

**DOWNTOWN DEVELOPMENT AUTHORITY**

Minutes of the Meeting Held December 11, 2018

The meeting was called to order at 9:02 a.m.

Pledge. Roll Call.

**PRESENT: CHAIRPERSON** *Frankie Worvie*. **DDA MEMBERS;** *Leonard Carpenter, Daniel Kasco, Marlla Schiefer, Paul Harmon, And Deb Schultz-Pawlosky, Kelly Mercer*, Recording Secretary DPW Secretary filling in for *Robert Jennings; Daniel Campbell*.

**MEMBERS ABSENT:** *Amanda Chisholm, Dustin Mumford, Robert Price, Billie Weaver*

**Guest:** *None*

1. Approval of Agenda Motion by *Leonard Carpenter*, supported by *Daniel Kasco* and second by *Marlla Schiefer* to approve the agenda of the meeting as presented. All Yeas. Motion Carried.
2. Approval of Minutes Motion by *Daniel Kasco*, and was supported by *Marlla Schiefer* to approve the minutes of the meeting as presented. All Yeas. Motion Carried.
3. Approval of Finance Report (See Financial Sheet)

DDA Checking	\$
DDA Savings	\$ 601.13
Transportation Bond Account	\$
Capital Bond Account	\$
Total	\$

Motion by *Deb Schultz-Pawlosky*, second by *Daniel Kasco* to table the Finance Report as presented. All Yeas. Motion Carried.

4. Payment of Bills – (See Financial Sheet)

		\$ None at this time
		\$
		\$
		\$
		\$
		\$
	TOTAL	\$

No bills to approve.

# DOWNTOWN DEVELOPMENT AUTHORITY

Minutes of the Meeting Held December 11, 2018

## Roll Call

5. Petition and Unofficial Communications (Audience) NONE
6. Communication from other Village Official: **Frankie Worvie** reported that the Otisville Lions Club would like to help raise money for monument, with the help of the DDA Committee.

Committee Reports: **Leonard Carpenter** reported that as of December 11, 2018 there was \$5223.00 raised or donated towards monument.

**Marlla Schiefer** says that **Steve Boucier** asks for DDA to cover the rest of the expense of the monument, so it can be up by the spring. Several members commented if there was a vote, they would vote against. Needs to give fund raising more time.

**Paul Harmon** communicated that Parkers Propane has been approved to open in the old Fairway building, but has talk of maybe just tearing building down and rebuilding.

8. Old Business

Need to get plants and flowers for Welcome Signs (Was approved by DDA on April 10, 2018). Approved price \$1700.00 for both, with a \$100.00 maintenance fee a year. **Kelly Mercer** to get estimates. Committee feels they have given **Wayne Nelson** more than enough time to get it done. Have called **D and M** in Davison (810) 653-7669, and **Jack and the Beanstalk- Paul** (810) 736-1904, both to get her estimates. **Deb Schultz-Pawlosky** asked to call **Wojo's Garden** (810) 658-9221 to see if they could maybe draw us up a design of what we want. Low maintenance evergreen, seasonal flowers, edging and rock.

Maintenance:

Maybe **Peggy Banks**, check with **Kim Riley** at school for gardening club, or even someone local in community.

Sign Ordinance has been approved.

Sidewalks have been redone from Pine to Beecher St.

Have 3 quotes on digital sign. **Signs by Crannie:** (810) 487-0000 \$22,181.51, **Bill Carr Signs:** (810) 232-1569 \$22,102.50, **Earl Daup Signs:** (810) 767-2020 \$17,198.00. **Paul Harmon** nominated **Deb Schultz-Pawlosky** to talk to Lakeville School board about splitting the cost of sign for 50% use. Sign would be installed where manual sign is located now just North West of park. Talks about maybe changing header to Falcon Territory, or school affiliated (If they choose to participate)

## DOWNTOWN DEVELOPMENT AUTHORITY

Minutes of the Meeting Held December 11, 2018

9. New Business:

Redo sidewalks in front of Progressive Cabinetry. Getting quotes from **Gary Manor**.  
Sidewalks by new hydrant.

M-15 Lighting. Getting quote from **LJ Electric**, in Swartz Creek.

Still working on getting new street and stop signs installed in town.

**Leonard Carpenter** to maintain thermometer, on monument donations.

**Huntington Bank** will be closing its branch in Otisville, Jan 8 2019, and **Amanda Chislom** has resigned from DDA board.

Tri Chamber has purchased Lakeville flags for banners on the light poles. There will be fourteen of them to be installed in the Village of Otisville. **Deb Schultz-Pawlosky** needs to order them.

Agreed for next Christmas 2019, to do every other light pole with POINSETTIA ONLY lights because of new Lakeville banners, not to be taken down for the holidays.

10. Communications from Board Member: We need to get some new DDA members. **Kelly Mercer** going to make contact with a few of the business owners in town.

Bridgette- Jellybeans (810) 631-6853

Mario- K&Js Pizza (810) 374-6105

Sheryl- Otie's (810) 631-4515

Denny – Denny's (810) 631-6390

Howard- Dairy Delight (810) 631-4219

Charlie- Parkers

Denny's Pharmacy

11. Adjournment

Motion made by **Paul Harmon** second by **Marlla Schiefer** adjourn.  
All Yeas. Motion Carried.

Meeting was adjourned at 9:59 am