteer to help in Memorial Park.

MOTION was made by Vadice Burgett and was supported by Sherry Hemingway to adjourn at 8:00 p.m.

Kathy Martini

Kathy Martini, Clerk

Next Meeting Date: June 2, 2025