

DOWNTOWN DEVELOPMENT AUTHORITY

Minutes of the Meeting Held

February 13, 2024

The meeting was called to order at 9:00 am by **Bill Weaver**, President in the Tom Bess Chambers.

Roll Call.

Pledge of Allegiance.

PRESENT: DDA MEMBERS – **Bill Weaver**-President, **Dan Kasco**, **Deb Schultz-Pawlosky**, **Jeffrey Lutze**, **Leonard Carpenter**, **Robert Jennings** and recording secretary **Kathy Martini**.

MEMBERS ABSENT: **Larry Curtis**, **Dustin Mumford**, **Dave VanAmburg** and **Llyod Stevens**

AUDIENCE: **Amanda Southern**

1. **Approval of Minutes** – MOTION was made by **Jeff Lutze** and was supported by **Leonard Carpenter** to approve the November 14, 2023 minutes of the meeting as presented.
All Yeas – Motion Carried.
2. **Approval of Finance Report** – MOTION was made by **Jeff Lutze** and supported by **Leonard Carpenter** to approve the Finance Report as presented.
All Yeas – Motion Carried.
3. **Approval of the Bills** -MOTION was made by **Jeff Lutze** and supported by **Dan Kasco** to approve the bills as presented.
All Yeas-Motion Carried-Roll Call.
4. **Petition and Unofficial Communications** (Audience). – **None**.
5. **Communication from other Village Officials**
Robert Jennings:
Still working with Consumers Energy on the light pole that was removed on Hamil Road. Will be getting with Dan Moulton from Genesee County regarding the money we have been allocated for the sewer plant to see if we can purchase a mower/equipment. Receiving compliments that the town looks good, people like how Memorial Park looks with the Christmas lights and also the Christmas trees that were decorated and lit up during the holidays.
The damaged decorative green light poles are now all installed and up and running. Will be putting in a new handicapped front door and upgrading the entranceway. Nate is back to work and we are getting things done around town.
Looking at sidewalks in town that need repair, i.e., 301 W. Main, Main/Jefferson by the United Methodist Church. When pouring new sidewalks will be also pouring pads to put the Village of Otisville benches on the pads. Sidewalks are stopping at D&L.
Some Downtown buildings have been ticketed that are in need of repair.
Steve Gasser from MDOT has complained about Taco Bell having two driveways, (entrance/exit).

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6. New Business - N/A

7. Old Business

Sidewalk from Athletic Street to Denny's

8. Committee Report – N/A

9. Communication from Board Members

Dan Kasco suggested to have the Village check out ICF Construction. It is insulated concrete forms and that energy efficient.

New Business Suggestions:

Deb Schultz-Pawlosky suggested purchasing new Arborvitae trees to go by the Village of Otisville signs this year. Next year to also purchase the Arborvitae trees for Memorial Park.

10. Adjournment - Motion made by *Jeff Lutze* to adjourn and supported by *Larry*

Carpenter at 10:05 a.m.

All Yeas - Motion Carried

Next meeting scheduled for March 12, 2024.

Kelly Mercer

Robert Jennings – Secretary 02-13-2024

Kathy Martini– Recording Secretary 02-13-2024